

INFORMATION SHEET

PRESIDING: Commissioner Hughes, Presiding; Chair Mitchell; and Commissioners Brown-Bland, Clodfelter, Duffley, McKissick, and Kemerait

PLACE: Dobbs Building, Raleigh North Carolina

DATE: Friday, November 4, 2022

TIME: 9:01 p.m. – 4:56 p.m.

DOCKET NOS.: W-354, Sub 398

COMPANY: Carolina Water Service

DESCRIPTION: Carolina Water Service, Inc. of North Carolina, 5821 Fairview Road, Suite 401, Charlotte, North Carolina 28209, for Determination of Fair Value of Utility Assets Pursuant to N.C. Gen. Stat. 62-133.1A and Establishing Rate Base for Acquisition of the Carteret County Water System

VOLUME NUMBER: 4

APPEARANCES

(See attached)

WITNESSES

(See attached)

EXHIBITS

*Attachment Includes Junis Redirect Exhibit 3

REPORTED BY: Joann Bunze

DATE FILED: November 21, 2022

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PREFILED PAGES: 17

TOTAL PAGES: 156

PLACE: Dobbs Building, Raleigh, North Carolina

DATE: Friday, November 4, 2022

DOCKET NO.: W-354, Sub 398

TIME: 2:01 p.m. - 4:56 p.m.

BEFORE: Commissioner Jeffrey A. Hughes, Presiding

Chair Charlotte A. Mitchell

Commissioner ToNola D. Brown-Bland

Commissioner Daniel G. Clodfelter

Commissioner Kimberly W. Duffley

Commissioner Floyd B. McKissick, Jr.

Commissioner Karen M. Kemerait

IN THE MATTER OF:

Carolina Water Service, Inc. of North Carolina,

5821 Fairview Road, Suite 401,

Charlotte, North Carolina 28209,

for Determination of Fair Value of Utility Assets

Pursuant to N.C. Gen. Stat. §62-133.1A and

Establishing Rate Base for Acquisition of the

Carteret County Water System

Volume 4

A P P E A R A N C E S:

FOR CAROLINA WATER SERVICE, INC. OF NORTH CAROLINA:

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Sanford Law Office, PLLC

721 North Bloodworth Street

Raleigh, North Carolina 27604

David Drooz, Esq.

Fox Rothschild, LLP

434 Fayetteville Street, Suite 2800

Raleigh, North Carolina 27601

FOR CARTERET COUNTY:

Claud R. Wheatly, III

710 Cedar Street

Beaufort, North Carolina 28516

FOR THE USING AND CONSUMING PUBLIC:

William E.H. Creech, Esq.

William E. Grantmyre, Esq.

Public Staff - North Carolina Utilities Commission

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Raleigh, North Carolina 27699-4300

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NORTH CAROLINA UTILITIES COMMISSION
APPEARANCE SLIP

DATE: 10-18-22 DOCKET NO.: W-354, Subs 398 & 399
ATTORNEY NAME and TITLE: Jo Anne Sanford

FIRM NAME: Sanford Law Office
ADDRESS: 721 Bloodworth Street
CITY: Raleigh STATE: NC ZIP CODE: 27604

APPEARANCE ON BEHALF OF: WSNC

APPLICANT: ☒ COMPLAINANT: ☐ INTERVENOR: ☐
PROTESTANT: ☐ RESPONDENT: ☐ DEFENDANT: ☐

Non-confidential transcripts are located on the Commission's website. To view and/or print transcripts, go to <https://www.ncuc.net/>, hover over the Dockets tab, select Docket Search, enter the docket number, and click search, select the highlighted docket number and select Documents for a list of all documents filed.

ONLY fill out this portion if you have signed an NDA to receive **CONFIDENTIAL** transcripts and/or exhibits:

☒ Yes, I have signed the Confidentiality Agreement.

Email: sanford@sanfordlawoffice.com

SIGNATURE: /s/ Jo Anne Sanford

(Signature Required for distribution of **CONFIDENTIAL** information)

NORTH CAROLINA UTILITIES COMMISSION

APPEARANCE SLIP

DATE: 11-3-22 DOCKET NO.: W-354 sub 398

ATTORNEY NAME and TITLE: David Drooz

FIRM NAME: Fox Rothschild

ADDRESS: 434 Fayetteville St

CITY: Raleigh STATE: NC ZIP CODE: _____

APPEARANCE ON BEHALF OF: Carolina Water Service

APPLICANT: / COMPLAINANT: _____ INTERVENOR: _____

PROTESTANT: _____ RESPONDENT: _____ DEFENDANT: _____

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☐ Yes, I have signed the Confidentiality Agreement.

Email: ddrooz@foxrothschild.com

SIGNATURE: David Drooz

(Signature Required for distribution of **CONFIDENTIAL** information)

NORTH CAROLINA UTILITIES COMMISSION

APPEARANCE SLIP

DATE: Nov. 3, 2022 DOCKET NO.: W-354, Sub 358
ATTORNEY NAME and TITLE: Claud Wheatly III

FIRM NAME: wheatly law group
ADDRESS: 710 Cedar St
CITY: Beaufort STATE: NC ZIP CODE: 28516

APPEARANCE ON BEHALF OF: Certified Counsel

APPLICANT: ___ COMPLAINANT: ___ INTERVENOR: ☒
PROTESTANT: ___ RESPONDENT: ___ DEFENDANT: ___

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ONLY fill out this portion if you have signed an NDA to receive **CONFIDENTIAL** transcripts and/or exhibits:

☐ Yes, I have signed the Confidentiality Agreement.

Email: rob(a)wheatlylaw.com

SIGNATURE: [Signature]

(Signature Required for distribution of **CONFIDENTIAL** information)

NORTH CAROLINA UTILITIES COMMISSION
PUBLIC STAFF - APPEARANCE SLIP

DATE: November 3, 2022

DOCKET #: W-354, Sub 398

PUBLIC STAFF ATTORNEYS: William E. H. Creech, William E. Grantmyre

TO REQUEST A **CONFIDENTIAL** TRANSCRIPT, PLEASE PROVIDE YOUR EMAIL ADDRESS BELOW:

ACCOUNTING _____

CONSUMER SERVICES _____

COMMUNICATIONS _____

ENERGY _____

ECONOMICS _____

LEGAL: zeke.creech@psncuc.nc.gov;

William.grantmyre@psncuc.nc.gov;

gina.holt@psncuc.nc.gov

TRANSPORTATION _____

WATER _____

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COUNSEL/MEMBER(s) REQUESTING A **CONFIDENTIAL** TRANSCRIPT WHO HAS SIGNED A CONFIDENTIALITY AGREEMENT WILL NEED TO SIGN BELOW.

/s/ Gina C. Holt

/s/ William E. Grantmyre

/s/ William E. H. Creech

**COUNTY OF CARTERET
BOARD OF COMMISSIONERS
REGULAR SESSION – 6:00 P.M.
FEBRUARY 15, 2021**

The Honorable Carteret County Board of Commissioners sat in regular session on Monday, February 15, 2021 at 6:00 p.m. Chairman Ed Wheatly, Commissioners Mark Mansfield, Robin Comer, Chris Chadwick, Bob Cavanaugh, and Jimmy Farrington were in attendance.

Also participating in the Commissioners' Boardroom were: County Manager Tommy Burns, Assistant County Managers Dee Meshaw and Gene Foxworth, County Clerk Rachel Hammer, County Attorney Rob Wheatly, and IT Director Ray Hall.

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Chairman Wheatly called the meeting to order and asked that Dr. Nate Leonard of First Baptist Church in Morehead City offer the invocation. All recited the Pledge of Allegiance.

II. CONFLICT OF INTEREST/CELL PHONE STATEMENT

Chairman Wheatly called for any conflicts of interest by the Board and asked that all cell phones be turned off.

III. ADOPTION OF THE AGENDA

Chairman Wheatly asked for a motion to add the swearing in of Mr. Chuck Shinn.

Motion: Commissioner Comer made a motion to add as item IVa., Swearing-In Ceremony for Mr. Chuck Shinn; seconded by Commissioner Mansfield.

Motion: Commissioner Mansfield made a motion to remove item XI. Accept/Reject Bid Offer for Purchase of County-Owned Property, 250 Nelson Neck Road, Sea Level; seconded by Commissioner Comer.

Motion: Commissioner Comer made a motion to adopt the agenda as amended; seconded by Commissioner Farrington. **Motion carried unanimously.**

The agenda was as follows:



**CARTERET COUNTY
BOARD OF COMMISSIONERS
REGULAR SESSION
COMMISSIONERS' BOARDROOM
FEBRUARY 15, 2021
6:00 P.M.**

- | | |
|---|--|
| <ul style="list-style-type: none"> I. Meeting Called to Order/Pledge of Allegiance/Invocation II. Conflict of Interest/Cell Phone Statement III. Adoption of the Agenda IV. Consent Agenda <ul style="list-style-type: none"> 1. Approval of January 25, 2021 Minutes 2. Tax Releases/Refunds/Collector's Report <ul style="list-style-type: none"> a. Tax Releases Under \$100 b. Tax Releases Over \$100 c. Tax Refunds Under \$100 d. Tax Refunds Over \$100 e. Tax Collector's Monthly Report f. NCVTS Motor Vehicle Refund Report 3. Approval of Amended Audit Contract 4. Approval of Three-Year Cisco Enterprise Agreement for Software Products 5. Approval to Accept State Funding for COVID-19 Mass Vaccination Planning & Implementation, and Approval of Corresponding Budget Amendment: \$38,164 6. Approval of Occupancy Tax Penalty Waiver for Atlantis Lodge: \$979.33 7. Approval to Authorize the Chairman to Execute a Letter Regarding the County's Intent to Not Enter into a Project Partnership Agreement with the U.S. Army Corps of Engineers Regarding the Bogue Banks Coastal Storm Risk Management Project 9. Acknowledgment of Receipt & Review of Documents in Support of Coastal Community Action's Community Services Block Grant ("CSBG") for 2021-22 10. Request to Accept Funding—Agreement Addendum #543 ELC Enhancing Detection Activities Revision 1 & Approval of Corresponding Budget Amendment: \$16,896 11. Approval for the Health Department to Apply for the N.C. Office of Rural Health Community Health Grant: \$150,000 12. Approval of Solid Waste Budget Amendment: \$250,000 13. Approval to Deny GreenBox Fees for Mr. & Mrs. Somers for the Years 2017, 2018 and 2019 14. Approval of Lease Agreement for Sheriff's Department 15. Approval of Budget Amendment in Support of Federal CARES Act Funding to Assist Households with Paying | <p>Chairman Wheatly</p> <p>Chairman</p> <p>Chairman</p> <p>Board</p> |
|---|--|

- for their Primary Heating Source: \$150,048
15. Approval of Grant Award Materials for Large Sediment Sampling: \$28,903
 16. Approval of Roll-Forward Budget Amendment Appropriating Funding for the HVAC Cooling Tower Project: \$253,600
 - IVa. **Swearing-In Ceremony for Mr. Chuck Shinn (added as amended)**
 - V. Public Comment
 - VI. Introduction of the February Employee of the Month Amanda Atchinson
 - VII. Request to Hire an Additional Public Health Nurse and Convert a Part-Time Administrative Position to Full-Time Within the Health Department Cindy Holman
 - VIII. Consideration of Offers for the Sale of Carteret County Water System Gene Foxworth
 - IX. Roadside Litter Discussion
 - X. Accept/Reject Offer for County-Owned Property, Lot Silver Dollar Road, SR 1318, Merrimon, Parcel # 7404 00 53 9158000 Tommy Burns
 - ~~XI. Accept/Reject Offer for County-Owned Property, Acreage SR 1373 Sea Level: 250 Nelson Neck Road Parcel # 7481 01 27 8023000 (removed as amended)~~ Tommy Burns
 - XII. Manager's Report Tommy Burns
 - XIII. Appointments Board
 - Board of Equalization & Review
 - Carteret County Library Board
 - Fireman's Relief Fund Board
 - Juvenile Crime Prevention Council
 - Nursing Home Advisory Committee
 - Tourism Development Authority ("TDA")
 - XIV. Commissioners' Comments Board
 - XV. Adjournment

IV. CONSENT AGENDA

Motion: Commissioner Comer made a motion to approve the consent agenda, seconded by Commissioner Farrington. **Motion carried unanimously.**

The Consent Agenda was as follows:

1. Approval of January 25, 2021 Minutes
2. Tax Releases/Refunds/Collector's Report
 - a. Tax Releases Under \$100

Due to the size of the supporting documentation, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

- b. Tax Releases Over \$100

02/01/21 08:48:18

RELEASE OVER 100.00

PAGE 1

Name Id Number	Name	Total Adjustment	Comment
471332	LEWIS A ETUX SHEILA PATE MAIN	165.00	SW ERROR HAS TRASH PICK UP
345043	LOIS S NARRON	165.00	SW ERROR HAS TRASH PICK UP
501032	JAMIE LYNN HAKES	165.00	SW ERROR HAS TRASH PICK UP
144639	ARTHUR SCOTT VANEK	165.00	SW ERROR HAS TRASH PICK UP
41735	RONALD RAYMOND PINGATORE	165.00	SW ERROR HAS TRASH PICK UP
482620	GEORGE JR ETUX BRITTAN WHEATLY	165.00	SW ERROR HAS TRASH PICK UP
147216	U F S LLC	165.00	SW ERROR HAS TRASH PICK UP
147216	U F S LLC	165.00	SW ERROR HAS TRASH PICKUP
498518	JOHN A III ETUX NIKKI BROWN	165.00	SW ERROR HAS TRASH PICK UP
205093	JOHN W JR ETUX BARBARA CLARK	165.00	TRASH SERVICE / WASTE INDUSTRIES
27963	WILLIAM D POTTER	165.00	TRASH SERVICE / RICHARDS SANITATION
532520	NANCY LEA ETIVR DAVID FLADER	165.00	SW ERROR HAS TRASH PICK UP
75458	RUDOLPH L ETUX EVELYN J BYRNE	165.00	SW ERROR HAS TRASH PICK UP
13654	J W JR D/B/A MERRELL	165.00	SW ERROR HAS TRASH PICK UP
14030	MELVIN W HARSHBERGER	165.00	SW ERROR HAS TRASH PICK-UP
30539	CHRISTOPHER T OREILLY	165.00	SW ERROR HAS TRASH PICK UP
433634	ROBERT F SR ETUX JUDY BERCKMAN	165.00	SW ERROR HAS TRASH PICK UP
495176	MICHAEL D ETAL GUTHRIE GUTHRIE	165.00	SW ERROR HAS TRASH PICK UP
329772	MICHAEL D ETAL CHR NITTS WEEKS	165.00	SW ERROR GARAGE ONLY
537924	BARBARA WILLIS L/T DAN	165.00	SW ERROR HAS TRASH PICK UP
76795	KRISTIN ROCHELLE SMITH	165.00	HAS CURBSIDE PICKUP
454454	THOMAS A JR ETAL WILLIS SMITH	165.00	HAS CURBSIDE PICKUP
10030	MELVIN D STANCIL	165.00	NOT HABITAT
45395	MELVIN D ETUX MIRANDA STANCIL	165.00	NOT LIVABLE
45395	MELVIN D ETUX MIRANDA STANCIL	165.00	NOT LIVABLE
18748	MARTYN ETUX BARBARA GIBSON	165.00	HARKERS ISLAND
409250	MICHAEL JOSEPH ERICKSEN	165.00	MOREHEAD CITY
45048	BOBBY A D/B/A BELL	165.00	NEWPORT
14365	GEORGE EDWARD WHEATLY	165.00	BEAUFORT
7256	BOBBY A BELL	165.00	NEWPORT
359081	SUZANNE BECK ETAL MCDANIEL	165.00	MOREHEAD CITY
443915	DALLAS DARRREL ROSE	409.40	GLOUCESTER
443915	DALLAS DARRREL ROSE	405.90	GLOUCESTER
26060	PATRICIA O NEAL KELLEY	165.00	NEWPORT
394060	NELSON N ETUX PATRICIA A OWENS	165.00	BEAUFORT
8721	CAROLYN WEEKS ARTHUR	165.00	NEWPORT
533419	BRADLEY KENT ETUX SHEM CHAPMAN	165.00	STELLA
58095	ONE HARBOR CHURCH INC	1,261.28	MOREHEAD CITY
58095	ONE HARBOR CHURCH INC	276.72	MOREHEAD CITY
58095	ONE HARBOR CHURCH INC	832.94	MOREHEAD CITY
43878	WALTER E JR HUMPHREY	165.00	NEWPORT
101771	JEROMIE C ETUX LAUREN K MILLER	165.00	MOREHEAD CITY
14158	GLEN O RIGGS	165.00	NEWPORT
111375	JAMES WESLEY BUMPUS	165.00	BEAUFORT
36610	JOSEPH C ETUX BARBARA SCARLATA	165.00	SWANBORO
386649	BETTY JO KIRK	165.00	MOREHEAD CITY
106529	KATHLEEN MARY VANKOUTEREN	165.00	BEAUFORT
367058	LORRIE BEYERS SILVIA	165.00	NEWPORT
18142	KIIE ETUX HESTER GUTHRIE	165.00	MARSHALLBERG

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RELEASE OVER 100.00

PAGE 2

Name Id Number	Name	Total Adjustment	Comment
416307	ERNEST LINWOOD IV ETUX PARKER	165.00	SW ERROR HAS TRASH PICK UP
416307	ERNEST LINWOOD IV ETUX PARKER	165.00	SW ERROR HAS TRASH PICK UP
314471	BILLY EDWARD JR ROUSE	165.00	TRASH SERVICE / GFL
314471	BILLY EDWARD JR ROUSE	165.00	TRASH SERVICE / GFL
30054	DONALD BRYANT	165.00	TRASH SERVICE / GFL
83746	DONALD WALTON JR BRYANT	165.00	TRASH SERVICE / GFL
151088	JOHN WAYNE BRYANT	165.00	TRASH SERVICE / GFL
28939	LINDA R HINES	165.00	TRASH SERVICE / GFL
131132	SHANNON WAYNE INMAN	165.00	TRASH SERVICE / GFL
112741	DIANE ROUSE LEWIS	165.00	TRASH SERVICE / GFL
530998	BILLY EDWARD JR ETUX ABI ROUSE	165.00	TRASH SERVICE / GFL
27707	ELOISE K CULLEN	165.00	TRASH SERVICE / RICHARDS SANITATION
487897	DANA LEWIS TUCKER	165.00	TRASH SERVICE / GFL
133979	CAROLYN JANE SMITH DIXON	165.00	TRASH SERVICE / WASTE INDUSTRIES
149323	ROBERT A ETUX EMILY PARCHMAN	165.00	VACANT LOT
400686	JUDY JO GLANCY	165.00	TRASH SERVICE / RICHARD SANITATION
149323	ROBERT A ETUX EMILY PARCHMAN	165.00	TRASH SERVICE / RICHARDS SANITATION
29670	JERRY V ETUX CAROLE D POOLE	165.00	SW ERROR HAS TRASH PICK UP
494199	LARA G ETAL CHRISTOPH BOUDREAU	165.00	TRASH SERVICE / RICHARDS SANITATION
541388	JAMES SETH OGBURN	182.85	WRONG DISTRICT
482713	SUSAN TYLER LAWRENCE	165.00	TRASH SERVICE / WASTE INDUSTRIES
533924	JEFFREY ETUX JOHNSON GADAMS	165.00	TRASH SERVICE / WGS
447359	PAUL A ETUX BECKY J JONES	165.00	TRASH SERVICE / GFL
441000	GREG F ETUX DOROTHY W HOUDE	165.00	RICHARDS SANITATION
541542	ROBERT FRANKLIN FOWLER	283.89	DBL LISTED ON P# 0538975
358574	DANIEL L ETAL STANLEY SPARKS	165.00	TRASH SERVICE / GFL
24060	RONALD B SMITH	528.96	ELDERLY
14833	BONNER S ETAL EDWARDS WALKER	165.00	GFL ENVIRONMENTAL
291629	BRENDA SMITH JONES	165.00	GFL ENVIRONMENTAL
409295	NEIL BATTEN	165.00	GFL ENVIRONMENTAL
6783	TIMOTHY D SMITH	528.68	ELDERLY EXEMPTION
45723	JEFFREY F ETUX DIANE BIEBER	165.00	GFL ENVIRONMENTAL
533296	ELIZABETH ROSE ALLIGOOD	100.57	MH MOVED IN 2018
533296	ELIZABETH ROSE ALLIGOOD	209.21	MH MOVED IN 2018
533296	ELIZABETH ROSE ALLIGOOD	165.00	MH WAS MOVED IN 2018
533296	ELIZABETH ROSE ALLIGOOD	165.00	MH WAS MOVED IN 2018
482705	JONATHAN BRENT FULCHER	165.00	WASTE REMOVAL
14378	IVY HEIRS WILLIS	165.00	RICHARDS SANITATION
43147	LUCAS N ETUX GRETA C KEARNS	165.00	TRASH SERVICE / GFL
42254	PATRICK ETAL ARTHUR MCCARTHY	165.00	RICHARDS SANITATION
373934	CARL S ETUX BARBARA G RUSSELL	165.00	SW ERROR HAS TRASH PICK UP
202229	STEVEN A ETUX MICHELLE SMITH	255.00	SW DOUBLE BILLED
533419	BRADLEY KENT ETUX SHEM CHAPMAN	216.00	MILITARY EXEMPT
498234	DANIEL LEE RABURN	269.95	DOUBLE BILLED
451008	H DALE ETUX SANDRA L LEWIS	165.00	RICHARDS SANITATION
145875	JOHN W III ETUX PHYLLIS STONE	165.00	WASTE INDUSTRIES
145875	JOHN W III ETUX PHYLLIS STONE	165.00	WASTE INDUSTRIES
31862	JOHN W III ETAL PHYLLIS STONE	150.00	GFL ENVIRONMENTAL
30002	TROY E HUNTER	165.00	GFL ENVIRONMENTAL

