



**State of North Carolina  
Utilities Commission**

COMMISSIONERS

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Floyd B. McKissick, Jr.

August 19, 2021

Mr. Brian K. Phelps  
Clerk of Superior Court  
PO Box 901  
Plymouth, NC, 27962

RE: Docket No. EMP-119 Sub 0/EMP-120, Sub 0

Dear Mr. Phelps:

Please confirm by signing in the space provided below that the Washington County Courthouse, 120 Adams Street, Plymouth, North Carolina is reserved for a hearing by the North Carolina Utilities Commission at 7:00 p.m., on Tuesday, November 2, 2021.

**Building/Room Access Instructions:** The Courthouse/Courtroom will be open at 6:15 p.m. for Commission Staff to set-up. Masks will be required, and social distancing will be in place. I have notified the Sheriff's Office concerning security.

If the requirements for building/room access are different from those listed above, please indicate the changes on this letter before its return.

Please return the signed copy of this letter to me at 4325 Mail Service Center, Raleigh, NC 27699-4325, fax it to (919) 715-2166 or email it to me at [swenson@ncuc.net](mailto:swenson@ncuc.net) as soon as possible. Thank you so much for your assistance. If you have any questions, please do not hesitate to contact me at 919-733-2794.

Sincerely,

Pat Swenson, Paralegal  
Legal Division

A handwritten signature in blue ink that reads "Brian K. Phelps".

Brian K. Phelps,  
Clerk of Superior Court  
252-791-4000

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