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N.C. Utilities Commission**State of North Carolina
Utilities Commission****FILED**

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November 3, 2016

OFFICIAL COPYMs. Laquitta Green Cooper
Clerk of Superior Court
Northampton County Courthouse
P.O. Box 217
Jackson, NC 27845

RE: Docket No. SP-5273 Sub 0

Dear Ms. Cooper:

Please confirm by signing in the space provided below that the Northampton County Courthouse, 102 West Jefferson Street, Jackson, North Carolina is reserved for a hearing by the North Carolina Utilities Commission at 6:00 p.m.; on Wednesday, December 7, 2016.

Building/Room Access Instructions: The Courthouse/Courtroom will be open at 5:30 p.m. for Commission Staff to set-up.

If the requirements for building/room access are different from those listed above, please indicate the changes on this letter before its return.

Please return the signed copy of this letter to me at 4325 Mail Service Center, Raleigh, NC 27699-4300 or fax it to (919) 715-2166 as soon as possible. Thank you so much for your assistance. If you have any questions, please do not hesitate to contact me at 919-733-2794.

Sincerely,

Pat Swenson
Legal Division

Laquitta Green Cooper,
Clerk of Superior Court
252-574-3100

*** TX REPORT ***

TRANSMISSION OK

TX/RX NO	3343
DESTINATION TEL #	95341525
DESTINATION ID	
ST. TIME	10/21 09:58
TIME USE	00'25
PAGES SENT	1
RESULT	OK

Northampton County Public Works Department

Building & Grounds Division

Requisition Work Order Form

No 2284

Date Reported: 10/21/16

Department: Clock of Court

Description of Problem: Superior Courtroom needs to be
available for NC Utilities Commission Public Hearing
on 12/7/16 @ 5:30 pm to 8:30 pm

Exact Location of Problem: Superior Courtroom

Emergency: yes ☐ no ☐

Department Head Signature: Daguita Green Cooper

Corrective Action Taken: _____

Corrected By: _____

Date Corrected: _____

Correction Verified By: _____

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No 2284

Scheduled Date of Repair: _____

Bld / Grounds Supervisor: _____