02/01/21 08:48:18

RELEASE OVER 100.00

PAGE 3

Name Id Number	Name	Total Adjustment	Comment
523854	FRANCISCO PINTO	255.00	SW FER REMOVED FROM BOAT
385060	KIMBERLY GUTHRIE ETAL HARDIN	177.37	ELDERLY EXEMPTION
238085	ROBERT E CHASE BRITTON SALTER	165.00	TRASH SERVICE / RICHARDS SANITATION
7843	DENNIS K ETUX INEZ GARNER	165.00	TRASH SERVICE / RICHARDS SANITATION
103082	DENNIS KEITH GARNER	165.00	TRASH SERVICE / RICHARD SANITATION
103082	DENNIS KEITH GARNER	165.00	TRASH SERVICE / RICHARDS SANITATION
540622	CHARLES K ETAL JEFFORDS FORBES	165.00	SW ERROR HAS TRASH PICK UP
204282	JARON WADE PARTON	165.00	TRASH SERVICE / GFL
406504	BINKLEY PROPERTY MANAGEMENT LLC	165.00	GFL ENVIRONMENTAL
406504	BINKLEY PROPERTY MANAGEMENT LLC	825.00	GFL ENVIRONMENTAL
9588	JAMES ROBERT ETUX IRENE KELLEY	165.00	HAS GFI PICKUP SERVICE
9588	JAMES ROBERT ETUX IRENE KELLEY	165.00	HAS GFI PICKUP
9588	JAMES ROBERT ETUX IRENE KELLEY	165.00	HAS GFI PICKUP
146597	JAMES F ETUX SUE SPROUL	165.00	GFL ENVIRONMENTAL
9588	JAMES ROBERT ETUX IRENE KELLEY	165.00	HAS GFI PICKUP
407537	EIKO NAGAO L/T WOOD	165.00	HAS GFI PICKUP
495692	RELITA TAYLOR JOBIN	165.00	TRASH SERVICE / RICHARDS SANITATION
439982	NANCY ETUIR THURMAN JR GARNER	165.00	RICHARDS SANITATION
44646	CHARLES C ETUX VIRG POINDEXTER	165.00	WASTE INDUSTRIES
38580	DONALD E SR ETUX DORIS MCGRATH	660.40	ELDERLY EXEMPTION
444315	CHARLES M SR ETUX MARY D BAKER	165.00	RICHARDS SANITATION
34238	AUTHOR ETUX KATHY CAMPBELL	201.25	ELDERLY EXEMPTION
42968	KEVIN E ETUX CATHERINE C HILL	165.00	RICHARDS SANITATION
543146	JIMMY ETUX SARA SINGLETON	334.50	DOUBLE BILLED / 0534009
142111	WILLIAM ETUX GEORGEANN CROCKER	165.00	SW ERROR HAS TRASH PICK UP
500711	DERRICK A ETUX SARAH E ADKINS	165.00	SW ERROR HAS TRASH PICK UP
24082	GLENN B BAILEY	165.00	RICHARDS SANITATION
18903	CAROL GILLIKIN CHILDS	165.00	GFL
432398	BERNARD V JR ETUX ELLIOTT	165.00	GFL ENVIRONMENTAL
530881	WILLIAM EDWARD JR JONES	212.57	SOLD IN 2019 / ALVIN CONFIRMS
42337	ANDREW ETUX DOROTHY BOOK	207.00	VA EXEMPTION
213775	PATRICIA PINER	165.00	SW ERROR HOUSE HAS HURRICANE DAMAGE
184684	JUAN EDUARD ETUX CANDIC TIRADO	182.25	VA EXEMPTION
379906	B & P PROPERTIES	165.00	DOUBLE BILLED 0023609
19713	MARGARET A GREEN	165.00	GFL ENVIRONMENTAL
38586	RANDY C ETUX CHERRY RAGAN	165.00	GFL ENVIRONMENTAL
25046	RAPHAEL J ETUX GUYLENE SCHARF	165.00	WASTE INDUSTRIES
42504	CHRIS A ETUX CYNTHIA WILLIS	165.00	RICHARDS SANITATION
45155	DARBY M ETAL MCINTYRE MCINTYRE	165.00	RICHARDS SANITATION
14365	GEORGE EDWARD WHEATLY	165.00	SW ERROR PER SARAH DAVIS
14365	GEORGE EDWARD WHEATLY	165.00	SW ERROR PER SARAH DAVIS
476611	JOHN JOSEPH ETUX CHRISTY WADE	165.00	GFL ENVIRONMENTAL
27404	JOHN E ETUX JUDITH B CRESCH	165.00	RICHARDS SANITATION
57213	CAPE POINT BAIT CO INC	193.07	DOUBLE BILLED ALSO ON PN 0533878
57213	CAPE POINT BAIT CO INC	238.87	DOUBLE BILLED ALSO ON PN 0533878
57213	CAPE POINT BAIT CO INC	388.41	DOUBLE BILLED ALSO ON PN 0533878
536446	CAPE POINT BAIT HOLDINGS LLC	196.09	DOUBLE BILLED ALSO ON PN 0533878
536446	CAPE POINT BAIT HOLDINGS LLC	211.30	DOUBLE BILLED ALSO ON PN 0533878
536446	CAPE POINT BAIT HOLDINGS LLC	355.51	DOUBLE BILLED ALSO ON PN 0533878

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Name Id Number	Name	Total Adjustment	Comment
536446	CAPE POINT BAIT HOLDINGS LLC	207.15	DOUBLE BILLED ALSO ON PN 0533878
536446	CAPE POINT BAIT HOLDINGS LLC	181.88	DOUBLE BILLED ALSO ON PN 0533878
536446	CAPE POINT BAIT HOLDINGS LLC	329.25	DOUBLE BILLED ALSO ON PN 0533878
541059	REEL DESTRUCTION FISHING LLC	307.87	DOUBLE BILLED / 0028249
514078	KATHY ALAN WILLIS	165.00	GFL ENVIRONMENTAL
8560	CARL R ETUX LINDA SKINNER	165.00	GFL ENVIRONMENTAL
74072	VICKIE R SMITH	933.73	ELDERLY EXEMPT
446203	LORN J ETUX SARAH L HARTSHORN	165.00	GFL ENVIRONMENTAL
10783	JERRY S ETUX EMILY CHESSON	967.76	ELDERLY
23864	DAVID L HARDY	165.00	RICHARDS SANITATION
473471	CHARLES R ETUX KATHER INABNITT	165.00	RICHARDS SANITATION
413741	ANGELA B L/T GRIFFIN	165.00	RICHARDS SANITATION
466643	JOHN J JR ETUX ELAINE R DROZ	165.00	WASTE INDUSTRIES
49870	DOREEN BALLANCE OGLESBY	165.00	DELETED/ NO MH ON PROPERTY
493183	JULIE ANN ETAL PURDY PURDY	165.00	GFL ENVIRONMENTAL
211044	HENRY ETUX SHERRY BUTLER	165.00	RICHARDS SANITATION
492088	BENJAMIN RAY ETUX TAMY NOTHERN	165.00	RICHARDS SANITATION
18604	FRED W ETUX MARY ELLEN SCHRAMM	165.00	RICHARDS SANITATION
201625	SCOTT T ETUX MARTHA R AJAX	165.00	SW ERROR HAS TRASH PICK UP
390084	ELIZABETH DIXON	165.00	SW ERROR HAS TRASH PICK UP
229956	JERRY C ETUX BENANNE J STIENS	296.90	HURRICANE DAMAGE/ PER SARAH DAVIS
229956	JERRY C ETUX BENANNE J STIENS	324.76	HURRICANE DAMAGE/PER SARAH DAVIS
43458	LOIS ARNOLD SAWYERS	165.00	RICHARDS SANITATION
541937	KARLA ESSICK	116.85	SOLD CAMPER IN 2019
19654	GLORIA LAMB WILLIS	165.00	RICHARDS SANITATION
422460	LAURIE MOORE JR ETUX WILLIS	165.00	RICHARDS SANITATION
86185	LAURIE MOORE JR WILLIS	165.00	RICHARDS SANITATION
146995	DAVID RALPH ETAL PITTMAN	165.00	SW ERROR PER SARAH DAVIS
146995	DAVID RALPH ETAL PITTMAN	165.00	SW ERROR RELEASED PER SARAH DAVIS
244235	MARY ANN HARRIS	165.00	RICHARDS SANITATION
429021	JANIE P ROBINSON	165.00	SW ERROR HAS PICK-UP PER SARAH DAVIS
362160	JODY F ETUX ROBERT D GILLIKIN	165.00	SW ERROR HAS TRASH PICK UP
530272	AUSTIN TYLER GOODWIN	120.95	LISTED WITH NEW OWNER IN WILDLIFE
544009	DOUGLAS WAYNE HAMMER	141.26	DOUBLE BILLED 0531242
543151	MACK ETUX VICKI RICE	104.76	HAS VALID TAGS NC C20508
14389	DAVID T ETUX ESTER WILLIS	165.00	RICHARDS SANITATION
542437	JEFFERSON M-KING CROWDER	306.85	PAID IN FENDER PER TAXPAYER
477942	MARY ELLEN ETAL THOMAS	567.94	ELDERLY
515814	JOSEPH ARNOLD TUCKER	148.61	DOUBLE BILLED ON 0536713
537620	CHARLES REGISTER	208.31	LISTED IN CRAVEN
405088	KENNETH FRANKLIN ETAL BERTRAM	165.00	DECEASED FEB. 2020
39998	VANCE W ETUX BARBARA A MILLER	165.00	DELETED SW
150430	ANN S ETUIR BOBBY MATTHEWS	150.00	SW ERROR HOUSE HAS HURRICANE DAMAGE
103340	KANDY KANE WILLIAMS	101.25	UNDER NEW OWNERS NAME IN ALVIN
14081	JANET B ETAL PARKER	781.21	ELDERLY EXEMPTION
523572	WALKER DYKES	289.80	SOLD PARK MOLD IN 2018
45578	JOSEPH P ETUX JANET ONOFRIO	165.00	GFL ENVIRONMENTAL
501706	YANLEY L ETUX SANDRA W BARKER	187.01	HOUSE DEMO IN 2019
400724	KIMBERLY ETAL SAWYER GUTHRIE	216.25	MS CONNIE IS DECEASED

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Name Id Number	Name		Total Adjustment	Comment
400724	KIMBERLY ETAL SAWYER GUTHRIE	BEAUFORT	165.00	DECEASED
532858	JAMES SCHNELLER		148.58	SOLD 2018
528336	PAUL ANDREW MURRAY		255.00	DELETE SW
466510	PETE JORDAN		156.89	NOT IN ALVIN
339120	DONALD GRAY FULCHER JR	BEAUFORT	106.27	HIS BOATS FOR 2021
432498	RICHARD ARLIE DANIELS		130.31	PARCEL BILLED TO WRONG PERSON
432498	RICHARD ARLIE DANIELS		554.36	BILLED TO THE WRONG OWNER
432498	RICHARD ARLIE DANIELS		565.44	BILLED TO THE WRONG OWNER
529612	CEDAR PENINSULA SOUTH LLC		565.44	BILLED TO THE WRONG OWNER
469618	WILMA H ETAL ROZIER	BEAUFORT	165.00	NO ELECTRIC PER CARTERET-CRAVEN
493386	DONALD WEATHERS BRYANT		329.65	PAID ON 0537575
531861	JEFFREY B ETAL THOMAS E BECKER	NEWPORT	418.28	ELDERLY EXEMPTION
19588	HEDRICK D ETUX HAZEL ARTHUR	BEAUFORT	125.00	TEST
414814	JOANNE MCKENNA SUMMERS	EMERALD ISLE	156.81	SOLD BOAT IN 2019 PER ALVIN
530402	JOSEPH A GHIRARDI	SOUTHPORT	147.41	BOAT IN BEAUFORT CO PER ALVIN
530006	JAMES KYLE JOHNSON	SYLVA	234.88	DBL LISTED ON P# 0018507
486058	ALBERT DAVIS	MOREHEAD CITY	165.00	GFL
321927	BARBARA JEAN JEWETT	BEAUFORT	527.85	ELDERLY EXEMPTION
5404	WILLIAM A JR ETUX PAGE	CEDAR POINT	150.00	UNDEVELOPED LAND NO SW CHARGE
535815	CHARLES ARTHUR CASEY	NEWPORT	242.12	MILITARY
532422	ARTHUR ETUX MARY DAVIS	EMERALD ISLE	255.00	SOLD MH IN 2019
19819	G LEE KLUTTZ		165.00	SW ERROR
542889	DAVID RAY II CHAVIS	BEAUFORT	791.37	BOAT IS LOCATED & PAY IN CUMBERLAND
543943	LINDSAY GINN		250.87	DELETED JAYCO
542910	JAY CARLYLE		495.00	HE DOES NOT OWN THIS BOAT
8014	STEPHEN R ETUX TERESA SNYDER	NEWPORT	165.00	GFL
369566	WILLIAM S ETUX KAREN MITCHELL		255.00	SW FEE ON REAL 5363.12.97.6363000
99148	GEORGIA STYRON GASKILL	NEWPORT	136.27	FAILED TO RECEIVE EXEMPTION
485787	CHARLES BLAND		124.56	DOES NOT OWN
532166	WILLIAM DUNN		255.00	HAS TRASH PICK UP
397877	RUSSELL G CRABTREE SR	OTWAY	165.00	DELETE SW
5560	LARRY E NORMAN	SPRING HOPE	255.00	DELETE SW
361355	DAISY SHONTELLE MAHAFFEY	BEAUFORT	170.00	PAST 10 YEARS TO COLLECT
361355	DAISY SHONTELLE MAHAFFEY	BEAUFORT	160.00	PAST 10 YEARS TO COLLECT
361355	DAISY SHONTELLE MAHAFFEY	BEAUFORT	160.00	PAST 10 YEARS TO COLLECT
361355	DAISY SHONTELLE MAHAFFEY	BEAUFORT	162.00	PAST 10 YEARS TO COLLECT
399297	ALEXANDER ETUX ETAL COPELAND	BEAUFORT	165.00	RICHARDS SANITATION
530309	CLARENCE EUGENE CAUGHMAN	ATLANTIC BEACH	136.46	PAID IN CRAVEN CITY
525629	JAMES HORAUGH		132.13	SOLD IN 2018
525629	JAMES HORAUGH		126.62	SOLD IN 2018
542919	GREG SMITH	NEWPORT	485.95	DOUBLE LISTED # 0533016
543545	MIKE LEWIS		111.50	WRONG MODEL AND IS LICENSED
533200	MAT ETUX STEPHANIE K BROUGHTON	SWANSBORO	165.00	GFL ENVIRONMENTAL
421150	RENEE BOUDREAU SPEAR	BEAUFORT	165.00	RICHARDS SANITATION LLC
385794	EDDIE A ETUX SUSAN ARRAANTS	BEAUFORT	309.64	NOT ON LIST
399749	MARK A ETAL DERBIN NEWTON	ATLANTIC	165.00	NOT LIVEABLE REMOVED SW FEE
448749	JOE C ETUX JOYCE C DAUGHTERY	BEAUFORT	165.00	GFL
322834	GLENN W ETUX VIRGINIA C PAGE	ATLANTIC	165.00	VACANT LAND NO SW
27265	JULIA H GOULD	MOREHEAD CITY	1,027.25	ELDERLY EXEMPTION

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Name Id Number	Name		Total Adjustment	Comment
535187	JEFFREY CRAIG HAMM	RALEIGH	192.93	HURRICANE MICHAEL DESTROYED BOAT
535187	JEFFREY CRAIG HAMM	RALEIGH	195.30	BOAT DESTROYED IN HURRICANE MICHAEL
541734	ROBERT E FFER	EMERALD ISLE	306.27	DOUBLE BILLED 0538976
528517	JOHN O STAMPLE	EMERALD ISLE	255.00	MH WAS SOLD IN 2018
543424	WILLIAM A ETUX BRENDA BLACKMON	NEWPORT	165.00	TRASH PICKUP WASN'T TAKEN OFF
543918	KATHY JONES	NEWPORT	165.00	DOUBLE LISTED 0023431
77154	MURIAM LANE WILLIS		101.97	TAXPAYER IS DECEASED
77154	MURIAM LANE WILLIS		165.00	TAXPAYER DECEASED
530354	JAMES CALVIN III ONEAL	EMERALD ISLE	255.00	SW FEE REMOVED FROM BOAT
494116	STWCC LLC	MOREHEAD CITY	165.00	RICHARDS SANITATION
184664	THOMAS B ETUX DENISE LEWIS	MARSHALLBERG	165.00	RICHARDS SANITATION
518602	ALLAN R SHARP		265.09	DOUBLED VLU FROM LAST YR, ADJUSTED
522866	WILLIAM SHELLEY		155.70	CAN'T FIND A GOOD MAILING
469533	JEREMY CARTER	NEWPORT	162.00	CAN'T FIND A GOOD MAILING
469533	JEREMY CARTER	NEWPORT	165.00	CAN'T FIND A GOOD MAILING ADDR
463494	LEO HENCHER	NEWPORT	110.96	CAN'T FIND A GOOD MAILING ADDR
463494	LEO HENCHER	NEWPORT	123.99	CAN'T FIND A GOOD MAILING ADDR
528748	CHAD SPANGLER		341.00	CAN'T FIND A GOOD MAILING ADDR
299984	JUANITA C PAULL	MOREHEAD CITY	294.54	ELDERLY EXEMPTION FROM AUDIT
55950	DAVID JR ETUX JANICE PEARCE	NEWPORT	165.00	HAS TRASH PICKUP COOSE CREEK
542017	VICKIE ELAINE LEAKE	NEWPORT	165.00	RETURNED MAIL/CAN'T FIND A GOOD ADD
523810	VELMA LEE ARNOLD	NEWPORT	114.70	SOLD IN 2016
2503	JAMES V ETUX CATHERINE P HILL	BEAUFORT	165.00	RICHARDS SANITATION
386868	WESLEY C ETUX JULIE COOPER	BEAUFORT	165.00	GFL
540756	JAMES SAWYER	BEAUFORT	103.00	BOCK MARINE STATES LEFT YRS AGO
360554	GERTRUDE H KENNEDY		165.00	PARK HAS TRASH PICK UP
519453	CHARLES MALCOLM BROOKS	SWANSBORO	100.12	ADV VLU, DIDN'T HOLD FROM LAST YR
259911	JANICE CARRAWAY BROOKS	SWANSBORO	348.01	PAID ON P# 0023462 FOR 2014
184167	BARBARA ANN SMITH	NEWPORT	165.00	PDL ENVIRONMENTAL
530474	TERRY JOE GEORGE	NEW BERN	590.72	PAYS IN BRUNSWICK CO
33033	YOUNG DAHL ETUX JULIET SONG		108.06	DOUBLE LISTED
525695	JANET BASINGER		144.40	RETURNED MAIL
297923	DEBORAH JEAN LANEY PARKER	SWANSBORO	165.00	DECEASED
192568	SHARON HESTER	MOREHEAD CITY	165.00	RICHARDS SANITATION
542791	SHANE BRAFFORD		197.98	PAID IN WAKE COUNTY
541469	WILLIAM RAY ROSE	NEWPORT	332.07	CHANGED VALUE PER LORI
39038	RENO SMITH BOLAFKA	SWANSBORO	165.00	RETURNED MAIL/TAXPAYER IS DECEASED
527771	RANDY EARL TRIPP	NEWPORT	194.73	PICKED UP AS REAL
527771	RANDY EARL TRIPP	NEWPORT	133.56	PICKED UP AS REAL
541590	EVEN KEEL LLC	BEAUFORT	111.11	DOUBLE BILLED ALSO ON PN 0536209
392599	JACK J ROGERS	SWANSBORO	106.58	RETURNED MAIL
392599	JACK J ROGERS	SWANSBORO	106.63	RETURNED MAIL
392599	JACK J ROGERS	SWANSBORO	108.09	RETURNED MAIL
538122	MICHAEL PAINTER		283.25	MILITARY EXEMPT
542959	MICHAEL PAINTER	NEWPORT	152.78	MILITARY EXEMPT
298455	ELAINE LAWRENCE	BEAUFORT	165.00	GFL
399845	ROBERT E BLAND		692.96	LISTED AND PAID IN CRAVEN CO
515385	MOLLIEWHOPPER LLC	BEAUFORT	109.26	SOLD IN 2020

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Name Id Number	Name		Total Adjustment	Comment
543989	EDWARD ETUX KATHLEEN MILLER	BEAUFORT	165.00	DELETE SW
24165	RICHARD A LEWIS	MOREHEAD CITY	165.00	RICHARDS SANITATION
482724	GRADY LOWERY II AIRPLANE		12.40	AIRPLANE WAS NEVER IN CARTERET CO
518862	CHRISTOPHER ERIC CALLING	NEWPORT	413.90	SOLD PER BILL OF SALE IN 2018
540761	KEN BOWEN	BEAUFORT	425.00	TRANSPORTED TO NY AFTER PURCHASE
527932	THE FINTAL GROUP LTD	BOONE	8.00	RETURNED MAIL
53246	EXPRESIT! CONVENIENCE STORES		153.86	RETURNED MAIL
522032	KENNETH JAMES TWINSKI	BEAUFORT	207.90	BILLED IN WRONG DIST / 0542056/2020

FINAL TOTALS

TOTAL 65,622.91

*** END OF REPORT ***

c. Tax Refunds Under \$100

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Refunds to be Issued by Finance Office - \$100.00 and Under

