

**MEMORANDUM**

To: A. Shonta Dunston, Chief Clerk

From: Sharon Wade  
Public Staff Water, Sewer and Telephone Division

Date: March 15, 2024

Re: **2505 Fairfax Road LLC**  
**Docket No. WR-4579, Sub 0, Filed on March 11, 2024**  
Application for Certificate of Authority to Charge for Water and/or Sewer Service and for Approval of Rates for Apartment Complexes and Manufactured Home Parks

Service Area: Carolina Oaks Apartments  
County: Guilford  
Supplier: City of Greensboro  
No. of Customers: 96  
Billing Method: Full Capture

The Public Staff has reviewed the subject filing and recommends approval of the Certificate of Authority and rates as follows:

Water usage charge:	\$3.76 per ccf	or	\$5.03 per 1,000 gallons
Sewer usage charge:	\$4.54 per ccf	or	\$6.07 per 1,000 gallons
Monthly administrative fee:	\$17.08 per unit		
(\$3.75 billing fee + \$6.75 water base charges + \$6.58 sewer base charges)			

Based on 4,000 gallons average monthly usage, the monthly water/sewer utility bill is \$61.48.

An order needs to be issued by April 10, 2024.

cc: Janice Fulmore  
Nick Jeffries  
Jenny Li  
Ann Winstead  
File