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A+ MEDICAL BUSINESS SERVICE OVERPAYMENT CK 4714	3302 HANDEY LN	MOREHEAD CITY	NC 28557	2342096 2018 P 0066897	20210126	7	7.99
A-1 SEAL COAT INC OVERPAYMENT STURGIS	531 PARK MEADOWS DRIVE	NEWPORT	NC 28570	2340662 2019 P 0530339	20210119	75	33.93
ADLER CAPITAL LLC OVERPAYMENT PAYVAL	124 OAKLEAF DRIVE	PINE KNOLL SHORES	NC 28512	2339768 2020 R 7369.01.35.44	20210124	75	6.68
ALBERTSON, JONH ETUX LISA B OVERPAYMENT	5312 DORCHESTER ROAD	CRENSHAW	NC 27407	2332831 2020 R 6385.20.72.53	20210105	8	36.15
ALLEN FAMILY HOLDINGS LLC OVERPAYMENT CK 1065	PO BOX 6444	RALEIGH	NC 27628	2343271 2020 R 6385.15.52.16	20210127	7	43.59
ANDERSON, BENJAMIN MICHAEL BOAT SOLD	1716 OLDE FARM RD	MOREHEAD CITY	NC 285573921	2342436 2019 P 0049729	20210125	90	63.30
BAKER, RUDOLPH B OVERPAYMENT CK 551674	2609 PILOT WILEY RD	SEWELON	NC 27597	2342739 2020 P 0026414	20210126	7	9.40
BARLETT, ROGER LEE PAID TWICE	731 POWELL RD	GOLDSBORO	NC 27534	0 2017 P 0030332	20210120	75	9.78
BARNETTE, BRANDON THOMAS BOAT DESTROYED IN HURRICANE	1015 VANDORA SPRINGS RD	GARNER	NC 27629	2343196 2020 P 0045232	20210126	90	3.14
BECKON, MARGARET GUTHRIE OVERPAYMENT CHECK 5932	8212 HIGHWAY 101	NEWPORT	NC 28570	2343281 2020 R 6470.01.26.40	20210127	24	15.17
BERTSON, WAYWOOD OVERPAYMENT CHECK 0043504162	505 TWO BROTHERS RUN	RALEIGH	NC 27603	2335598 2015 R 6395.13.02.17	20210106	24	47.88
BLAZER, DAN G II ETUX SHERRIL BILLED IN ERROR	203 MIDENHALL WAY	CARY	NC 27513	2343995 2020 P 9067309	20210128	90	32.91
BOWEN LAW FIRM PC OVERPAYMENT CHECK 108587	590 NEW WARELY PL STE 120	CARY	NC 27518	2343161 2020 R 7306.16.83.15	20210127	24	29.71
BOYER, SHARON RAY OVERPAYMENT CK 132	1015 SHEPARD ST	MOREHEAD CITY	NC 28557	2342032 2020 P 0531620	20210125	7	2.00
BREKELL, STANLEY G ETUX LAUR OVERPAYMENT CK 0000956928	3641 PEARWOOD DRIVE	ROANOKE	VA 24014	2343274 2020 R 7308.07.68.26	20210127	7	55.44
BRIGHT, RANDY L OVERPAYMENT CHECK 2048	311 FAIRVIEW STREET	ATLANTIC BEACH	NC 28512	2344115 2020 R 6365.15.63.08	20210129	24	4.65
BRITT DEVEL CO OF ARCHDALE L OVERPAYMENT CHECK 1240	2012 SHEPARD STREET	MOREHEAD CITY	NC 28557	2332235 2020 R 6328.01.17.81	20210104	24	78.79
BROWN, GEORGE T JR ETUX JUDIT OVERPAYMENT CHECK 5851	125 HAWTHORNE DRIVE	PINE KNOLL SHORES	NC 28512	2343362 2020 R 6355.16.82.36	20210127	24	2.17

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BROWN, GEORGE T JR ETUX JUDIT OVERPAYMENT CHECK 5848	125 HAWTHORNE DRIVE	PINE KNOLL SHORES	NC 28512	2343363 2020 R 6376.10.35.76	20210127	24	4.34
BROWN, GEORGE T JR ETUX JUDIT OVERPAYMENT CHECK 5848	125 HAWTHORNE DRIVE	PINE KNOLL SHORES	NC 28512	2343364 2020 R 6376.10.35.44	20210127	24	4.44
BROWN, GEORGE T JR ETUX JUDIT OVERPAYMENT CHECK 5852	125 HAWTHORNE DRIVE	PINE KNOLL SHORES	NC 28512	2343367 2020 R 6385.16.83.01	20210127	24	12.03
CANNON, ADAM MORRIS OVERPAYMENT STURGIS	119 AVIS DR	NEWPORT	NC 28570	2343163 2017 P 0036646	20210126	75	9.18
CAPPS, J B OVERPAYMENT CK 5578	PO BOX 597	FOUR OAKS	NC 27524	2340013 2020 P 0024331	20210119	7	86.37
CHADWICK, TEMPLE ETAL DARYL OVERPAYMENT CK 0000001101	PO BOX 222	MARSHALLBERG	NC 28553	2338259 2020 R 7346.11.66.75	20210108	7	1.20
CHESSON, JERRY STUART OVERPAYMENT CK 1862	603 ELLIS ROAD	DUNHAM	NC 27703	2342852 2020 P 0024980	20210126	7	3.02
CLARK, JOHN W JR ETUX BARBARA S/W ADJUSTMENT	103 LEHIGHVILLE POINT RD	SEAFORT	NC 28516	2343206 2020 R 7315.06.49.93	20210126	90	75.00
CLAY, SAVANNAH OVERPAYMENT MASSPAY	111 JAMES GRADY ROAD	NEWPORT	NC 28570	2338043 2020 P 0534004	20210106	50	4.72
DANIELS, RICHARD ARLIE BILLED IN ERROR	PO BOX 563	CEDAR ISLAND	NC 28520	2341711 2015 R 8406.01.16.74	20210122	90	94.74
DANIELS, RICHARD ARLIE BILLED IN ERROR	PO BOX 563	CEDAR ISLAND	NC 28520	2341712 2014 R 8406.01.16.74	20210122	90	17.86
DAVIS, MORRIS RAY SR ETUX LIN ALREADY PAID	108 RAND RD	GOLDSBORO	NC 27530	0 2020 R 6395049018120	20210106	50	83.76
DAY, JOHN DAVID OVERPAYMENT CHECK 2292	PO BOX 150	GLOUCESTER	NC 28528	2338739 2020 P 0048466	20210111	24	11.68
EDWARDS, BETTY FULCHER OVERPAYMENT MASSPAY	405 N 24TH ST	MOREHEAD CITY	NC 285573519	2338549 2020 R 6385.13.02.39	20210107	50	3.76
EDWARDS, DAVID CHRISTOPHER OVERPAYMENT CHECK 101	2105 ST GEORGE PL	KINSTON	NC 28504	2340123 2019 P 0041500	20210120	24	1.19
EDWARDS, MARTHA Y ETUX CLARK OVERPAYMENT CK 5602	106 CAROL CT	PINE KNOLL SHORES	NC 28512	2336446 2020 R 6355.15.72.35	20210105	7	2.00
FITZGERALD, PAUL HOLLEY OVERPAYMENT MASSPAY	209 TRAILWOOD DR	NEWPORT	NC 28570	2338552 2020 P 0029434	20210107	50	1.15
FORCHAM, BARBARA B PAID TWICE	397 CAROLINA MEADOWS VILLA	CHAPEL HILL	NC 27517	0 2018 R 6334088801940	20210119	75	6.24

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FORUM ENTERPRISES II LLC OVERPAYMENT CK 33	4338 BLAND ROAD	RALEIGH	NC	27609	2339329	2020 R 6334.10.37.93	20210112	7	49.31
FULCHER, JOHN W ETUX PATEY OVERPAYMENT CHECK 0000007042	809 LORD GRANVILLE DR	MOREHEAD CITY	NC	28557	2339375	2020 R 7481.02.09.88	20210112	24	15.64
GARGANUS, ALBERT ETUX HELEN PAID TWICE	PO BOX 17093	RALEIGH	NC	27619	0	2019 R 6355195130700	20210129	75	1.24
GARRISON, DAVID E ETUX TERRI OVERPAYMENT CHECK 0000001135	2809 CAMBRIDGEGOWN DR	MOREHEAD CITY	NC	28557	2339371	2020 R 6316.04.60.04	20210112	24	9.27
GODSEY, JOHN M ETUX SHERYL D OVERPAYMENT CK 00000007623	197 VANCE FARM DRIVE	STATESVILLE	NC	28625	2340809	2020 R 6386.14.34.25	20210120	7	2.09
GOLDEN, KAY INTEREST CHARGED IN ERROR	151 TANNERS CREEK RD	BEAUFORT	NC	28516	0	2020 R 7328047415970	20210111	24	4.15
GROSE, TERRY MENDELSON OVERPAYMENT CHECK 5124	123 AIR BASE RD	ATLANTIC	NC	28511	2339270	2020 P 0039133	20210112	24	6.07
HARVEY, WILLIAM LUTHER OVERPAYMENT STURGIS	197 TUTTLES GROVE RD	BEAUFORT	NC	28516	2341119	2020 P 0038946	20210120	75	1.04
HAYWOOD WEEKS OVERPAYMENT CHECK 4363	500 FRONT ST	BEAUFORT	NC	28516	2335023	2020 R 5374.01.46.93	20210105	24	78.97
HOGAN, GREGG S ETUX WANDA B OVERPAYMENT CK 1304	112 SNOW GOOSE LN	NEWPORT	NC	28570	2344027	2020 R 6305.03.11.36	20210129	7	4.46
HOPPER, JILL OVERPAYMENT CHECK 4708	170 HIDDEN TRAIL	DOVER	TX	37058	2338000	2020 R 5383.09.18.81	20210107	24	60.00
HUGHES, SIDNEY JAMES JR OVERPAYMENT STURGIS	508 SPEIGHT AVE	TARBORO	NC	27886	0	2020 P 0030673	20210129	75	75.15
HUGHES, CAROL WALKER DOUBLE BILLED	10100 MERCURY DR	JACKSONVILLE	FL	32225	2343218	2018 P 0031856	20210126	90	16.34
HUNTER, TROY S S/W ADJUSTMENT	3401 OLD GATE RD	MOREHEAD CITY	NC	28557	2343205	2020 R 6376.11.55.34	20210126	90	48.54
JOHNSON, DAVID P OVERPAYMENT CHECK AMOUNT/CORR	708 COMET DR	BEAUFORT	NC	28516	2341228	2020 P 0021726	20210120	98	6.00
JOHNSON, RONALD LEE ALREADY PD	127 DEEPWATER DR	STELLA	NC	28582	0	2020 P 0037028	20210104	50	13.12
JONES, DAVID ALAN PAID TWICE	105 RIDGE CT	SWANBORO	NC	28584	0	2020 P 0041457	20210122	75	6.70
JONES, GERALD C ETUX THELMA overpayment chek 93332	268 OLD WINNERY RD	NEWPORT	NC	28570	2336909	2020 R 6378.04.51.16	20210107	32	2.57

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JOSHUA ARTHUR WERTHEIM JTW OVERPAYMENT OF REFUND POSTING	5317 TRADE WIND RD	NEW BERN	NC	28560	2341709	2020 P 0533660	20210122	90	5.09
JUILE G WICKIHER OVERPAYMENT CK 3487	3110 ARENDKEL ST, STE 2	MOREHEAD CITY	NC	28557	2339327	2020 R 6346.01.27.12	20210112	7	1.70
LARRY CHERISO OVERPAYMENT CHECK 9046	1827 WOOD AVE	BURLINGTON	NC	27215	2338730	2020 R 7336.01.05.13	20210111	24	29.01
LINDA E BRANCH OVERPAYMENT CHECK 2774	2215 G LOCKSLEY WOODS DR	GREENVILLE	NC	27858	2336808	2020 R 6378.12.06.16	20210107	24	12.33
LINDA H CANNON OVERPAYMENT CHECK 4118	414 BROAD CREEK LOOP RD	NEWPORT	NC	28570	2337026	2020 R 6325.01.29.67	20210107	24	46.77
LONG, LESLIE H ETUX BESS OVERPAYMENT CHECK 7416	4113 PLANTATION RD	MOREHEAD CITY	NC	28557	2340781	2020 R 6376.09.05.32	20210120	24	6.30
LOYD, WILLIAM F OVERPAYMENT CHECK 22125	PO BOX 670	NEWPORT	NC	28570	2336342	2020 R 6338.16.74.60	20210107	24	60.65
MANDARELLY, BRIAN A ETUX KIMS OVERPAYMENT CHECK 265	3380 HILL CREEK ROAD	NEWPORT	NC	28570	2339296	2020 R 6378.02.06.26	20210112	24	18.71
NCKEE, SUSAN T OVERPAYMENT CK 1415	107 VENABLE LAKE	CLARKSVILLE	VA	23927	2338008	2020 P 0047203	20210107	7	90.26
MEADOWS, ELIZABETH T OVERPAYMENT CK 5830	1003 BAY ST	MOREHEAD CITY	NC	28557	2338625	2020 R 6386.10.62.23	20210106	7	7.98
MILLINDER, KIMBERLY GRUENE ETV OVERPAYMENT CK 4682	937 BROADSIDE DR SW	WILSON	NC	27893	2338047	2020 R 7306.14.43.48	20210111	7	32.98
MURPHY, TINA OVERPAYMENT STURGIS	1140 WATER PLANT RD	ZENULON	NC	27597	2341135	2020 P 0026496	20210120	75	1.84
NESTER, ROBERT LEE JR OVERPAYMENT CK 1035	175 OAKLEAF DR	PINE KNOLL SHORES	NC	28512	2342051	2020 P 0537417	20210125	7	29.40
NORMAN, LARRY E M/R DOUBLE BILLED	PO BOX 566	LOUISBURG	NC	27549	2342173	2016 P 0032449	20210122	90	17.21
NORMAN, LARRY E M/R DOUBLE BILLED	PO BOX 566	LOUISBURG	NC	27549	2342174	2016 P 0032449	20210122	90	17.14
NORMAN, LARRY E M/R DOUBLE BILLED	PO BOX 566	LOUISBURG	NC	27549	2342175	2017 P 0032449	20210122	90	17.21
NORMAN, LARRY E M/R ADJUSTMENT	PO BOX 566	LOUISBURG	NC	27549	2342176	2018 P 0032449	20210122	90	17.21
NORMAN, LARRY E M/R DOUBLE BILLED	PO BOX 566	LOUISBURG	NC	27549	2342177	2019 P 0032449	20210122	90	17.21

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NORMAN, LARRY E M/R DOUBLE BILLED	PO BOX 866	LOUISBURG	NC 27549	2342178 2020 P 0032449	20210122	90	8.24
PARBOTT, ROBERT OVERPAYMENT STURGIS	1109 SHEPARD ST	MOREHEAD CITY	NC 28557	2343431 2020 P 0031111	20210127	75	1.22
FITTMAN, CAMELLA DOUBLE BILLED	229 COUNTRY CLUB DRIVE	GREENVILLE	NC 27834	0 2018 P 0049346	20210121	75	98.44
FITTMAN, CAMELLA DOUBLE BILLED	229 COUNTRY CLUB DRIVE	GREENVILLE	NC 27834	0 2019 P 0049346	20210121	75	96.46
POLLOCK, HAROLD E ETUX LIND L OVERPAYMENT CHECK 7407	681 EAST CHATTAHAM STREET	NEWPORT	NC 28570	2339794 2020 R 6347.01.46.00	20210115	24	77.72
POLLOCK, HENRIE ELDERLY EXEMPTION	147 SHANNON DR	BEAUFORT	NC 28516	2343198 2020 P 0110779	20210126	90	11.90
FURDY, JULIE ANN ETAL FURDY S/W ADJUSTMENT	371 LEFT FORK OF CHERRY	MONTGOMERY	WV 262837583	2342212 2020 R 7326.11.75.24	20210126	90	30.00
RANNEY, LLEWELLYN F OVERPAYMENT CHECK 0000001283	PO BOX 895	ATLANTIC BEACH	NC 28512	2343476 2020 R 6370.15.64.24	20210127	24	5.00
RICHARD L STANLEY ATTORNEY OVERPAYMENT CHECK 13229	PO BOX 150	BEAUFORT	NC 28516	2339388 2019 R 7308.00.39.73	20210112	24	66.65
RICHARD L STANLEY ATTORNEY OVERPAYMENT CHECK 13228	PO BOX 150	BEAUFORT	NC 28516	2339388 2020 R 7306.06.39.73	20210112	24	62.34
ROBERT E HILL OVERPAYMENT CK 1462	406 CRESTWOOD DRIVE	NEWPORT	NC 28570	2343771 2019 R 6386.18.46.84	20210128	7	20.00
ROBERTSON, EMMA V OVERPAYMENT CK 5720	107 AVALON DR	GOLDSBORO	NC 27530	2339600 2020 P 0038612	20210114	7	6.69
RON BARBER OVERPAYMENT CK 2211	305 GLEN ABBEY DRIVE	CARY	NC 27513	2339323 2020 R 6344.07.59.73	20210112	7	26.96
RUST, JASON PAID TWICE	2007 MELODIE LN	MOREHEAD CITY	NC 28557	0 2020 P 0037834	20210126	75	34.03
S F BALLOU CONST CO OVERPAYMENT CK 61850	33021 BRIDGES STREET	MOREHEAD CITY	NC 285570000	2338923 2020 R 6376.15.54.42	20210111	7	1.11
SANDERS, JUDY OVERPAYMENT CHECK 3364	3108 HILLWOOD DR	DURHAM	NC 27713	2339204 2020 P 0043033	20210112	24	3.64
SELTER, RANDALL G OVERPAYMENT CK 833	110 STERN RD	NEWPORT	NC 28570	2341195 2020 P 0038024	20210121	7	7.28
SIMON, STEVEN W OVERPAYMENT CK 2211	15138 ROX ALLEN CT	MINT HILL	NC 28227	2342862 2018 P 0042876	20210126	7	18.63

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SILVERADO EMERALD ZELE LLC OVERPAYMENT CK 149	4050 DOSS GARLAND DR	HAMPSHIRE	MD 21074	2342827 2020 R 6314.14.43.21	20210126	7	40.48
STACE LLC S/W ADJUSTMENT	4838 AUREDELL STREET	MOREHEAD CITY	NC 28557	2344002 2020 R 6377.20.90.67	20210128	80	3.24
SUGG, THOMAS ARTHUR OVERPAYMENT STURGIS	5100 HWY 58 E	SHOW HILL	NC 28680	2343976 2020 P 0036023	20210128	75	5.92
SURMAN, VERNADANARAT ETUX ROE OVERPAYMENT CHECK 1537	2704 BALISBURY PLAIN	RALEIGH	NC 27613	2339127 2020 R 7306.18.31.05	20210112	24	4.03
TAYLOR, JONATHAN BLAKE BOAT VALUE ADJUSTMENT	212 DOGWOOD LN	NEWPORT	NC 28570	2343194 2020 P 0037447	20210126	90	22.84
TAYLOR, WILLIAM EDWARD OVERPAYMENT CHECK 1367	161 SHELL RD	ATLANTIC	NC 28911	2339253 2020 P 0028484	20210112	24	1.19
TAYLOR, WILLIAM EDWARD OVERPAYMENT CHECK 1368	161 SHELL ROAD	ATLANTIC	NC 28911	2339254 2019 R 7492.15.82.48	20210112	24	2.93
TAYLOR, WILLIAM EDWARD OVERPAYMENT CHECK 1369	161 SHELL RD	ATLANTIC	NC 28911	2339255 2019 R 7492.16.73.62	20210112	24	21.87
TETTERTON, KEN ETUX LOU ANN overpayment check 460920	849 WESTMINSTER CIRCLE	GREENVILLE	NC 27866	2326141 2020 R 6385.15.62.77	20210106	23	30.86
THOMAS, MARLAN THOMPSON OVERPAYMENT CHECK 20924	PO BOX 19	MILTON	NC 27305	2343765 2020 R 6366.19.51.77	20210126	24	2.80
THOMAS, MARY ELLEN ETAL OVERPAYMENT CHECK 8336	213 STRAITS DRIVE	BEAUFORT	NC 28516	2342706 2020 R 7334.03.03.69	20210126	24	11.36
TIMBLIN, WILLIAM JAMES OVERPAYMENT STURGIS	531 PARK MEADOWS DR	NEWPORT	NC 28570	2340647 2017 P 0030139	20210119	75	1.86
TIMBLIN, WILLIAM JAMES JR OVERPAYMENT STURGIS	531 PARK MEADOWS DRIVE	NEWPORT	NC 28570	2340650 2018 R 6336.01.37.46	20210119	75	15.63
TRANCELL AND SELL DDS PA OVERPAYMENT CHECK 6720	1601 W CORNWALLIS DR	GREENSBORO	NC 27408	2343486 2020 R 6344.08.79.87	20210127	24	49.62
TUCKER, JOSEPH A SR ETUX KATR OVERPAYMENT CK 2169	PO BOX 36	NEWPORT	NC 28570	2342958 2020 P 0036713	20210127	7	3.17
VIRGINIA G REPLY OVERPAYMENT CK 4553	216 BAYSIDE DR	CAPE CARTERET	NC 28584	2342628 2020 P 0030447	20210126	7	5.03
WALKER, JACQUELINE L ETAL TYR OVERPAYMENT STURGIS	378 BROAD CREEK LOOP RD	NEWPORT	NC 28570	2341124 2020 R 6326.03.49.23	20210120	75	8.78
WIGNER, BARBARA R CAN NOT LOCATE PARCEL	1908 2ND DRIVE	CHARLESTON	SC 29407	0 CAN NOT LOCATE PARCEL	20210128	90	47.27

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WILLIS, GLORIA LAMB S/W ADJUSTMENT	502 HWY 70 BETTIE	BEAUFORT	NC 28516	2343315 2020 R 7328.01.25.57	20210126	90	65.89
WILLIS, ROBERT BRADLEY M/R DOUBLE BILLED	104 INTRACOASTAL DR	BEAUFORT	NC 28516	2343382 2019 P 0019979	20210126	90	34.64
WILLIS, ROBERT BRADLEY M/R DOUBLE BILLED	104 INTRACOASTAL DR	BEAUFORT	NC 28516	2343383 2018 P 0019979	20210126	90	36.47
WILLIS, ROBERT BRADLEY M/R DOUBLE BILLED	104 INTRACOASTAL DR	BEAUFORT	NC 28516	2343385 2017 P 0019979	20210126	90	40.11
WILLIS, ROBERT BRADLEY M/R DOUBLE BILLED	104 INTRACOASTAL DR	BEAUFORT	NC 28516	2343386 2016 P 0019979	20210126	90	40.11
WYATT EARLY HARRIS WHEELER L OVERPAYMENT CHECK 4151	1912 EASTCHESTER DR STE 400	HIGH POINT	NC 27265	2340796 2020 R 6395.00.79.30	20210120	24	84.01

FINAL TOTALS
TOTAL 3,830.84

d. Tax Refunds Over \$100

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ADKINS, DERRICK A ETUX SARAH S/W ADJUSTMENT	103 MAGNOLIA DRIVE	STELLA	NC	28582	2020 R 5358.04.82.0784000	165.00
AJAX, SCOTT T ETUX MARTHA R OVERPAYMENT PAYPAL	105 GREENWAY OVERLOOK	CARY	NC	27518	2020 R 6334.07.58.4656000	168.30
ALFRED L PURDY OVERPAYMENT CHECK 3302	PO BOX 30	HARRERS ISLAND	NC	28531	2020 R 7325.11.75.2669000	364.98
ATLANTIS TITLE COMPANY INC OVERPAYMENT CHECK 19927	5309 B MONROE RD	CHARLOTTE	NC	28205	2020 R 5395.04.62.2194000	548.73
BAILEY, GLENN B OVERPAYMENT MASSPAY	2329 SHORE DR	MOREHEAD CITY	NC	28557	2020 R 6387.10.26.5091000	165.00
BAKER & SMITH PROPERTIES LLC OVERPAYMENT CK 1200	1588 NC HIGHWAY 102	EAST AYDEN	NC	28513	2020 R 6355.18.41.7373000	716.04
BAKER, CHARLES M SR ETUX MARY S/W ADJUSTMENT	211 BRANDYWINE BOULEVARD	MOREHEAD CITY	NC	28557	2020 R 6356.10.37.2496000	165.00
BATTEN, NEIL S/W ADJUSTMENT	368 POLLY HILL ROAD	MARSHALLBERG	NC	28553	2020 R 7346.15.73.0657000	165.00
BEAUFORT PROPERTIES ASSOC LL PAID TWICE	106 LECNDA DRIVE	BEAUFORT	NC	28516	2020 R 731505181622000	602.10
BECK, GLENDA R L/T OVERPAYMENT CK3325	1380 NINE FOOT ROAD	NEWPORT	NC	28570	2016 R 6328.01.25.5630000	1,041.66
BERCKMAN, ROBERT F SR ETUX JU OVERPAYMENT MASSPAY	115 CAREFREE LANE	MOREHEAD CITY	NC	28557	2020 R 6386.10.47.0107000	165.00
BEST, WAYNE OVERPAYMENT CK 8256	6533 TURNIPSEED RD	WENDELL	NC	27591	2020 P 0040369	254.39
BIERI, ROBERT ETUX SHEILA PD BY COVIUS MORTGAGE	205 LAUREN LOOP	NEWPORT	NC	28570	2020 P 0044832	125.53
BOYETTE, CECILIA BALLANCE OVERPAYMENT MASSPAY	126 MILL CRK SEAFOOD LN	NEWPORT	NC	28570	2020 R 6378.04.71.5075000	191.25
BRENDLE, STEVEN F TRUSTEE ETA OVERPAYMENT MASSPAY	1919 NORTH BRIDGE STREET	ELKIN	NC	28621	2020 R 6366.20.92.8221000	359.02
BRICE, J E ETUX MARY C ALREADY PAID	724 OLD CAMP ROAD	ROSEHILL	NC	28458	2020 R 539308991762000	2,937.11

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BROUGHTON, MAT ETUX STEPHANIE S/W ADJUSTMENT	123 ROLLING HILL DRIVE	PELETIER	NC	28584	2020 R 5376.01.05.3126000	165.00
BROWN, JOHN A III ETUX NIKKI S/W ADJUSTMENT	130 BUR OAKS BLVD	NEWPORT	NC	28570	2020 R 6328.03.04.3626000	168.00
BRYAN, STEPHEN C ETUX KAYE ALREADY PAID/WELLS FARGO	104 DEERBORN DR	GOLDSBORO	NC	27534	2020 R 637514337910000	1,989.06
BRYANT, DONALD WALTON JR S/W ADJUSTMENT	185 ROUSEVILLE LN	NEWPORT	NC	28570	2020 R 6336.02.55.9841000	165.00
BRYANT, JOHN WAYNE S/W ADJUSTMENT	208 PETE ROAD	NEWPORT	NC	28570	2020 R 6336.02.66.6748000	165.00
BUTLER, HENRY ETUX SHERRY S/W ADJUSTMENT	PO BOX 912	MOREHEAD CITY	NC	28557	2020 R 6356.09.16.5392000	165.00
BYRNE, RUDOLPH L ETUX EVELYN S/W ADJUSTMENT	204 STRAITS DRIVE	BEAUFORT	NC	28516	2020 R 7336.03.03.3905000	165.00
CAGLE, MATTHEW F ETUX HEATHER ALREADY PD/REDFLOW LAM	1401 SHACKLEFORD ST	MOREHEAD CITY	NC	28557	2020 R 638618404570000	1,225.72
CAPE POINT BAIT CO INC PARCEL DOUBLE BILLED	PO BOX 2041	BEAUFORT	NC	28516	2018 P 0005996	1,230.70
CAPE POINT BAIT HOLDINGS LLC PARCEL DOUBLE BILLED	PO BOX 2041	BEAUFORT	NC	28516	2019 P 0005996	1,140.77
CAPE POINT BAIT HOLDINGS LLC PARCEL DOUBLE BILLED	PO BOX 2041	BEAUFORT	NC	28516	2020 P 0005996	1,096.55
CARTERET COUNTY TAX OFFICE PAY PARCEL p 0039695/NO INTS.	302 COURTHOUSE SQUARE	BEAUFORT	NC	28516	2020 R 6324.10.25.5678000	109.68
CHAPMAN, BRADLEY KENT ETUX SM MILITARY EXEMPTION	208 WILLOW BRIDGE DRIVE	STELLA	NC	28582	2020 R 5358.04.70.6421000	381.00
CHLEBOROWICZ, GREGORY A ETUX ALREADY PD/WELLS FARGO	133 HAWTHORNE DRIVE	PINE KNOLL SHORES	NC	28612	2020 R 635516835192000	849.13
COOK, WALLACE ALREADY PAID	PO BOX 4282	EMERALD ISLE	NC	28594	2020 R 538314245836000	312.00
COOPER, WESLEY C ETUX JULIE S/W ADJUSTMENT	241 STEWART DRIVE	BEAUFORT	NC	28516	2020 R 7336.01.35.4188000	165.00

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CORELOGIC PARCEL PAID IN ERROR	PO BOX 9202	COPPELL	TX	75019	2020 748217210481000	429.84
COVUS MORTGAGE SOLUTIONS OVERPAYMENT CK 108989	12410 E.MIRABEAU PKWY,STE 1	SPOKANE VALLEY	WA	99216	2020 P 0044832	1,879.57
COX,BONNIE L OVERPAYMENT CK 3984	1114 CRESTVIEW DRIVE	TARBORO	NC	278864112	2020 R 5393.05.09.0688000	154.00
CROCKER,WILLIAM ETUX GEORGEA S/W ADJUSTMENT	5006 CHURCHILL FALLS PL	APEX	NC	27539	2020 R 6346.03.22.4802000	165.00
DANIELS RICHARD ARLEIE BILLED FOR PARCEL IN ERROR	PO BOX 563	CEDAR ISLAND	NC	28520	2017 R 8406.01.16.7480000	100.00
DAN,BARBARA WILLIS L/T OVERPAYMENT MASSPAY	132 DAN FAMILY ROAD	BEAUFORT	NC	28516	2020 R 7317.03.14.6343000	165.00
DEBRA WHALEY ATTORNEY AT LAW OVERPAYMENT CHECK 98822	301 COMMERCE AVE STE 102	MOREHEAD CITY	NC	28557	2020 R 6385.13.04.6854000	2,472.76
EASTERN REALTY COMPANY ALREADY PAID	5910 CEDAR LANDING ROAD	WILMINGTON	NC	28409	2019 R 637515527662000	101.69
FIRST CITIZENS BANK OVERPAYMENT CHECK 80010345	PO BOX 11757	COLUMBIA	SC	29211	2020 R 6324.12.75.8937000	4,365.67
FRANKS,KENNETH M ETUX RAMONA ALREADY PAID/CORELOGIC	3006 TOOTLE ROAD	MOREHEAD CITY	NC	28557	2020 R 637606789115000	1,480.58
GADAMS,JEFFREY ETUX JOHNSON S/W ADJUSTMENT	183 WETHERINGTON LANDING	STELLA	NC	28582	2020 R 5357.02.58.6297000	165.00
GALLAGER,TODD PAID TWICE	228 SILVER CREEK LOOP	SHEADS FERRY	NC	28460	2020 P 0537561	2,786.39
GARNER,NANCY ETVIR THURMAN J S/W ADJUSTMENT	101 FRONT STREET	MARSHALLBERG	NC	285539729	2020 R 7346.19.62.2438000	165.00
GIBSON,MARTYN ETUX BARBARA OVERPAYMENT MASSPAY/S/W	502 N MCPHERSON CHURCH R	FAVETTEVILLE	NC	28303	2020 R 7335.13.03.5266000	165.00
GILLIKIN,JASON ETUX DRB DAVI ALREADY PAID/DEBT SETOFF	PO BOX 819	WILLISTON	NC	28589	2020 R 734601375515000	585.20
GOODMAN,CATHY OVERPAYMENT	1505 SURRY ST	KINSTON	NC	28501	2020 R 631417021323000	1,091.78

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GOULD,JULIA ELDERLY EXEMPTION	108 SALEM STREET	MOREHEAD CITY	NC	28557	2020 R 6366.15.54.7414000	1,027.25
GRAY,LOIS SUE PAID BY COVUS MORTGAGE	6717 OCEAN DRIVE	EMERALD ISLE	NC	28594	2020 R 539308994786000	6,050.96
GRIFFIN,ANGELA B L/T S/W ADJUSTMENT	118 LINCOLN DRIVE	NEWPORT	NC	28570	2020 R 6338.08.87.0897000	165.00
HARDY,DAVID L S/W ADJUSTMENT	3005 FAIRWAY RD	MOREHEAD CITY	NC	28557	2020 R 6376.08.79.9091000	165.00
HEGANG SURTI OVERPAYMENT CHECK 4046	6309 SPARKLING BROOK DR	RALEIGH	NC	27616	2015 P 0001923	150.72
KEYWOOD EQUITY GROUP LP OVERPAYMENT MASSPAY ALREADY PD	PO BOX 458	GASTONIA	NC	28053	2020 R 6376.15.62.6568000	2,887.95
KILBURN,JERRY ALREADY PD/LINCOLN PA	713 JAMES STREET	NEWPORT	NC	28570	2020 R 537703327396000	258.65
KILL,KEVIN E ETUX CATHERINE S/W ADJUSTMENT	807 BROADMOOR CT	MOREHEAD CITY	NC	28557	2020 R 6356.05.28.1436000	165.00
HUNTER,TIFFAN BROOKE M/E AND S/W DOUBLED BILLED	469 TUTTLES GROVE RD	BEAUFORT	NC	28516	2019 P 0039564	129.09
HUNTER,TIFFAN BROOKE M/E AND S/W DOUBLE BILLED	469 TUTTLES GROVE RD	BEAUFORT	NC	28516	2018 P 0039564	132.62
HUNTER,TIFFAN BROOKE M/E AND S/W DOUBLED BILLED	469 TUTTLES GROVE RD	BEAUFORT	NC	28516	2017 P 0039564	147.07
HUNTER,TIFFAN BROOKE M/E AND S/W DOUBLE BILLED	469 TUTTLES GROVE RD	BEAUFORT	NC	28516	2016 P 0039564	134.01
HUNTER,TIFFAN BROOKE M/E AND S/W DOUBLE BILLED	469 TUTTLES GROVE RD	BEAUFORT	NC	28516	2015 P 0039564	134.06
HURD,STEPHEN D ETUX KAREN ALREADY PAID/THOMPSON PA	106 PINKERIDGE LN	GOLDSBORO	NC	27534	2020 R 633408989921000	527.54
INABNITT,CHARLES R ETUX KATH S/W ADJUSTMENT	1274 NEWPORT LOOP ROAD	NEWPORT	NC	28570	2020 R 6349.17.00.9938000	165.00
INDAN,SHANNON WAYNE S/W ADJUSTMENT	PO BOX 1490	NEWPORT	NC	28570	2020 R 6336.02.65.4071000	165.00

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Remit To:	Address	City	St	Zip Code	Reference	Refund	
JONES, PAUL A ETUX BECKY J S/W ADJUSTMENT	898 ROBERTS RD	NEWPORT	NC	28570	2020 R 6338.03.22.9427000	165.00	
KATHRYN GORHAM OVERPAYMENT CHECK 0071838718	9816 CLARENDON DRIVE	EMERALD ISLE	NC	28594	2020 R 5374.12.75.9562000	1,117.55	
KILROY, LUKE KELLY ETUX RITA ALREADY PD/CORELOGIC	7 LONG COVE COURT	GREENSBORO	NC	27407	2020 R 638516920690325	630.38	
LANCASTER, DIANNE ETUX DAVID OVERPAYMENT CK 1497	139 FEATHER LN	GOLDSBORO	NC	27534	2020 P 0538783	150.00	
LEE, JANET BRYAN OVERPAYMENT MASSPAY	831 LAKE ROAD	NEWPORT	NC	285706963	2020 R 6319.02.90.9110000	165.00	
LEWIS, DIANE ROUSE S/W ADJUSTMENT	3620 MEADOW DRIVE	MOREHEAD CITY	NC	28557	2020 R 6336.04.74.0962000	165.00	
LEWIS, RICHARD A S/W ADJUSTMENT	PO DRAWER 1167	MOREHEAD CITY	NC	28557	2020 R 6377.20.80.2723000	165.00	
LEWIS, THOMAS B ETUX DENISE S/W ADJUSTMENT	PO BOX 162	MARSHALLSBURG	NC	28553	2020 R 7346.15.64.8184000	165.00	
LINDA M CANNON OVERPAYMENT CK 4114	414 BROAD CREEK LOOP RD	NEWPORT	NC	28570	2015 R 6325.01.29.6792000	109.12	
LITTLE, STEVEN C ETUX FAYE ALREADY PD/CORELOGIC	3314 NC 33 W	GREENVILLE	NC	27834	2020 R 637516837470000	658.95	
MADDREY, BENJAMIN L OVERPAYMENT CK 1119	112 CORE DR W	MOREHEAD CITY	NC	28557	2020 P 0044224	123.45	
MARTIN, ROBERT ALREADY PD/CORELOGIC	147 CAMP MOREHEAD DR	MOREHEAD CITY	NC	28557	2020 R 635614239099000	2,977.91	
MCCARTHY, PATRICK ETAL ARTHUR S/W ADJUSTMENT	116 TIFFANY WAY	BEAUFORT	NC	28516	2020 R 7317.01.05.3774000	165.00	
MCLAMB, THERON LEVON OVERPAYMENT CHECK 15543	PO BOX 105	SMITHFIELD	NC	27577	2020 R 6356.16.83.6061000	539.53	
MILLER, JEROMIE C ETUX LAUREN S/W ADJUSTMENT	140 WILLOWOOD ROAD	NEWPORT	NC	285708405	2020 R 6356.05.29.0674000	165.00	
MORTON, NANCY D OVERPAYMENT CK897389 SECU	600 BROAD CREEK LOOP RD	NEWPORT	NC	28570	2020 P 0000177	165.04	

02/01/21 00:30:00 Refunds to be Issued by Finance Office - Over \$100.00							PAGE 6
Remit To:	Address	City	St	Zip Code	Reference	Refund	
MUNFORD, RAY D JR ETUX JENNIF ALREADY PD/SECU	3312 LANDOR ROAD	RALEIGH	NC	27609	2020 R 634407599482000	1,332.94	
MURPHY, KIMBERLY DENISE ALREADY PAID	2552 HWY 70	BEAUFORT	NC	28516	2020 R 732801183472000	460.00	
MURRAY, ROBERT A ETUX DEBBIE OVERPAYMENT CK 1771	3713 CHERISE CIRCLE	NEW BERN	NC	28562	2020 R 6366.10.36.8878000	1,252.20	
NATIONSTAR MORTGAGE LLC OVERPAYMENT CHECK 51039917	3001 HACKBERRY DR	IRVING	TX	75063	2020 R 6315.00.40.8243000	2,590.96	
O'DEA, DEBORAH LANGLEY ALREADY PAID	148 S SPOONERS STREET	MOREHEAD CITY	NC	28557	2020 R 634806296053000	361.57	
OGLESBY, DORREN BALLANCE S/W ADJUSTMENT	2397 MILL CREEK ROAD	NEWPORT	NC	28570	2020 R 6378.04.70.4920000	180.00	
ONE HARBOR CHURCH INC EXEMPT PARCEL	1305 ARENDELL STREET	MOREHEAD CITY	NC	28557	2020 R 6386.18.32.1241000	847.94	
ONE HARBOR CHURCH INC EXEMPT PARCEL	1305 ARENDELL STREET	MOREHEAD CITY	NC	28557	2020 R 6386.18.32.2281000	152.06	
ONOFRIO, JOSEPH P ETUX JANET S/W ADJUSTMENT	102 FAWN VIEW CT	NEWPORT	NC	28570	2020 R 6328.01.18.3931000	165.00	
PARCINGAN, ROBERT A ETUX EMILY S/W ADJUSTMENT	117 ADAMS COURT	NEWPORT	NC	285709009	2020 R 6315.01.36.0386000	165.00	
PARTON, JARON WADE S/W ADJUSTMENT	130 SALTY SHORES ROAD	NEWPORT	NC	28570	2020 R 6315.01.38.5964000	165.00	
PATTERSON, TIFFANY EDWARDS OVERPAYMENT CK 0000001195	114 MUNFORD DRIVE	LOUISBURG	NC	27549	2020 R 5393.06.49.0485000	215.31	
PAULL, JUANITA C ELDERLY EXEMPTION	607 BROOK STREET	MOREHEAD CITY	NC	28557	2020 R 6376.10.38.2752000	294.94	
PITTMAN, CAMILLA DOUBLE BILLED	229 COUNTRY CLUB DRIVE	GREENVILLE	NC	27834	2017 P 0049346	102.31	
PITTMAN, DAVID RALPH ETAL S/W ADJUSTMENT	1809 HWY 70 STACY	STACY	NC	285819621	2020 R 7471.00.50.1066000	132.93	
POOLE, JERRY V ETUX CAROLE D S/W ADJUSTMENT	298 ROLLINGWOOD DR	NEWPORT	NC	28570	2020 R 6316.04.82.0554000	165.00	

02/01/21 00:30:00 Refunds to be Issued by Finance Office - Over \$100.00							PAGE 7
Remit To:	Address	City	St	Zip Code	Reference	Refund	
PRICE, JADINE PAID TWICE	111 MILLPORT CIRCLE	GREENVILLE	SC	29607	2020 R 637516837468000	150.00	
REEL DESTRUCTION FISHING LLC DOUBLE BILLED	8318 LA MATISSE RD	RALEIGH	NC	27615	2020 P 0535553	307.87	
REMBERT INVESTMENTS LLC OVERPAYMENT CK 2509	517 EAST FORT MACON ROAD	ATLANTIC BEACH	NC	28512	2020 R 6185.13.23.4711000	238.84	
ROBINSON, JAMIE P S/W ADJUSTMENT	441 MERTING STREET	BEAUFORT	NC	28516	2020 R 7470.01.49.9456000	165.00	
ROSADO, KELLY CAPPE ALREADY PD/MICHAEL LINCOLN PA	3504 PLANTATION ROAD	MOREHEAD CITY	NC	28557	2020 R 637610457127000	664.21	
ROSE, WILLIAM RAY VALUE ADJUSTMENT	3405 TIMBERLAKE CT	KINSTON	NC	28504	2020 P 0536062	332.07	
ROUSE, KELLY EDWARD JR ETUX A S/W ADJUSTMENT	123 PETE ROAD	NEWPORT	NC	28570	2020 R 6336.04.64.8764000	165.00	
RUSSELL, CARL S ETUX BARBARA OVERPAYMENT MASSPAY	169 CREEK ROAD	BEAUFORT	NC	28516	2020 R 7403.01.36.9760000	124.55	
SANTORO, JOHN ETUX LISA ALREADY PD/CORELOGIC	1302 CASSIA STREET	HERIDON	VA	20170	2020 R 631413123822000	3,518.74	
SCHRAMM, FRED W ETUX MARY ELL S/W ADJUSTMENT	141 WILLIS DR	WARRERS ISLAND	NC	28531	2020 R 7329.16.94.7051000	165.00	
SCOGGIN, WILLIAM G ETUX GAIL OVERPAYMENT CK 237	3300 MILTON ROAD	RALEIGH	NC	27609	2020 R 6385.09.05.8510000	767.78	
SILVIA, LORRIE BEYERS S/W ADJUSTMENT	166 OCEAN DRIVE	NEWPORT	NC	28570	2020 R 6326.04.51.3232000	165.00	
SINGLETON, JIMMY ETUX SARA DOUBLE BILLED	4990 PAULA PATH RD	SINGLETON	NC	28551	2020 P 0537968	349.50	
SKINNER, CARL E ETUX LINDA S/W ADJUSTMENT	115 POWELL RD	NEWPORT	NC	28570	2020 R 6328.04.93.2363000	165.00	
SMITH, BARBARA ANN S/W ADJUSTMENT	229 HICKORY SHORES DRIVE	NEWPORT	NC	28570	2020 R 5395.04.92.2258000	165.00	
SMITH, JEFFREY ETUX ELIZABETH OVERPAYMENT CHECK 7702	3028 TOOTLE ROAD	MOREHEAD CITY	NC	28557	2020 R 6376.08.78.6377000	1,953.52	

02/01/21 00:30:00 Refunds to be Issued by Finance Office - Over \$100.00							PAGE 8
Remit To:	Address	City	St	Zip Code	Reference	Refund	
SMITH, STEVEN A ETUX MICHELLE S/W DOUBLE BILLED	7676 FERGUSON ROAD	FONT	OR	44240	2020 R 5393.08.99.3668000	255.00	
SPEAR, RENEE BOUDREAU S/W ADJUSTMENT	257 PINNERS POINT ROAD	BEAUFORT	NC	28516	2020 R 7316.09.15.3261000	165.00	
STONE, JOHN W III ETAL PHYLLI OVERPAYMENT CHECK 1246	1378 HWY 24	NEWPORT	NC	28570	2020 P 0533835	110.40	
SUNTRUST BANK CORELOGIC INC OVERPAYMENT CHECK 12095897	3001 HACKBERRY RD	IRVING	TX	75063	2020 R 5393.07.69.3423000	23,738.47	
TAYLOR, PHILLIP ALREADY PAID/CORELOGIC	135 BAYSHORE DR	PARKTON	NC	28371	2020 R 73050882357000	8,810.92	
THOMAS H WALSH OVERPAYMENT CHECK 0873211409	13101 PRESTON RD STE 110	DALLAS	TX	75240	2020 R 6334.05.07.7614301	734.92	
TIRADO, JUAN EDUARD ETUX CAND VA EXEMPTION	2218 NORTH ROAD	MOREHEAD CITY	NC	28557	2020 R 6387.10.25.8379000	183.35	
TUCKER, DANA LEWIS S/W ADJUSTMENT	165 PETE ROAD	NEWPORT	NC	28570	2020 R 6336.02.65.2892000	165.00	
WASLEY, CRYSTAL S TRUSTEE PAID TWICE	414 STRATTS ROAD	GLOUCESTER	NC	28528	2020 R 733604725551000	1,549.05	
WILLIS, CHARLES S II OVERPAYMENT	1034 WEST FOREST HILL BLV	DORHAM	NC	27707	2020 R 7325.07.68.6716000	161.59	
WILLIS, KACYN ALANE S/W ADJUSTMENT	407 HILLCREST DRIVE	MOREHEAD CITY	NC	28557	2020 R 6356.05.08.0274000	168.00	
WOOLAND, LARRY W ETAL ANNE ALREADY PD/CORELOGIC	719 LIPSCOMB RD	GREENSBORO	NC	27410	2020 R 636420719862000	3,743.00	
ZALENECK, ROBERT J ETUX SARA overpayment check 9532 1/3/21	324 PIEDMONT AVENUE	ROCKY MOUNT	NC	278031823	2020 R 5393.08.89.3456000	819.18	
ZIGLAR, TIMOTHY DALE ETUX MAR ALREADY PD/WHEATLY LAW	7723 EVERSFIELD ROAD	SUMMERFIELD	NC	27358	2020 R 636520826357201	325.20	
1505 SALTER PATH DBK LLC ALREADY PAID	6500 ARBOR GRANDE WAY	RALEIGH	NC	27615	2020 R 633409275141000	1,709.88	
3905 OCEAN DRIVE LLC ALREADY PD/WELLS FARGO	107 LOCHINVAR CT	CARY	NC	27511	2020 R 631417021394000	5,025.90	

02/01/21 00:30:00 Refunds to be Issued by Finance Office - Over \$100.00							PAGE 9
Remit To:	Address	City	St	Zip Code	Reference	Refund	
							FINAL TOTALS
							TOTAL 119,768.65

*** END OF REPORT ***

e. Tax Collector's Monthly Report

Tax Office Monthly Commissioners Report February 2021

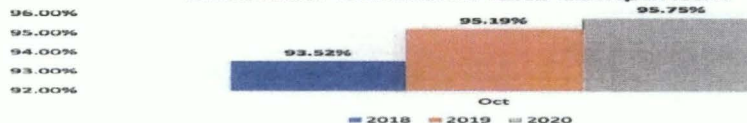
2020 Tax Levy Details:

Total Levy: \$76,351,916.76

Total Collected: \$71,893,816.25

Total Uncollected: \$3,842,483.40

December Collection Rate Comparison



10 Year Tax Levy Details (2011-2020):

Total Collected: \$572,309,682.26

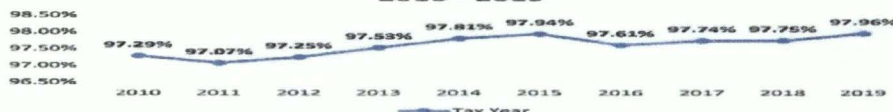
Total Uncollected: \$9,212,483.91

Refund Total: \$122,599.49

Release Total: \$80,614.90

2020 Collection Goal: 98.25%

Total Annual Tax Collection Rate 2010 - 2019



Real Property Updates:

- Preparing for software conversion in March/April
- Wrapping up 2020 new construction permits to prepare for the 2021 tax year
- Beginning the appeals process for 2021 real estate values
- Preparing to mail updated values notices to taxpayers who have had a change in value from 2020 to 2021, these notices will be mailed around February 15th.
- Appeals for real property need to be filed by the first Monday in April, but recommend submitting the appeals by March 15th so our appraisers have a chance to review the appeals and possibly assist taxpayers sooner

Personal Property Updates:

- Mailed over 24,000 Personal Property Listing Forms on January 1.
- Personal Property Listing Forms are due by January 31st.
- Beginning the listing of personal property process for the 2021 tax year
- Mailed notices requesting lists from marinas and mobile home parks to assist with listing personal property assets
- To date about 10% of personal property listing have been listed for the 2021 tax year

Collections Office Updates:

- Mailed 14,532 delinquent notices in January which has generated about \$10 million in payments
- Survived another busy collection season under unusual circumstances due to COVID-19, but have still managed to increase collections rate compared to last year at this time

Overall Tax Office Updates:

- Implemented Customer Service counter. This acts as a one stop shop for all taxpayer's needs rather than shuffling taxpayers through three different offices for their information. This counter is staffed with employees from each division of the tax office and have been trained to handle a wide range of requests from taxpayers. Also, these employees have been trained to provide above and beyond customer service to our citizens and taxpayers.
- Installed Customer Service Counter glass for safety precautions and COVID protection.

ACS TAX COLLECTION SYSTEM									
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PAGE 1									
Typ Bill	Year	Property Number	Dist	Twn	Sch	Special	Districts	1	2
			Code					3	4
2011									
# of Properties Processed 80,109									
Totals for Tax year									
Original Balances	53,275,170.61	50,927,273.23	2,350,893.00	229,239.36	0.00	477,039.83	25,093.55	15,868.21	37,851.94
Total Adjustments	312,106.11	88,981.13	15,370.87	2,299,031.88	579.69	427,781.45	37,851.94	1,108.86	1,108.86
Total Collections	53,587,276.72	51,016,254.36	2,366,263.87	2,301,371.24	579.69	904,821.28	62,945.49	16,977.07	38,960.80
Unpaid Balances	108,082.15	51,564.76	6,160.15	0.00	0.00	49,248.38	1,108.86	1,108.86	1,108.86
2012									
# of Properties Processed 81,413									
Totals for Tax year									
Original Balances	52,829,813.27	49,765,778.40	2,359,242.00	218,885.32	0.00	470,669.60	27,243.10	23,838.74	32,158.74
Total Adjustments	274,394.31	29,799.42	33,178.07	317,358.96	0.00	401,944.83	32,158.74	1,598.10	1,598.10
Total Collections	53,104,207.58	49,795,577.82	2,392,420.07	536,244.28	0.00	872,614.43	59,401.84	25,436.84	33,756.84
Unpaid Balances	140,774.04	77,583.82	12,201.91	662.99	0.00	68,737.82	1,598.10	1,598.10	1,598.10
2013									
# of Properties Processed 76,271									
Totals for Tax year									
Original Balances	52,716,437.22	49,449,852.92	2,554,465.00	226,999.79	0.00	441,269.43	23,850.08	24,307.88	24,307.88
Total Adjustments	74,437.22	40,370.18	33,270.88	317,185.27	0.00	401,944.83	32,158.74	1,598.10	1,598.10
Total Collections	52,790,874.44	49,490,223.10	2,587,735.88	544,185.06	0.00	843,214.26	55,968.82	25,436.84	33,756.84
Unpaid Balances	414,114.15	96,279.84	17,775.64	222,345.10	0.00	76,281.29	1,432.28	1,432.28	1,432.28
2014									
# of Properties Processed 68,316									
Totals for Tax year									
Original Balances	56,620,861.06	53,322,869.23	2,555,290.00	234,870.44	0.00	453,523.31	24,307.88	24,307.88	24,307.88
Total Adjustments	289,316.11	40,370.18	33,270.88	317,185.27	0.00	401,944.83	32,158.74	1,598.10	1,598.10
Total Collections	56,910,177.17	53,363,239.41	2,588,560.88	552,055.71	0.00	855,468.14	56,466.62	25,905.98	33,905.98
Unpaid Balances	240,795.12	125,822.03	25,222.19	582.21	0.00	87,142.56	2,026.13	2,026.13	2,026.13
2015									
# of Properties Processed 74,039									
Totals for Tax year									
Original Balances	55,889,073.21	51,124,849.39	3,571,033.97	423,173.89	0.00	426,508.76	44,697.11	44,697.11	44,697.11
Total Adjustments	889,271.78	174,349.38	271,033.97	418,713.18	0.00	426,508.76	44,697.11	44,697.11	44,697.11
Total Collections	56,778,344.99	51,300,198.77	3,842,067.94	841,887.07	0.00	853,017.52	89,394.22	89,394.22	89,394.22
Unpaid Balances	111,028.22	62,650.62	728,965.03	41,286.82	0.00	143,491.24	4,297.89	4,297.89	4,297.89

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Typ Bill	Year	Property Number	Dist Twn Code	Sch	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch		
					1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9					
Total Collections	54,682,632.76	50,783,478.35	3,531,325.16						4,760.77				.00					327,288.96					35,779.52				
Unpaid Balances	307,168.67	164,455.68	39,564.87						.00				.00					99,219.80					3,928.32				
***** Totals for Tax year				2016																							
# of Properties Processed		78,523																									
		Total	TAX	Spec Asmt	Deferred									CB Deferred									Interest	Fees			
Original Balances	57,592,255.98	52,998,419.93	3,626,613.00						450,647.88				.00					442,929.44					73,645.73				
Total Adjustments	891,662.33-	346,101.09-	83,018.16-						445,116.43-				.00					.00					17,426.65-				
Total Collections	56,257,591.45	52,393,898.02	3,491,624.39						4,809.49				.00					319,214.18					48,045.37				
Unpaid Balances	443,002.20	258,420.82	51,970.45						721.96				.00					123,715.26					8,173.71				
***** Totals for Tax year				2017																							
# of Properties Processed		79,453																									
		Total	TAX	Spec Asmt	Deferred									CB Deferred									Interest	Fees			
Original Balances	58,963,682.83	54,088,967.10	3,924,321.00						466,172.13				.00					382,832.53					101,390.07				
Total Adjustments	490,088.92-	320,121.47-	129,150.05-						2,296.45-				.00					.00					38,520.95-				
Total Collections	57,479,493.02	53,431,360.54	3,721,482.42						10,634.38				.00					258,622.48					57,393.20				
Unpaid Balances	994,100.89	337,485.09	73,688.53						453,241.30				.00					124,210.05					5,475.92				
***** Totals for Tax year				2018																							
# of Properties Processed		78,631																									
		Total	TAX	Spec Asmt	Deferred									CB Deferred									Interest	Fees			
Original Balances	60,016,787.64	55,341,527.56	3,833,304.00						486,352.01				.00					339,404.07					16,200.00				
Total Adjustments	236,078.84-	192,645.69-	42,175.97-						1,065.81-				.00					.00					191.37-				
Total Collections	58,683,665.73	54,705,619.95	3,698,422.32						11,707.14				.00					226,580.66					11,335.66				
Unpaid Balances	1,127,043.07	443,261.92	92,705.71						473,579.06				.00					112,823.41					4,672.97				
***** Totals for Tax year				2019																							
# of Properties Processed		79,909																									
		Total	TAX	Spec Asmt	Deferred									CB Deferred									Interest	Fees			
Original Balances	61,056,840.46	56,481,324.44	3,827,703.00						485,872.13				.00					249,930.89					12,010.00				
Total Adjustments	436,769.26-	392,935.64-	43,574.76-						167.69-				.00					.00					91.17-				
Total Collections	59,045,150.98	55,260,455.98	3,637,364.29						9,959.76				.00					133,605.60					3,765.35				
Unpaid Balances	1,574,920.22	827,932.82	146,763.95						475,744.68				.00					116,325.29					8,153.48				
***** Totals for Tax year				2020																							
# of Properties Processed		81,416																									
		Total	TAX	Spec Asmt	Deferred									CB Deferred									Interest	Fees			

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Typ Bill	Year	Property Number	Dist Twn Code	Sch	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch
					1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9			
Original Balances	76,351,916.76	69,914,325.19	5,791,797.00							498,298.38			.00									147,496.19	.00		
Total Adjustments	615,617.11-	266,075.11-	349,542.00-							.00			.00									.00	.00		
Total Collections	71,893,816.25	66,780,292.90	5,044,905.22							11,257.63			.00									57,360.50	.00		
Unpaid Balances	3,842,483.40	2,867,957.18	397,349.78							487,040.75			.00									90,135.69	.00		

ACS TAX COLLECTION SYSTEM
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BOC MONTHLY REPORT

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Typ Bill	Year	Property Number	Dist Twn Code	Sch	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch	
					1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9				
***** Totals for FINAL TOTALS																										
# of Properties Processed 778,080																										
		Total	TAX	Spec Asmt	Deferred									CB Deferred									Interest	Fees		
Original Balances	585,992,538.04	543,429,787.39	34,665,234.00	3,716,792.79									.00									3,831,587.30	349,136.56			
Total Adjustments	4,470,371.87-	1,856,114.19-	1,034,067.05-	1,544,483.41-									.00									.00	35,707.22-			
Total Collections	572,309,682.26	536,322,909.24	32,767,764.37	58,391.33									.00									2,883,747.75	276,869.57			
Unpaid Balances	9,212,483.91	5,250,763.96	863,402.58	2,113,918.05									.00									947,839.55	36,559.77			

f. NCVTS Motor Vehicle Refund Report



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 2/1/2021 12:32:19 PM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Refund Description	Refund Reason	Creation Date	Tax Year/Action	Levy Type	Change	Interest Change	Total Change
BARBEE, HORACE BURKE	BARBEE, HORACE BURKE		315 DUPONT CIR		GREENVILLE, NC 27658	Adjustment + \$100	0058738445	HKJ4135	Refund Generated due to adjustment on Bill #0058738445-2020-2020-0000	Situs error	01/19/2021	9010 Tax		\$0.00	\$0.00	\$0.00
												1352 Tax		\$59.40	\$0.00	\$59.40
												1460 Tax		(\$130.34)	\$0.00	(\$130.34)
																\$70.94
BEARD, THOMAS RUSSELL	BEARD, THOMAS RUSSELL		113 BROAD ST		BEAUFORT, NC 28516	Proration	0057167702	PNW8792	Refund Generated due to proration on Bill #0057167702-2019-2019-0000-00	Tag Surrender	01/05/2021	9010 Tax		(\$13.39)	\$0.00	(\$13.39)
												1159 Tax		(\$19.87)	\$0.00	(\$19.87)
												46 Tax		(\$2.69)	\$0.00	(\$2.59)
																\$35.85
BLAKE, WILLIAM RUSSELL	BLAKE, WILLIAM RUSSELL		205 SEA GATE BLVD		NEWPORT, NC 28570	Proration	0019565162	CD65497	Refund Generated due to proration on Bill #0019565162-2019-2019-0000-00	Tag Surrender	01/28/2021	9010 Tax		(\$15.75)	\$0.00	(\$15.75)
												29 Tax		(\$3.81)	\$0.00	(\$3.81)
												39 Tax		(\$4.07)	\$0.00	(\$4.07)
																\$23.63
BRASFIELD, JEFFREY HUNT	BRASFIELD, JEFFREY HUNT		199 LANDS END RD		MOREHEAD CITY, NC 28557	Proration	0050049452	AKV1142	Refund Generated due to proration on Bill #0050049452-2019-2019-0000-00	Vehicle Sold	01/05/2021	9010 Tax		(\$4.71)	\$0.00	(\$4.71)
												30 Tax		(\$0.76)	\$0.00	(\$0.76)
												50 Tax		(\$0.30)	\$0.00	(\$0.30)
																\$5.77
BUTLER, ROBERT MICHAEL	BUTLER, ROBERT MICHAEL		2411 FRONT ST	UNIT G31	BEAUFORT, NC 28516	Proration	0054040788	CM14684	Refund Generated due to proration on Bill #0054040788-2019-2019-0000-00	Tag Surrender	01/27/2021	9010 Tax		(\$1.94)	\$0.00	(\$1.94)
												1159 Tax		(\$2.87)	\$0.00	(\$2.87)
												46 Tax		(\$0.37)	\$0.00	(\$0.37)
																\$5.18
COOK, GEORGE NEWTON	COOK, GEORGE NEWTON	COOK, TERESA OBREIN	1216 US HWY 70 E		STACY, NC 28581	Adjustment + \$100	0056890533	CM73483	Refund Generated due to adjustment on Bill #0056890533-2020-2020-0000	Situs error	01/12/2021	9010 Tax		\$0.00	\$0.00	\$0.00
												1460 Tax		(\$18.33)	\$0.00	(\$18.33)
												21 Tax		\$3.94	\$0.00	\$3.94
												47 Tax		\$4.04	\$0.00	\$4.04
																\$9.75
DASILVA, ADAM DAVID	DASILVA, ADAM DAVID		2720 BRIDGES ST APT B110		MOREHEAD CITY, NC 28557	Proration	0058407611	TSL1541	Refund Generated due to proration on Bill #0058407611-2020-2020-0000-00	Tag Surrender	01/20/2021	9010 Tax		(\$14.58)	\$0.00	(\$14.58)
												1351 Tax		(\$16.79)	\$0.00	(\$16.79)
																\$31.37
EDWARDS, DONNA SHANKS	EDWARDS, DONNA SHANKS		912 W HAVEN BLVD		MOREHEAD CITY, NC 28557	Proration	0023032659	SPF3541	Refund Generated due to proration on Bill #0023032659-2020-2020-0000-00	Tag Surrender	01/27/2021	9010 Tax		(\$21.04)	\$0.00	(\$21.04)
												30 Tax		(\$3.51)	\$0.00	(\$3.51)
												50 Tax		(\$1.27)	\$0.00	(\$1.27)
																\$25.82
EHRLER, KIMBERLY MICHELLE MANN	EHRLER, KIMBERLY MICHELLE MANN		310 APPALOOSA CT		SWANBORO, NC 28584	Proration	0058373840	HMV5612	Refund Generated due to proration on Bill #0058373840-2020-2020-0000-00	Tag Surrender	01/25/2021	9010 Tax		(\$9.74)	\$0.00	(\$9.74)
												40 Tax		(\$2.95)	\$0.00	(\$2.95)
												19 Tax		(\$1.48)	\$0.00	(\$1.48)
																\$14.17
ELY, CLARENCE JR	ELY, CLARENCE JR		PO BOX 384		BEAUFORT, NC 28516	Proration	0051228319	H22164	Refund Generated due to proration on Bill #0051228319-2019-2019-0000-00	Tag Surrender	01/05/2021	9010 Tax		(\$1.07)	\$0.00	(\$1.07)
												44 Tax		(\$0.24)	\$0.00	(\$0.24)
												46 Tax		(\$0.21)	\$0.00	(\$0.21)



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												76 Tax		(\$0.19)	\$0.00	(\$0.19)
																\$1.71
EUBANKS, KEITH ALLEN	EUBANKS, KEITH ALLEN		224 CEDAR SWAMP RD		NEWPORT, NC 28570	Proration	0052904596	FEJ7312	Refund Generated due to proration on Bill #0052904596-2019-2019-0000-00	Tag Surrender	01/06/2021	9010 Tax		(\$28.76)	\$0.00	(\$28.76)
												35 Tax		(\$6.35)	\$0.00	(\$6.35)
																\$37.11
FULCHER, LYNN MARIE	FULCHER, LYNN MARIE		434 MEETING ST		BEAUFORT, NC 28516	Adjustment + \$100	0050074857	ZPV2448	Refund Generated due to adjustment on Bill #0050074857-2020-2020-0000-00	Over Assessment	01/28/2021	9010 Tax		(\$10.40)	\$0.00	(\$10.40)
												1159 Tax		(\$14.48)	\$0.00	(\$14.48)
												46 Tax		(\$1.89)	\$0.00	(\$1.89)
																\$28.76
GOODING, GARY LEE	GOODING, GARY LEE		5326 HWY 70 W		MOREHEAD CITY, NC 28557	Proration	0047283380	FCF1185	Refund Generated due to proration on Bill #0047283380-2020-2020-0000-00	Tag Surrender	01/25/2021	9010 Tax		(\$4.69)	\$0.00	(\$4.69)
												32 Tax		(\$0.90)	\$0.00	(\$0.90)
																\$5.55
GRADY, BRANDY ELIZABETH	GRADY, BRANDY ELIZABETH	GRADY, ISAAC HARDY	8708 CANAL DR		EMERALD ISLE, NC 28594	Adjustment + \$100	0056358840	NEEDPKN	Refund Generated due to adjustment on Bill #0056358840-2020-2020-0000	Situs error	01/11/2021	9010 Tax		\$0.00	\$0.00	\$0.00
												1460 Tax		(\$126.76)	\$0.00	(\$126.76)
												1556 Tax		\$50.92	\$0.00	\$50.92
																\$78.94
GUTHRIE, GREGORY LEE	GUTHRIE, GREGORY LEE	GUTHRIE, KATHLEEN AGUIAYO	3519 WHITE DR		MOREHEAD CITY, NC 28557	Adjustment + \$100	0001045839	LYV6888	Refund Generated due to adjustment on Bill #0001045839-2020-2020-0000-00	Over Assessment	01/04/2021	9010 Tax		(\$15.82)	\$0.00	(\$15.82)
												1351 Tax		(\$18.22)	\$0.00	(\$18.22)
																\$34.04
HAM, CLAUDE EDWARD	HAM, CLAUDE EDWARD	HAM, JEAN BARROW	102 E DOWRY CRK		BELHAVEN, NC 27810	Adjustment + \$100	0058752171	TEF2934	Refund Generated due to adjustment on Bill #0058752171-2020-2020-0000	Situs error	01/19/2021	9010 Tax		\$0.00	\$0.00	\$0.00
												1151 Tax		\$97.32	\$0.00	\$97.32
												1460 Tax		(\$101.16)	\$0.00	(\$101.16)
																\$3.84
HAM, JEAN BARROW	HAM, JEAN BARROW		102 E DOWRY CRK		BELHAVEN, NC 27810	Adjustment + \$100	0057436140	RNK5092	Refund Generated due to adjustment on Bill #0057436140-2020-2020-0000	Situs error	01/15/2021	9010 Tax		\$0.00	\$0.00	\$0.00
												1151 Tax		\$140.26	\$0.00	\$140.26
												1460 Tax		(\$145.79)	\$0.00	(\$145.79)
																\$5.53
HEDGECOCK, REBECCA WILLIS	HEDGECOCK, REBECCA WILLIS		168 CEDAR LN		BEAUFORT, NC 28516	Proration	0052136255	NZA1010	Refund Generated due to proration on Bill #0052136255-2019-2019-0000-00	Tag Surrender	01/19/2021	9010 Tax		(\$13.11)	\$0.00	(\$13.11)
												1351 Tax		(\$16.07)	\$0.00	(\$16.07)
																\$29.18
HILL, BARBARA STEWART	HILL, BARBARA STEWART	OBRIEN, HAROLD WALTER JR	PO BOX 2327		ATLANTIC BEACH, NC 28512	Proration	0058516149	RBM2303	Refund Generated due to proration on Bill #0058516149-2020-2020-0000-00	Vehicle Sold	01/07/2021	9010 Tax		(\$81.58)	\$0.00	(\$81.58)
												1353 Tax		(\$51.18)	\$0.00	(\$51.18)
												93 Tax		(\$13.59)	\$0.00	(\$13.59)
																\$148.35
HOVIS, ASHLEY ANNE POTTER	HOVIS, ASHLEY ANNE POTTER	HOVIS, RYAN JAY	100 KAYAK CT		SWANBORO, NC 28584	Adjustment + \$100	0035670953	EJP3095	Refund Generated due to adjustment on Bill #0035670953-2020-2020-0000-00	Military	01/27/2021	9010 Tax		(\$51.55)	\$0.00	(\$51.55)
												40 Tax		(\$15.82)	\$0.00	(\$15.82)
												19 Tax		(\$7.81)	\$0.00	(\$7.81)
																\$74.98
HOVIS, RYAN JAY	HOVIS, RYAN JAY		100 KAYAK CT		SWANBORO, NC 28584	Adjustment + \$100	0057605018	TDM9119	Refund Generated due to adjustment on Bill #0057605018-2020-2020-0000-00	Military	01/27/2021	9010 Tax		(\$12.87)	\$0.00	(\$12.87)
												40 Tax		(\$3.90)	\$0.00	(\$3.90)

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MILLER, ROBERT CLIFTON	MILLER, ROBERT CLIFTON	347 GOOSE POND RD	MARSHALLBER G, NC 28553	Adjustment => \$100	0058720158	HMW2774	Refund Generated due to adjustment on Bill #0058720158-2020-2020-0000	Siux error	01/25/2021
									9010 Tax \$0.00 \$0.00 \$0.00
									1460 Tax (\$169.40) \$0.00 (\$169.40)
									25 Tax \$38.60 \$0.00 \$38.60
									17 Tax \$30.02 \$0.00 \$30.02
									Refund \$100.00
NELSON, RAYMOND LEE JR	NELSON, RAYMOND LEE JR	1296 HWY 70 E	STACY, NC 28581	Adjustment < \$100	0058518829	HMW4030	Refund Generated due to adjustment on Bill #0058518829-2020-2020-0000	Siux error	01/04/2021
									9010 Tax \$0.00 \$0.00 \$0.00
									1460 Tax (\$8.14) \$0.00 (\$8.14)
									21 Tax \$1.75 \$0.00 \$1.75
									47 Tax \$2.05 \$0.00 \$2.05
									Refund \$100.00
NIEVES, ROBINSON III	NIEVES, ROBINSON III	119 WILDFLOWER WAY	STELLA, NC 28582	Pronation	0025163707	Y568DV	Refund Generated due to pronation on Bill #0025163707-2020-2020-0020-00	Vehicle Totalled	01/20/2021
									9010 Tax (\$25.99) \$0.00 (\$25.99)
									40 Tax (\$7.87) \$0.00 (\$7.87)
									19 Tax (\$3.94) \$0.00 (\$3.94)
									Refund \$37.80
NOLEN, PHILLMORE	NOLEN, PHILLMORE	PO BOX 2082	BEAUFORT, NC 28516	Adjustment < \$100	0058515005	JV1745	Refund Generated due to adjustment on Bill #0058515005-2020-2020-0000	Siux error	01/14/2021
									9010 Tax \$0.00 \$0.00 \$0.00
									1460 Tax (\$69.05) \$0.00 (\$69.05)
									44 Tax \$12.40 \$0.00 \$12.40
									46 Tax \$10.03 \$0.00 \$10.03
									76 Tax \$9.74 \$0.00 \$9.74
									Refund \$37.80
NOLEN, PHILLMORE	NOLEN, PHILLMORE	PO BOX 2082 APT E	BEAUFORT, NC 28516	Adjustment < \$100	0057139758	PMR1509	Refund Generated due to adjustment on Bill #0057139758-2020-2020-0000	Siux error	01/14/2021
									9010 Tax \$0.00 \$0.00 \$0.00
									1460 Tax (\$10.94) \$0.00 (\$10.94)
									44 Tax \$1.94 \$0.00 \$1.94
									46 Tax \$1.65 \$0.00 \$1.65
									76 Tax \$1.52 \$0.00 \$1.52
									Refund \$51.61
NORMAN, JAMES EDWARD	NORMAN, JAMES EDWARD	140 OLD HORSE RD	SWANSBORO, NC 28084	Pronation	0009751034	ZXH5550	Refund Generated due to pronation on Bill #0009751034-2020-2020-0000-00	Tag Surrender	01/27/2021
									9010 Tax (\$17.15) \$0.00 (\$17.15)
									40 Tax (\$5.20) \$0.00 (\$5.20)
									19 Tax (\$2.60) \$0.00 (\$2.60)
									Refund \$24.95
PARHAM, DAVID SOUTHERLAND	PARHAM, DAVID SOUTHERLAND	131 LOBLOLLY DR	ATLANTIC BEACH, NC 28512	Pronation	0042435240	BCL5511	Refund Generated due to pronation on Bill #0042435240-2019-2019-0000-00	Tag Surrender	01/12/2021
									9010 Tax (\$6.60) \$0.00 (\$6.60)
									1353 Tax (\$4.19) \$0.00 (\$4.19)
									94 Tax (\$0.34) \$0.00 (\$0.34)
									Refund \$11.13
PEARCE, JAMES ALVIN	PEARCE, JAMES ALVIN	1049 MOORES POND RD	YOUNGVILLE, NC 27596	Pronation	0047795284	CKZ6477	Refund Generated due to pronation on Bill #0047795284-2019-2019-0000-00	Tag Surrender	01/12/2021
									9010 Tax (\$34.68) \$0.00 (\$34.68)
									31 Tax (\$4.48) \$0.00 (\$4.48)
									48 Tax (\$4.48) \$0.00 (\$4.48)
									Refund \$43.64
PETRLAK, THOMAS THOMAS	PETRLAK, THOMAS THOMAS	304 TREASURE TRAIL	CAPE CARTERET, NC 28584	Pronation	0043311733	PJV6391	Refund Generated due to pronation on Bill #0043311733-2019-2019-0000-00	Tag Surrender	01/11/2021
									9010 Tax (\$20.25) \$0.00 (\$20.25)
									1581 Tax (\$8.04) \$0.00 (\$8.04)

North Carolina Vehicle Tax System															
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2019-0000-00															
PHILIPS, FREDRIC RONALD	PHILIPS, FREDRIC RONALD	PHILIPS, BRENDA BOND	314 QUEEN ANNES RD	GREENVILLE, NC 27658	Adjustment < \$100	0039879650	RBM2264	Refund Generated due to adjustment on Bill #0039879650-2020-0000-00	Over Assessment	01/11/2021	9010	Tax	(\$3.92)	\$0.00	(\$3.92)
											19	Tax	(\$3.27)	\$0.00	(\$3.27)
														Refund	\$33.46
SANDERSON, DYLAN LEE	SANDERSON, DYLAN LEE		106 OSPREY CT	NEWPORT, NC 28570	Adjustment < \$100	0057651821	CM70461	Refund Generated due to adjustment on Bill #0057651821-2020-0000-00	Military	01/11/2021	9010	Tax	(\$1.32)	\$0.00	(\$1.32)
											31	Tax	(\$0.16)	\$0.00	(\$0.16)
											46	Tax	(\$0.16)	\$0.00	(\$0.16)
														Refund	\$1.64
SANDERSON, DYLAN LEE	SANDERSON, DYLAN LEE		106 OSPREY CT	NEWPORT, NC 28570	Adjustment < \$100	0057651979	HHZ1664	Refund Generated due to adjustment on Bill #0057651979-2020-0000-00	Military	01/11/2021	9010	Tax	(\$22.24)	\$0.00	(\$22.24)
											31	Tax	(\$2.70)	\$0.00	(\$2.70)
											46	Tax	(\$2.70)	\$0.00	(\$2.70)
														Refund	\$27.64
SANDERSON, DYLAN LEE	SANDERSON, DYLAN LEE	SANDERSON, VICTORIA DROCKSEN	106 OSPREY CT	NEWPORT, NC 28570	Adjustment < \$100	0057701972	HXX4854	Refund Generated due to adjustment on Bill #0057701972-2020-0000-00	Military	01/11/2021	9010	Tax	(\$25.67)	\$0.00	(\$25.67)
											31	Tax	(\$3.11)	\$0.00	(\$3.11)
											46	Tax	(\$3.11)	\$0.00	(\$3.11)
														Refund	\$31.89
SCLAFANI, MATTHEW	SCLAFANI, MATTHEW		122 CHERRY LN	NEWPORT, NC 28570	Adjustment < \$100	0058434566	CM76814	Refund Generated due to adjustment on Bill #0058434566-2020-0000-00	Military	01/07/2021	9010	Tax	(\$0.99)	\$0.00	(\$0.99)
											35	Tax	(\$0.30)	\$0.00	(\$0.30)
														Refund	\$1.29
SERMARINI, ANTHONY JOSEPH	SERMARINI, ANTHONY JOSEPH		7411 ARCHERS CREEK CT	EMERALD ISLE, NC 28594	Proration	0057327167	HFS7482	Refund Generated due to proration on Bill #0057327167-2020-0000-00	Tag Surrender	01/29/2021	9010	Tax	(\$75.74)	\$0.00	(\$75.74)
											1556	Tax	(\$35.57)	\$0.00	(\$35.57)
														Refund	\$111.31
STEPPUTIS, SUSAN LYN	STEPPUTIS, SUSAN LYN		408 EMERALD CIR	EMERALD ISLE, NC 28594	Proration	0039736999	PHK4351	Refund Generated due to proration on Bill #0039736999-2020-0000-00	Tag Surrender	01/08/2021	9010	Tax	(\$16.36)	\$0.00	(\$16.36)
											1556	Tax	(\$7.69)	\$0.00	(\$7.69)
														Refund	\$24.06
TUCKER, ELWOOD ANTHONY	TUCKER, ELWOOD ANTHONY		2623 MAYBERRY LOOP RD	MOREHEAD CITY, NC 28557	Proration	0037608703	WZV6707	Refund Generated due to proration on Bill #0037608703-2019-2019-0000-00	Tag Surrender	01/27/2021	9010	Tax	(\$17.55)	\$0.00	(\$17.55)
											30	Tax	(\$2.83)	\$0.00	(\$2.83)
											50	Tax	(\$1.13)	\$0.00	(\$1.13)
														Refund	\$21.51
UPCHURCH, ROBERT HOWARD	UPCHURCH, ROBERT HOWARD		211 GEORGIA AVE	MOREHEAD CITY, NC 28557	Proration	0047398202	PLP2564	Refund Generated due to proration on Bill #0047398202-2019-2019-0000-00	Tag Surrender	01/07/2021	9010	Tax	(\$8.42)	\$0.00	(\$8.42)
											1351	Tax	(\$10.33)	\$0.00	(\$10.33)
														Refund	\$18.75
WEST, DENNIS JAMES	WEST, DENNIS JAMES		338 OLD STANTON RD	BEAUFORT, NC 28516	Proration	0032467569	HB6978	Refund Generated due to proration on Bill #0032467569-2019-2019-0000-00	Tag Surrender	01/12/2021	9010	Tax	(\$5.22)	\$0.00	(\$5.22)
											44	Tax	(\$1.16)	\$0.00	(\$1.16)
											46	Tax	(\$1.01)	\$0.00	(\$1.01)
														Refund	\$7.41
WICHTL, DAVID PAUL	WICHTL, DAVID PAUL		281 CEDAR CREEK RD	NEWPORT, NC 28570	Proration	0047222741	JP7121	Refund Generated due to proration on Bill #0047222741-2019-2019-0000-00	Tag Surrender	01/11/2021	9010	Tax	(\$9.48)	\$0.00	(\$9.48)
											35	Tax	(\$2.75)	\$0.00	(\$2.75)
														Refund	\$12.23
WILLIS, NANCY JOHNSON	WILLIS, NANCY JOHNSON		214 SLEEPY HOLLOW DR	NEWPORT, NC 28570	Proration	0047211493	FKR8055	Refund Generated due to proration on Bill #0047211493-2019-2019-0000-00	Tag Surrender	01/04/2021	9010	Tax	(\$11.37)	\$0.00	(\$11.37)
											32	Tax	(\$2.47)	\$0.00	(\$2.47)
														Refund	\$13.84
WILLIS, TRESA DAWN	WILLIS, TRESA DAWN		174 CORE SOUND LOOP RD	ATLANTIC, NC 28511	Proration	0034640953	EH-E6750	Refund Generated due to proration on Bill #0034640953-2020-0000-00	Vehicle Totaled	01/21/2021	9010	Tax	(\$9.84)	\$0.00	(\$9.84)
											20	Tax	(\$2.38)	\$0.00	(\$2.38)
											47	Tax	(\$2.98)	\$0.00	(\$2.98)
														Refund	\$15.20
ZHANG, HANZHU	ZHANG, HANZHU		2131 HERBERT ST	KLAMATH FALLS, OR 97601	Proration	0036406550	FOR8552	Refund Generated due to proration on Bill #0036406550-2019-2019-0000-00	Tag Surrender	01/07/2021	9010	Tax	(\$7.02)	\$0.00	(\$7.02)
											1351	Tax	(\$8.60)	\$0.00	(\$8.60)
														Refund	\$15.62
														Refund Total	\$1729.86

North Carolina Vehicle Tax System

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								2019-0000-00								Refund	\$12.23															
WILLIS, NANCY JOHNSON	WILLIS, NANCY JOHNSON	214 SLEEPY HOLLOW DR	NEWPORT, NC 28570	Proration	0047211493	FKH8055	Refund Generated due to proration on Bill #0047211493-2019-2019-0000-00	Tag Surrender	01/04/2021			9010	Tax	(\$11.37)	\$0.00	(\$11.37)																
WILLIS, TRESA DAWN	WILLIS, TRESA DAWN	174 CORE SOUND LOOP RD	ATLANTIC, NC 28511	Proration	0034649953	EHE6750	Refund Generated due to proration on Bill #0034649953-2020-2020-0000-00	Vehicle Totalled	01/21/2021			9010	Tax	(\$9.84)	\$0.00	(\$9.84)																
ZHANG, HANZHU	ZHANG, HANZHU	2131 HERBERT ST	KLAMATH FALLS, OR 97601	Proration	0039406550	FOR8552	Refund Generated due to proration on Bill #0039406550-2019-2019-0000-00	Tag Surrender	01/07/2021			9010	Tax	(\$7.02)	\$0.00	(\$7.02)																
																Refund	\$15.20															
																Refund	\$13.84															
																Refund	\$15.20															
																Refund	\$13.62															
																Refund Total	\$1729.86															

3. Approval of Amended Audit Contract

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: February 15, 2021
Subject: Audit Contract Amendment

Attached for your consideration is an amendment to Carteret County's audit contract. The contract is extended to February 28, 2021, and is the result on COVID 19 and additional compliance testing due to COVID 19. The contract amendment is recommended for approval.

LGC-205 Amendment

AMENDMENT TO CONTRACT TO AUDIT ACCOUNTS

Rev. 11/2020

Whereas	Primary Government Unit	
and	Discretely Presented Component Unit (DPCU) (if applicable)	
and	Auditor RSM US LLP	

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for	Fiscal Year Ending 06/30/20	and originally due on	Audit Report Due Date 10/31/20
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hereby agree that it is now necessary that the contract be modified as follows.

☒ Modification to due date:

Original due date 10/31/20	Modified due date 02/28/21
Original fee	Modified fee

☐ Modification to fee:

EXPLANATION OF MODIFIED CONTRACT TERMS

Please provide an explanation for the modification to due date and/or fees.
The modified due date is a result of delays caused by effects of the COVID-19 pandemic.

If the amendment is submitted to extend the due date, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years.
As this is ultimately the result of a pandemic, this is not expected to be an annual occurrence, therefore late filings are not expected in subsequent years.

By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

LGC-205 Amended

AMENDMENT TO CONTRACT TO AUDIT ACCOUNTS

Rev. 11/2020

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* RSM US LLP	Signature* <i>Mark L. Snyder</i>
Authorized Firm Representative* (typed or printed) Mark Snyder	Email Address mark.snyder@rsmus.com
Date* 01/27/21	

GOVERNMENTAL UNIT

Governmental Unit* Carteret County	
Date Primary Government Unit Governing Board Approved Amended Audit Contract* (if required by governing board policy)	
Mayor/Chairperson* (typed or printed)	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE
ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT
 (Pre-audit certificate not required for charter schools or hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* Dee Meshaw	Signature*
Date of Pre-Audit Certificate*	Email Address* deem@carteretcountynj.gov

LGC-205 Amended

AMENDMENT TO CONTRACT TO AUDIT ACCOUNTS

Rev. 11/2020

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU	
Date DPCU Governing Board Approved Amended Audit Contract (if required by governing board policy)	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE
ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT
 (Pre-audit certificate not required for charter schools or hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

4. Approval of Three-Year Cisco Enterprise Agreement for Software Products

INFORMATION TECHNOLOGY

Ray Hall, CGCIO
IT Director
Information Technology



252-728-8506
ray.hall@carteretcountync.gov
http://www.carteretcountync.gov

To: Board of Commissioners
From: Ray Hall, IT Director
Date: February 15, 2021
Subject: Cisco Enterprise Agreement

Attached for your approval is a NC 204X State Contract to enter into a three-year Enterprise Agreement (EA) with Cisco for their software products. This is a similar model to other Enterprise Agreements we participate in with Microsoft and ESRI (GIS). This EA, much like the others, come with multiple fringe benefits such as support, heavily discounted multi-year discounts, and a percentage of growth in license counts at no additional charge during the agreement term. This EA will contain multiple products that we are currently paying annual costs independently at higher costs than what the EA will incur.

The EA has a three-year total cost of \$197,865.05, which will be paid annually at an annual cost of \$65,955.02. Currently we pay an annual cost of \$80,769.60 for most of these products, and we'll also be adding a new security product called StealthVWatch to alert us to internal and external attacks on our network for less than we are currently paying annually for the other products. This is an annual savings of \$14,814.58 while not including savings of the additional \$29,500 annually for the StealthVWatch product. It is estimated the annual payment for years 4-6 will increase to \$78,000 per year, which is still less than we currently pay annually without the EA. Budget funds are currently available and staff recommends approval of this contract. Thank you for your time and consideration.

PROPOSAL QUOTE SHEET

1015 Aviation Parkway
Suite 100
Morrisville, NC 27560

919.653.4400 Phone
919.653.4401 Fax



Cisco Security EA w/o Email						
Client:	Carteret County	Issue Date:	1/22/2021			
Client Address 1:		Opportunity #:	OP 092120			
Client Address 2:		Account Exec:	Mike Kane			
Client City, State, Zip:			mkane@nwnit.com			
Attn:	Matt Goodwin		919-815-7100			
Phone:	252-728-8508					
email:	matthew.goodwin@carteretcountync.gov	Version:	1.00			
Product Number	Description	Qty	List Price	Unit Price	Extended Price	
Section 1 - Hardware						
ELA2-M	Cisco EA BUNDLE	1	\$0.00	\$0.00	\$0.00	
F2F-SEC-A4E-ADV	Cisco EA 2.0 Choice - Security Suites- AMP4E Advantage	1	\$0.00	\$0.00	\$0.00	
F2SF-P-AMP-ADV-10	Sec EA 2.0 Choice AMP Endpoints Advantage 10pk	78	\$1,340.28	\$375.28	\$29,271.84	
SVS-EA2-AMPE-SUP-B	BASIC SUPPORT FOR AMP END POINTS	1	\$0.00	\$0.00	\$0.00	
E2F-SEC-ISE	Cisco EA 2.0 Choice - Security Suites- ISE	1	\$0.00	\$0.00	\$0.00	
E2SF-I-ISE-APEX-10	Security EA 2.0 Choice ISE Apex License 10pk	70	\$108.36	\$30.34	\$2,123.80	
E2SF-I-ISE-PLUS-10	Security EA 2.0 Choice ISE Plus License 10pk	100	\$140.76	\$39.41	\$3,941.00	
SVS-EA2-CISE-SUP-B	BASIC SUPPORT FOR IDENTITY SERVICES ENGINE	1	\$0.00	\$0.00	\$0.00	
E2F-SEC-SWATCH	Cisco EA 2.0 Choice - Security Suites- Stealthwatch	1	\$0.00	\$0.00	\$0.00	
E2SF-S-SWPNM	Security EA 2.0 Stealthwatch PNM License	700	\$451.80	\$126.50	\$88,550.00	
SVS-EA2-STLW-SUP-B	BASIC SUPPORT FOR STEALTHWATCH	1	\$0.00	\$0.00	\$0.00	
E2F-SEC-UMB	Cisco EA 2.0 - Security Suites- Umbrella	1	\$0.00	\$0.00	\$0.00	
E2SF-U-SIG-ESS-K9	Sec EA 2.0 Choice Umbrella Secure Internet Gateway Essential	700	\$160.48	\$42.13	\$29,491.00	
SVS-EA2-SIG-SUPT-E	Enhanced Umbrella Support for DNS/SIG Packages -	1	\$10,533.60	\$2,949.41	\$2,949.41	
E2F-SEC-DUO-MFA	Cisco Duo MFA Suite	1	\$0.00	\$0.00	\$0.00	
E2SF-DUO-MFA	EA Choices - Duo MFA Edition	700	\$65.56	\$59.34	\$41,538.00	
SVS-EA2-DUO-SUP-B	BASIC SUPPORT FOR DUO	1	\$0.00	\$0.00	\$0.00	

Annual payment: \$65,955.02

Section 1 Hardware & Software Subtotal \$ 197,865.05

Section 2 - Annual Manufacturing Maintenance OR Software as a Service (SaaS) - (Microsoft / VMware / Citrix)

Section 2 Annual Maintenance \$ -

Section 3 - Professional Services
NWN Professional Services, as defined in the related Statement of Work Proposal \$ -

NBlock Pre-paid funds on account for Product or Services purchases \$ -

Section 4 - Optional Products & Services

Subtotal, Optional Items: \$0.00 \$ -

Subtotals \$ -

Hardware and Software Subtotal: \$ 197,865.05

Manufacturer's Maintenance Subtotal: \$ -

NWN Corporation

Page 1 of 2

Confidential Proposal

PROPOSAL QUOTE SHEET

Product Number	Description	Qty	List Price	Unit Price	Extended Price
nCare Managed Services Subtotal:					\$ -
nCare Enablement Fee Subtotal:					\$ -
Professional Services Subtotal:					\$ -
Optional Products & Services Subtotal:					\$ -
Total Project Investment					\$ 197,865.05
Estimated Taxes					\$ 13,355.69

Signature:

Print Name:

Title:

Date:

Total Project Investment including Taxes & Shipping \$ 211,220.74

Terms & Conditions

This quote is valid for 30 days from date of issue. Applicable taxes if any will be applied to the final invoice. NWN will invoice customer for hardware, software and maintenance upon shipment from Original Equipment Manufacturer.

5. Approval to Accept State Funding for COVID-19 Mass Vaccination Planning & Implementation, and Approval of Corresponding Budget Amendment: \$38,164

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Helman
Consolidated Human Services Director
cindy.helman@carteretcountync.gov



Clinton W. Lewis
DSS Director
Consolidated Human Services Deputy Director
clint.lewis@carteretcountync.gov
Stephanie M. Cannon, MPA
Health Director
Consolidated Human Services Deputy Director
stephanie.cannon@carteretcountync.gov

To: Carteret County Board of Commissioners
Carteret County Human Services Board
From: Stephanie M. Cannon, Health Director
Date: 01-25-2021
Subject: Request to Accept State Funding for COVID-19 mass vaccination planning and implementation, Agreement Addendum 716 CDC COVID-19 Vaccination Program, \$38,164.

This Agreement Addendum provides funding to the Local Health Department (LHD) to help support activities associated with COVID-19 mass vaccination planning and implementation. Planning and response require close collaboration among public and private sector partners, public health emergency response and emergency management, and healthcare organizations and industry groups within the community. This funding may be used for associated costs for COVID-19 vaccine storage and handling, vaccine planning, COVID-19 vaccination services in open and closed point-of-dispensing (POD) locations, including staffing to serve as vaccinators in POD's, contract needs for vaccination services, and other infection control supplies to support safe vaccine administration within the community. This effort will occur in phases with a focus on targeted populations following CDC and North Carolina guidelines.

If you have any questions, please feel free to contact me. Budget Amendment and Agreement Addendum are attached.

Carteret County

AS400

Budget Amendment

Fiscal Year 2020-2021

Department: Health Department

Date: 01-25-2021

19 Vaccination Program. This AA provides funding to Local Health Departments to help support activities associated with COVID-19 mass vaccination planning and implementation. We plan to use this additional funding for Salary and Fringe amounts.

Fund	Revenue or Expense	Description: Account Name	Account Number (County General Ledger)	Increase	Decrease
General Fund	Revenues				
	Health Center	St Immunization	110.50.3519.302	38,164	
Total Increase in Revenues				38,164	-
	Expenditures				
	Health Center	Salaries	110.50.5110.12100	31,079	
		FICA Expense	110.50.5110.18100	2,377	
		Retirement Contribution	110.50.5110.18200	3,154	
		401K Plan	110.50.5110.18700	1,554	
Total Increase Expenditures				38,164	-

Approval Chairman, Board of Commissioners

Date: _____

Due to the size of the supporting documentation, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

6. Approval of Occupancy Tax Penalty Waiver for Atlantis Lodge: \$979.33

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-8424
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager Finance
Date: February 15, 2021
Subject: Occupancy Tax Penalty Waiver

For your consideration is a request to waive occupancy tax late paying and late filing penalties for one property. Atlantis Lodge has requested \$979.33 in penalties be waived. Atlantis Lodge has always paid on time and has never requested a waiver. Under the provisions of N.C.G.S. 153-A-155 (e) and 105-237, the Board of Commissioners has discretion to waive penalties.

7. Approval to Authorize the Chairman to Execute a Letter Regarding the County's Intent to Not Enter into a Project Partnership Agreement with the U.S. Army Corps of Engineers Regarding the Bogue Banks Coastal Storm Risk Management Project

Shore Protection Manager

Greg L. Rudolph
Tel: (252) 222.5835
Fax: (252) 222.5826
grudolph@carteretcountync.gov



Memorandum

To: Carteret County Board of Commissioners (CBOC)
From: Greg "rudi" Rudolph
Date: February 15, 2021
Re: **Project Partnership Agreement - U.S. Army Corps of Engineers Bogue Banks Coastal Storm Risk Management Project**

The CBOC is respectfully requested to review and approve the attached correspondence for the chairman's signature regarding our intent to not enter into a Project Partnership Agreement with U.S. Army Corps of Engineers regarding the Bogue Banks Coastal Storm Risk Management Project. For the sake of avoiding duplication here in this cover memorandum, attached is a separate summary memorandum prepared for the Bogue Banks municipalities regarding this matter and I believe the letter to the Corps of Engineers in itself is self-explanatory as well. Otherwise, I will be glad to answer any questions you may have either before or during your regular February meeting.

Shore Protection Manager

Greg L. Rudolph
Tel: (252) 222.5835
Fax: (252) 222.5826
grudolph@carteretcountync.gov



Memorandum

To: Municipal governments of Atlantic Beach, Pine Knoll Shores, Indian Beach, & Emerald Isle.
From: Greg "rudi" Rudolph
Date: January 2021
Re: **U.S. Army Corps of Engineers Bogue Banks Coastal Storm Risk Management Project**

The Carteret County Shore Protection Office and Beach Commission is seeking concurrence on our path forward with the U.S. Army Corps of Engineers (Corps) Bogue Banks Coastal Storm Risk Management (CSRM) Project. In the past, this effort has been casually termed "the 50-year project", which includes initial construction (beach nourishment) and periodic maintenance (renourishment) for the 50-year life of the project. If appropriated by Congress, the program also includes 65% and 50% federal funding for construction and maintenance, respectively; and the State can provide 50% of the remaining non-federal share in either instance. The County signed a Feasibility Agreement with the Corps in 2001, which kick-started the preparation of the study and requisite environmental documentation. Fast forward to 2016, and the CSRM Project was authorized by Congress. The key word here is "authorized", which means the project could now officially receive federal funds to be designed and constructed – again at Congress's discretion.

With respect to design, we received full federal funding cost share dollars for this effort, and executed a new design agreement with the Corps in 2017. "Design" includes preparing the plans and specifications for the construction of the Project, refining the borrow sources of sand, ensuring real estate easements are in-place or not, etc. The Corps was working on the finishing elements of the design document in January 2020 when unexpectedly our Congressional delegation helped secure \$44.5 million to construct the Project (\$44.5 million = 65% Corps or \$28,925,000 and 35% non-federal or \$15,575,000 furnished akin to a no interest loan). While this was fortuitous news, it took decades to get here (i.e., get to a place where sand would actually be placed on the beach).

Realizing long ago the Corps process would take a while, the Shore Protection Office/Beach Commission elected to pursue a parallel "50-year Project" for Bogue Banks whereby the permitting, design, cost schedule, and implementation would be entirely locally (County) sponsored. This is termed as the "Master Plan", which we initiated in 2009 and has been consequently built as the three-phased Post-Florence Renourishment Project in 2019, 2020, and 2021. Very importantly, the Post-Florence Renourishment Project has received FEMA funding (max. = \$65 million) to replace the volume of sand lost during Florence and the State of North Carolina has provided ~\$20 million (max.) to help place additional sand on the beach. The State funding is cost-shared 1:1 using the portion of the County's occupancy tax designated for beach nourishment. Thus the Master Plan provides a mechanism whereby the beach is maintained using our own designed nourishment triggers and funding emanates from the County's occupancy tax and when/if available, State funding as well. And moreover, if a federally-declared hurricane impacts Bogue Banks, the federal government in the form of FEMA can provide reimbursement dollars specifically and only for the sand lost during that particular event.

In summary then, after years and years, our two parallel long-term beach nourishment pathways have ultimately crossed – the CSRM Project and the Master Plan. On one hand the

federal CSRM Project has a very favorable cost-share and demonstrated history of success when fully constructed and maintained; but the appropriation history for the Corps' CSRM program across the Country is spotty and inconsistent, and there are many rules of engagement to consider as well including oceanfront easement acquisition (over 1,200), federal parking/access requirements, etc. Also, we would be forfeiting the opportunity to apply for FEMA reimbursement – quite simply, one federal agency (FEMA) can't reimburse or pay for another federal agency (the Corps) to rehabilitate their project. If we do stay with the Master Plan approach, then by the same token FEMA reimbursement is not guaranteed in the future akin to many other federal programs, nor should we be overly reliant on storms to help indirectly fund our nourishment program. The CSRM Project vs. the Master Plan is very much an "either or" proposition and we have to come to a decision point because the Corps and County must execute a new agreement (called a Project Partnership Agreement) for us to move ahead with the CSRM Project – or not, and therefore would be staying the course with the Master Plan approach.

To these ends, the Beach Commission spent almost the entire year of 2020 undergoing a very thorough and exhaustive evaluation process. In May we received a detailed briefing from Lee Wrenn & Associates concerning the procurement process for Real Estate Easements and was followed by our June Meeting as we reviewed and had a good dialogue concerning some of the "Pros and Cons" regarding our potential participation in the CSRM Project and comparing these positive and negative elements to our current Master Plan/FEMA reimbursement approach (slides). For our July Meeting we received first hand perspectives of the CSRM program from both a local sponsor (New Hanover County, N.C.) who has undergone construction and numerous maintenance cycles for multiple CSRM Projects, and from the Corps (Wilmington District) themselves (slides). In August, we received additional perspectives from the Town of Topsail Beach that is also undergoing a similar decision-making process as we are with respect to constructing a CSRM Project and a separate presentation from the City of Virginia Beach focusing on their experiences with constructing and maintaining CSRM Projects and working with the Norfolk District of the Corps. And lastly in September we addressed the differences between the construction/maintenance templates of the CSRM Project compared to the Master Plan. ***There is a lot of material available for review in the hyperlinks above, however I believe the most straightforward resource is the series of slides from our June 2020 meeting – starting on slide 2 (presentation).***

Ultimately in late November, the Beach Commission unanimously voted/recommended the County not enter into a Project Partnership Agreement with the U.S. Army Corps of Engineers with respect to the Bogue Banks CSRM Project. This decision was mostly predicated upon the success we have experienced thus far with our Master Plan approach coupled with concerns regarding the viability of federal funding for maintaining (i.e., renourishing) the CSRM project in the future and the impacts of that to our FEMA eligibility. ***Although there is broad representation on the Beach Commission from each of the Bogue Banks municipalities, we don't want this important decision concerning the CSRM Project to be a unilateral one, and therefore are soliciting each municipality's input and ultimately your concurrence/agreement as well.*** Myself and either or both the Beach Commission chair (A.B. "Trace" Cooper, III) and vice-chair (Jim Normile) will be providing your municipal board/council a presentation reviewing some of the more salient points in this memorandum and will get into further detail when merited.

If we gain full concurrence from all the Bogue Banks municipalities, then the Beach Commission/Shore Protection Office will prepare a formal correspondence to the Corps disclosing our decision, which will be under County letterhead and signed by the chairman as the County has been the sponsor of the CSRM Project ever since the Feasibility Agreement was signed in 2001 and also is the permit holder, sponsor, and lead financier for the Master Plan.

Board of Commissioners
Ed Wheatly, Chair
Mark Mansfield, Vice-Chair
Bob Cavanaugh
Chris Chadwick
Robin Comer
Jimmy Farrington



County Manager
Tommy R. Burns
tommy.burns@carteretcountync.gov
Clerk to the Board
Rachel B. Hammer
rachel.hammer@carteretcountync.gov

February 15, 2021

Colonel Benjamin A. Bennett
U.S. Army Corps of Engineers – Wilmington District
69 Darlington Ave.
Wilmington, North Carolina 28403

Re: **Project Partnership Agreement
Bogue Banks Coastal Storm Risk Management Project**

Dear Colonel Bennett:

In 2001 the County and U.S. Army Corps of Engineers (Corps) jointly executed a Feasibility Agreement enabling the Corps to develop, and subsequently build a 50-year Shore Protection Project pending Congressional Authorization and requisite Federal funding for construction and maintenance. As you are well aware, the program's title has since been changed from the Bogue Banks Shore Protection Project, to the Bogue Banks Coastal Storm Damage Reduction Project, and now to its current iteration, the Bogue Banks Coastal Storm Risk Management (CSRM) Project. We were pleased to work with the Corps after several stops and starts to successfully develop an integrated Environmental Impact Statement and Feasibility Report for the CSRM Project. Subsequent to State and Federal agency review, this effort culminated in the final Chief's Report and Record of Decision in 2014 and 2016, respectively; and was authorized in the "Water Infrastructure Improvements for the Nation Act" (WIIN) of 2016 that was signed into law by the President in December 2016. We were also grateful to receive full Federal funding cost-share dollars for the Preconstruction, Engineering & Design (PED), which is the precursor for construction of the Project and executed a PED Agreement with the Corps to this effect in 2017. And true to form, the Wilmington District did a wonderful job completing the PED with full funding in hand. Lastly, our Congressional delegation again came through in 2020 to help secure \$44.5 million to construct the CSRM Project (\$44.5 million = 65% Corps or \$28,925,000 and 35% non-Federal or \$15,575,000 furnished akin to a no interest loan from our understanding).

Realizing long ago the CSRM development process would take a while (in essence 19 years) and there was a continuing need for beach nourishment along the ~25-mile long island of Bogue Banks to protect our tourism economy, property tax base, and environment, our County Shore Protection Office & Beach Commission elected to pursue a parallel "50-year Project" for Bogue Banks whereby the permitting, design, cost schedule/lead financier responsibilities, and implementation would be entirely locally (County) sponsored. This is termed as the "Master Plan," which we initiated in 2009 and has been consequently built

as the three-phased Post-Florence Renourishment Project in 2019, 2020, and 2021. Thus, the CSRM and Master Plan pathways have crossed and the Shore Protection Office, Beach Commission, and all the Bogue Banks municipalities (Atlantic Beach, Pine Knoll Shores, Indian Beach, and Emerald Isle) spent most of 2020 undergoing a rather exhaustive evaluation process to determine which program would best serve the island. Note: Salter Path oceanfront includes County unincorporated and State properties.

To this effect, our group spoke with communities who have participated in the CSRM program both within the Wilmington District's jurisdiction and beyond, real estate experts with CSRM experience, and of course with yourself and members of your great staff. We evaluated the "rules of engagement" with respect to parking/access requirements, easement acquisition, and other terms of local cooperation associated with the CSRM program. We also considered the favorable Federal cost-share program the CSRM Program provides and the demonstrated history of success when fully construction and maintained; while understanding the appropriation history for the Corps' CSRM program across the Country can be spotty and inconsistent.

Ultimately our Beach Commission and all the elected Town Boards/Councils referenced above unanimously voted/recommended that we (County) do not enter into a Project Partnership Agreement with the U.S. Army Corps of Engineers with respect to the Bogue Banks CSRM Project at this time. This was a difficult decision as reflected by the amount of time we spent on the subject, and was mostly predicated upon the success we have experienced thus far with our Master Plan approach coupled with concerns regarding the viability of Federal funding for maintaining the CSRM project in the future and the impacts of us participating in the CSRM Project as it pertains to our FEMA eligibility in the wake of a Federally-declared disaster(s).

Please be assured this decision in no way reflects negatively on the personnel of the Wilmington District and was made purely on what the County/Towns believe is best for our community. We sincerely appreciate all the District's work on the CSRM Project and look forward to our continued cooperative efforts with the District and State of North Carolina regarding the dredging of our Federal channels – both the deep draft Morehead City Harbor and the multitude of Federally-authorized shallow-draft channels within the County. Again, thank you for understanding and please do not hesitate to contact us regarding this or any other Civil Works project you have in the County.

Sincerely,

Ed Wheatly, Chairman
Carteret County Board of Commissioners

Cc: U.S. Congressman Gregory F. Murphy, M.D. (NC-3rd)
U.S. Senator Richard Burr
U.S. Senator Thom Tillis
Kevin Hart, NCDEQ-DWR
Mayors of Atlantic Beach, Pine Knoll Shores, Indian Beach, and Emerald Isle

8. Acknowledgment of Receipt & Review of Documents in Support of Coastal Community Action's Community Services Block Grant ("CSBG") for 2021-22

Due to the size of the supporting documentation, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

9. Request to Accept Funding—Agreement Addendum #543 ELC Enhancing Detection Activities Revision 1 & Approval of Corresponding Budget Amendment: \$16,896

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
Consolidated Human Services Director
cindy.holman@carteretcountync.gov



Clinton W. Lewis
DSS Director
Consolidated Human Services Deputy Director
clint.lewis@carteretcountync.gov
Stephanie M. Cannon, MPA
Health Director
Consolidated Human Services Deputy Director
stephanie.cannon@carteretcountync.gov

To: Carteret County Board of Commissioners
Carteret County Human Services Board

From: Stephanie Cannon
Health Director

Date: January 26, 2021

Subject: Request to Accept Funding – Agreement Addendum #543 ELC Enhancing Detection Activities \$16,896

The Health Department is requesting the Board's approval to accept a funding allocation available through the Division of Public Health, Communicable Disease Branch, to work to prevent, prepare for, and respond to Coronavirus Disease 2019 (COVID-19) by carrying out surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other preparedness and response activities, including but not limited to COVID-19 vaccine administration. Agreement Addendum 543 ELC Enhancing Detection Activities will provide funding in the amount of \$16,896

We request the Board's approval to accept this funding. A copy of the budget amendment and Agreement Addendum are attached. Should you have any questions, please contact me.

Division of Public Health Agreement Addendum FY 20-21

Page 1 of 2

Carteret County Health Department
Local Health Department Legal Name

Epidemiology / Communicable Disease Branch
DPH Section / Branch Name

543 ELC Enhancing Detection Activities
Activity Number and Description

Vanessa M. Greene 919-546-1658
vanessa.greene@dphhs.nc.gov
DPH Program Contact
(name, phone number, and email)

01/20/2020 – 05/31/2021
Service Period

DPH Program Signature _____ Date _____
(only required for a negotiable agreement addendum)

07/01/2020 06/30/2021
Payment Period

☒ Original Agreement Addendum
Agreement Addendum Revision # 1

I. Background:

No change.

II. Purpose:

This Agreement Addendum Revision #1 makes funding originally allocated to State Fiscal Year (SFY)22 available in SFY21 to further enhance the Local Health Department's ability to prevent, prepare for, and respond to Coronavirus Disease 2019 (COVID-19) by carrying out surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other preparedness and response activities. Funding guidelines are updated to include additional allowable services.

III. Scope of Work and Deliverables:

No change.

IV. Performance Measures/Reporting Requirements:

No change.

V. Performance Monitoring and Quality Assurance:

No change.

Health Director Signature _____ (use blue ink)

Date _____

Local Health Department to complete:
(If follow-up information is needed by DPH)

LIID program contact name:
Phone number with area code:
Email address:

Signature on this page signifies you have read and accepted all pages of this document.

July 2019

Page 2 of 2

VI. Funding Guidelines or Restrictions:

As of January 1, 2021, Paragraphs F and G are added with the following:

F. Understand that the LIID can provide lodging and wrap-around services as described below for individuals while under state or federal quarantine and isolation orders.

- Costs associated with testing and monitoring of isolated individuals as well as facilitating isolation to prevent spread of COVID-19. May include wrap around services as necessary including lodging, meals, etc. Support for clinical care is not allowable.
- Support for social services that will facilitate compliance with isolation and quarantine is allowed.

G. If gift cards are purchased by the Local Health Department with the intent of providing them to affected individuals/families to cover these costs, they must be treated like cash with a formal chain of custody system in place. Custody of each card, by "serial" number, must begin when the card is received by the LIID and be tracked by signature and continue each time a card changes hands until it is received by the client. These records will be subject to audit.

FY21 Activity: 543 ELC Enhancing Detection Activities

Supplement 2

Supplement reason: <input checked="" type="checkbox"/> In AA+BE or AA+BE Rev -OR- <input type="checkbox"/> -		CPDA #: 93.323		Federal award date: 05/19/20	Is award R&D? no	FAIN: NUSOCK000530	Total amount of fed awd: \$ 188951581
CPDA name: Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)		Fed award project description: CK19-1904 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) - Enhancing Detection		Fed awarding agency: DHHS, Centers for Disease Control and Prevention		Federal award indirect cost rate: n/a	
Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity	Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity
Alamance	965194483	195,385	461,821	Jackson	019728518	19,062	155,457
Albemarle	130537822	204,049	1,094,621	Johnston	097599104	260,369	561,906
Alexander	030495105	18,629	149,184	Jones	095116935	10,831	111,626
Anson	847169029	30,759	147,534	Lee	067489703	23,111	377,568
Appalachian	780133541	45,922	417,667	Lenoir	042789748	100,942	251,141
Beaufort	091567776	17,762	158,028	Lincoln	086869336	43,756	223,490
Bladen	084171828	66,284	192,882	Macon	070626825	51,987	180,211
Brunswick	091571349	57,619	292,783	Madison	831052873	1,300	114,976
Buncombe	879203560	168,525	534,940	MTW	087204173	48,954	360,964
Burke	863321205	233,942	420,718	Mecklenburg	074498353	2,321,222	3,563,564
Cabarrus	143408289	247,372	558,819	Montgomery	025384603	67,150	186,395
Caldwell	948113402	84,912	263,100	Moore	050989146	109,606	304,840
Carteret	056735804	16,896	181,749	Nash	050425677	98,775	289,707
Caswell	077846053	41,590	156,661	New Hanover	040029563	109,173	445,077
Catawba	083677138	123,036	380,837	Northampton	097594477	67,150	178,980
Chatham	131356607	311,922	480,553	Onslow	172663270	52,420	352,845
Cherokee	130705072	9,098	130,094	Orange	139209859	168,091	412,224
Clay	145058235	2,166	104,509	Pemlico	097600456	4,332	108,476
Cleveland	879924850	48,954	243,923	Pender	100955413	44,622	200,445
Columbus	040040016	156,394	306,136	Person	091563718	24,694	157,266
Craven	091564294	96,609	296,294	Pitt	080889694	165,492	444,424
Cumberland	123914376	332,717	773,988	Polk	079067930	20,362	133,163
Dare	082358631	8,665	137,837	Randolph	027873132	337,483	580,040
Davidson	077839744	218,779	486,755	Richmond	070621339	78,847	216,704
Davis	076526651	49,821	185,324	Robeson	082367871	372,141	601,479
Duplin	095124798	422,828	576,114	Rockingham	077847143	48,954	236,094
Durham	088564075	877,282	1,295,740	Rowan	074484014	318,421	558,561
Edgecombe	093123375	95,743	241,567	Sampson	825573975	247,372	405,227
Foot Hills	782359004	125,202	426,748	Scotland	091564146	41,156	169,002
Forsyth	105316439	745,581	1,234,016	Stanly	131060829	49,821	206,873
Franklin	084168632	80,147	242,158	Stokes	085442705	35,958	175,162
Gaston	071067186	150,329	474,330	Surry	077821858	118,271	285,809
Graham	020952383	1,733	100,930	Swain	146437553	10,831	116,122
Granville-Vance	063347626	357,844	650,568	Toe River	113345201	16,463	341,240
Greene	091564591	39,857	152,117	Transylvania	030694235	6,932	134,112
Guilford	071563613	681,464	1,337,228	Union	079051637	245,639	581,772
Halifax	014305957	86,645	231,228	Wake	019625961	933,601	2,156,723
Harnett	091565986	142,964	373,966	Warren	030239953	38,557	149,803
Haywood	070620232	25,560	182,094	Wayne	040036170	549,330	771,365
Henderson	085021470	159,427	373,155	Wilkes	067439950	219,645	383,669
Hoke	091563643	117,404	264,571	Wilson	075585695	184,554	361,321
Hyde	832562643	866	96,370	Yadkin	089910624	93,142	223,483
Iredell	074504507	140,798	420,037				

Federal Award Reporting Requirements for Pass-Through Agencies, 2 CFR 5.200.331

DPH v3.1 5-9-19

1/4/2021

DPH-Aid-To-Counties

For Fiscal Year: 20/21

Activity 543	AA	1175 878A HH	Proposed Total	New Total
Service Period		01/20-05/31		
Payment Period		02/20-06/30		
01 Alamance	* 1	195,385	195,385	461,821
D1 Albemarle	* 1	204,049	204,049	1,094,621
02 Alexander	* 1	18,629	18,629	149,184
04 Anson	* 1	30,759	30,759	147,534
D2 Appalachian	* 1	45,922	45,922	417,667
07 Beaufort	* 1	17,762	17,762	158,028
09 Bladen	* 1	66,284	66,284	192,882
10 Brunswick	* 1	57,619	57,619	292,783
11 Buncombe	* 1	168,525	168,525	534,940
12 Burke	* 1	233,942	233,942	420,718
13 Cabarrus	* 1	247,372	247,372	558,819
14 Caldwell	* 1	84,912	84,912	263,100
16 Carteret	* 1	16,896	16,896	181,749
17 Caswell	* 1	41,590	41,590	156,661
18 Catawba	* 1	123,036	123,036	380,837
19 Chatham	* 1	311,922	311,922	480,553
20 Cherokee	* 1	9,098	9,098	130,094
22 Clay	* 1	2,166	2,166	104,509
23 Cleveland	* 1	48,954	48,954	243,923
24 Columbus	* 1	156,394	156,394	306,136
25 Craven	* 1	96,609	96,609	296,294
26 Cumberland	* 1	332,717	332,717	773,988
28 Dare	* 1	8,665	8,665	137,837
29 Davidson	* 1	218,779	218,779	486,755
30 Davie	* 1	49,821	49,821	185,324
31 Duplin	* 1	422,828	422,828	576,114
32 Durham	* 1	877,282	877,282	1,296,740
33 Edgecombe	* 1	95,743	95,743	241,567
D7 Foothills	* 1	125,202	125,202	426,748
34 Forsyth	* 1	745,581	745,581	1,234,016
35 Franklin	* 1	80,147	80,147	242,158

https://atc.dhhs.state.nc.us/WICGridPrint.aspx

1/4/2021

36 Gaston	* 1	150,329	150,329	474,330
38 Graham	* 1	1,733	1,733	100,930
D3 Gran-Vance	* 1	357,844	357,844	650,568
40 Greene	* 1	39,857	39,857	152,117
41 Guilford	* 1	681,464	681,464	1,337,228
42 Halifax	* 1	86,645	86,645	231,228
43 Harnett	* 1	142,964	142,964	373,966
44 Haywood	* 1	25,560	25,560	182,094
45 Henderson	* 1	159,427	159,427	373,155
46 Hertford		0	0	0
47 Hoke	* 1	117,404	117,404	264,571
48 Hyde	* 1	866	866	96,370
49 Iredell	* 1	140,798	140,798	420,037
50 Jackson	* 1	19,062	19,062	155,457
51 Johnston	* 1	260,369	260,369	561,906
52 Jones	* 1	10,831	10,831	111,626
53 Lee	* 1	223,111	223,111	377,568
54 Lenoir	* 1	100,942	100,942	251,141
55 Lincoln	* 1	43,756	43,756	223,490
56 Macon	* 1	51,987	51,987	180,211
57 Madison	* 1	1,300	1,300	114,976
D4 M-T-W	* 1	48,954	48,954	360,964
60 Mecklenburg	* 1	2,321,222	2,321,222	3,563,564
62 Montgomery	* 1	67,150	67,150	186,395
63 Moore	* 1	109,606	109,606	304,840
64 Nash	* 1	98,775	98,775	289,707
65 New Hanover	* 1	109,173	109,173	445,077
66 Northampton	* 1	67,150	67,150	178,980
67 Onslow	* 1	52,420	52,420	352,845
68 Orange	* 1	168,091	168,091	412,224
69 Pamlico	* 1	4,332	4,332	108,476
71 Pender	* 1	44,622	44,622	200,445
73 Person	* 1	24,694	24,694	157,266
74 Pitt	* 1	165,492	165,492	444,424
75 Polk	* 1	20,362	20,362	133,163
76 Randolph	* 1	337,483	337,483	580,040
77 Richmond	* 1	78,847	78,847	216,704
78 Robeson	* 1	372,141	372,141	601,479
79 Rockingham	* 1	48,954	48,954	236,094

https://atc.dhhs.state.nc.us/WICGridPrint.aspx

1/4/2021

80 Rowan	* 1	318,421	318,421	558,561
D5 R-P-M		0	0	0
82 Sampson	* 1	247,372	247,372	405,227
83 Scotland	* 1	41,156	41,156	169,002
84 Stanly	* 1	49,821	49,821	206,873
85 Stokes	* 1	35,958	35,958	175,162
86 Surry	* 1	118,271	118,271	285,809
87 Swain	* 1	10,831	10,831	116,122
D6 Toe River	* 1	16,463	16,463	341,240
88 Transylvania	* 1	6,932	6,932	134,112
90 Union	* 1	245,639	245,639	581,772
92 Wake	* 1	933,601	933,601	2,156,723
93 Warren	* 1	38,557	38,557	149,803
96 Wayne	* 1	549,330	549,330	771,365
97 Wilkes	* 1	219,645	219,645	383,669
98 Wilson	* 1	184,554	184,554	361,321
99 Yadkin	* 1	93,142	93,142	223,483
Totals		15,000,000	15,000,000	35,000,000

WICGridPrint

Sign and Date - DPH Program Administrator

Sign and Date - DPH Contracts Office

J. M. Stuart

1/4/2021

Sign and Date - DPH Section Chief

Patricia L. Lauer

Sign and Date - DPH Budget Officer

Patricia L. Lauer

1/4/2021

AH

01/04/2021

Carteret County
 Budget Amendment
 Fiscal Year 2020-2021
 Department: Health
 Date: 1/26/2021

AS400

Justification: We are requesting to accept and move funding allocated by the Communicable Disease Branch to support contact tracing, strategic planning, project management, and vaccine administration support.

Fund	Revenue or Expense	Description: Account Name	Account Number (County General Ledger)	Increase	Decrease
General Fund	Revenues				
	Health Center	State PH Preparedness	110.50.3513.308	16,896	
Total Increase in Revenues				16,896	-
	Expenditures				
	Health Center	Salaries	110.50.5110.12100	13,044	
	Health Center	FICA	110.50.5110.18100	1,293	
	Health Center	Retirement Contribution	110.50.5110.18200	1,715	
	Health Center	401K Plan	110.50.5110.18700	845	
Total Increase Expenditures				16,896	-
Approval Chairman, Board of Commissioners _____					
Date: _____					

10. Approval for the Health Department to Apply for the N.C. Office of Rural Health Community Health Grant: \$150,000

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
 Consolidated Human Services Director
 cindy.holman@carteretcountync.gov



Clinton W. Lewis
 DSS Director
 Consolidated Human Services Deputy Director
 clint.lewis@carteretcountync.gov
Stephanie M. Cannon, MPA
 Health Director
 Consolidated Human Services Deputy Director
 stephanie.cannon@carteretcountync.gov

To: Carteret County Board of Commissioners
 Carteret County Human Services Board

From: Stephanie Cannon, Health Director

Date: 01/27/2021

Subject: Request to Apply for the NC Office of Rural Health Community Health Grant

The Health Department would like to request permission to apply for the NC Office of Rural Health Community Health Grant. In this grant, the Health Department will request \$150,000 to assist with provision of adult primary care services to underserved and medically indigent patients. The Health Department currently provides adult primary care services to insured, uninsured, and Medicaid patients. If awarded, this funding will be used to reimburse the Health Department for eligible expenses including clinical staff salary/fringe, medical/office supplies, and equipment associated with providing adult primary care services to uninsured and low-income populations.

There is no county match required for this grant and this service will continue after this grant expires.

11. Approval of Solid Waste Budget Amendment: \$250,000

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
 Assistant County Manager
 Finance Department



Tel: (252) 728-8410
 Fax: (252) 728-0133
 deem@carteretcountync.gov
 www.carteretcountync.gov

To: Board of Commissioners
 From: Dee Meshaw, Assistant County Manager
 Date: February 15, 2021
 Subject: Solid Waste Budget Amendment

Attached for your consideration is a budget amendment appropriating \$250,000 for solid waste expenses. Expenses are greater than anticipated and budgeted, and therefore a budget amendment is needed to adjust for the increase. The budget amendment increases solid waste fees \$100,000 and appropriated fund balance \$150,000. The attached budget amendment is recommended for approval.

Carteret County
Budget Amendment
Fiscal Year 2020-21

Department: Solid Waste
Date: 2/15/2021

Justification: Appropriate funding for greater than anticipated solid waste expenses

Fund	Description	Account Number	Increase
General Fund	Revenue		
	Solid Water Fees	110.30.3472.420	100,000
	Fund Balance	110.00.3990.990	150,000
	Total Increase in Revenues		250,000
	Expenditures		
	Solid waste tipping fees	110.30.4724.41000	100,000
	Solid waste contracted services	110.30.4724.44000	150,000
	Total Increase Expenditures		250,000

Approval Chairman, Board of Commissioners

Date: _____

12. Approval to Deny GreenBox Fees for Mr. & Mrs. Somers for the Years 2017, 2018 and 2019



Sarah T. Davis
Tax Administrator

MEMORANDUM

TO: Board of Commissioners
FROM: Sarah Davis, Tax Administrator
SUBJECT: GreenBox Fee Refund 2017, 2018 & 2019
DATE: January 27, 2021

Mr. and Mrs. Somers are requesting a refund for their GreenBox fee for tax years 2017, 2018 & 2019. The taxpayers failed to notify our office of trash service in those tax years which is why the tax office denied the initial request.

The tax office has released the Greenbox fee for 2020 as we received supportive documentation before the tax year 2020 deadline.

The tax office has treated the Mr. and Mrs. Somers like all other taxpayers who have made this same request.

I recommend the Board deny this request for a refund of the 2017, 2018 and 2019 Greenbox fees.

Due to the size of the supporting documentation, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

13. Approval of Lease Agreement for Sheriff's Department

Office of the Sheriff

ASA B. BUCK, III
SHERIFF

304 CRAVEN STREET
BEAUFORT, NC 28516
PH: 252.728.8400
FAX: 252.504.4818

To: Carteret County Board of Commissioners
From: Sheriff Asa Buck *AB*
Subject: Rental Lease for Office Space
Date: February 15, 2021

I am requesting the Board to approve a rental agreement for office space to be utilized by a division(s) of the Carteret County Sheriff's Office. This space is needed in order to provide adequate office space for members to conduct and carry out Sheriff's Office business and operations.

The increase in personnel over the years has led to doubling up personnel in offices, having multiple members utilizing common areas and moving some personnel offsite from the Sheriff's Office main administrative building.

COMMERCIAL LEASE

COMMERCIAL PROPERTY LEASE

Date: January 1, 2021

The State of North Carolina

This lease is made between Four Poster, LLC, (hereinafter "Lessor") of 1202 Forest Hills, Morehead City, North Carolina, 28557 and County of Carteret, (hereinafter "Lessee"), of 4050-G Arendell Street, Morehead City, North Carolina 28557.

Lessor hereby leases to Lessee and Lessee hereby rents the building located at and described as 4050-G Arendell Street, Morehead City, North Carolina 28557, located in Four Poster Shops and includes approximately 1600 square feet and is composed of five (5) rooms, a reception area, 1 half-baths, a private entrance and exit and access to all common areas.

Thereafter, unless Lessee gives Lessor sixty (60) days written notice of a contrary intent, Lessee shall be entitled and allowed to continue to lease said property for a period of up to twelve (12) months, the terms of which are: Lessee shall pay \$1,200.00 per month for said property from January 1, 2021 to December 31, 2021. At all times, Lessor shall provide, at no additional expense, electrical, water and waste disposal. Prior to the end of the first twelve (12) months, there will be a meeting regarding the second twelve (12) months or beyond. All rental payments shall be due and paid on the first of each month.

Lessee shall pay rent to Lessor at the following address: 1202 Forest Hills, Morehead City, NC 28557, or at such other place as Lessor may designate in writing, without demand, and without counterclaim, deduction or setoff.

Lessee agrees to use and occupy the premises as County of Carteret. Lessor represents that the premises may be lawfully used for such purpose.

Lessee shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances therein, and shall, in the use and occupancy of the premises, conform to all laws, orders and regulations of the federal, state, and municipal government or any of their developments.

All improvements made by Lessee which are so attached to the premises that they cannot be removed without material injury to the premises, shall become the property of Lessor upon installation. Both Lessee and Lessor agree that all signage installed at Lessee's expense shall remain the separate property of Lessee and shall not at anytime be considered permanent fixtures.

No later than the last day of the term Lessee shall, at Lessee's expense, remove all of Lessee's personal property and those improvements made by Lessee which have not become the property of the Lessor, including trade fixtures, cabinet work, movable paneling, partitions and the like; repair all injury done by or in connection with the installation or removal of the property and improvements; surrender the premises in as good condition as they were at the beginning of the term, reasonable wear and damage by fire, the elements, casualty, or servants or licensees, excepted. All property of the Lessee remaining on the property after the last day of the term of this lease shall be conclusively deemed abandoned, unless written agreement between Lessee and Lessor to the contrary, and may be removed by Lessor, and Lessee shall reimburse Lessor for the cost of such removal. Lessor may have any such property stored at Lessee's risk and expense.

Lessee shall not, without first obtaining the written consent of Lessor, make any structural alterations to the premises. Lessee shall be allowed, without permission, to make any and all changes desired to the interior of the premises that are not structural, to include, but not limited to: installing carpet, painting, installing vinyl and/or tile and/or wood flooring, installing new fixtures in bathroom and on doors, installing shelving, installing new lighting, and installing new electrical services.

Lessee shall not do or suffer anything to be done on the premises, which will cause an increase in the rate of fire insurance on the building.

Lessee shall not permit the accumulation of waste or refuse matter on the leased premises or anywhere in or near the building.

Lessee shall not, without first obtaining the written consent of the Lessor, abandon the premises, or allow the premises to become vacant or deserted.

Lessee shall observe and comply with such reasonable rules and regulations as may be established from time to time by Lessor.

If the building is damaged by fire or any other cause to such an extent that the cost of restoration, as reasonably estimated by an independent third party, will equal or exceed 60% of the replacement value of the building, just prior to the occurrence of the damage, then Lessor may, no later than the seventh day following the damage, give Lessee a notice of election to terminate the lease. In the event of such election this lease shall be deemed to terminate as of the date of the damage or destruction and Lessee shall surrender the premises without a reasonable time thereafter, not to exceed sixty (60) days, and any prepaid rent shall be refunded proportionally.

If the premises or any part of the premises, or any part of the building materially affecting Lessee's use of the premises, be taken by eminent domain, this lease shall terminate on the date when title vests pursuant to such taking. The rent shall be apportioned as of the termination date and any rent paid for any period beyond such date shall be repaid to Lessee.

Lessor may enter the premises at any reasonable time, upon adequate notice to Lessee (except that no notice need be given in case of an emergency), for the purpose of inspection or making of such repairs, replacement, or additions in, to, on and about the premises or the building, as Lessor deems necessary or desirable.

Lessee shall be responsible for repairs within the premises to include minor plumbing, light fixture replacement, carpet, vinyl tile, painting and other non-structural and non-major repairs. Lessor shall be responsible for all structural and major repairs, to include, but not limited to: the roof, the exterior of the premises including all glass windows the air conditioner, and repair to the common areas.

The Lessee shall at all times maintain public liability insurance with a minimum of \$250,000.00, bodily injury liability; Lessee shall provide proof of this coverage to Lessor upon request. Lessor shall at all times maintain liability on the common areas of the property and shall provide proof of this coverage to Lessee upon request.

This document represents the entire agreement of the parties and there are no representations not stated herein, and this agreement may only be modified by a writing executed by both parties hereto.

Dated: January 1, 2021

Lessor, O. Bryant Thompson

Lessee, County of Carteret

Nov 22 2022

14. Approval of Budget Amendment in Support of Federal CARES Act Funding to Assist Households with Paying for their Primary Heating Source: \$150,048

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES
Cindy P. Holman
Consolidated Human Services Director
cindy.holman@carteretcountync.gov



Clinton W. Lewis
DSS Director
Consolidated Human Services Deputy Director
clint.lewis@carteretcountync.gov
Stephanie M. Cannon, MPA
Health Director
Consolidated Human Services Deputy Director
stephanie.cannon@carteretcountync.gov

To: Mr. Bill Smith, Chairman
Carteret County Board of Commissioners
From: Clint Lewis, DSS Director
Date: January 21, 2021
Re: FEDERAL CARES ACT FUNDING

DSS is requesting these additional funds to be deposited into the following accounts due to Federal Cares Funding LIHEAP Block Grant.

Low Income Energy (LIHEAP) \$ 150,048.02

The Federal Cares Act is a Federally-funded program that aids the public with the economic impacts of COVID-19. The LIHEAP Block Grant will provide a one-time automated payment to assist households with paying for their primary heating source.

No county funding is required in this program.

Please feel free to contact me at 728-3181 extension 6132 regarding any questions.

Budget Amendment

Fiscal Year: 2020-2021
Date Submitted: 01/21/2021
Department of Origin: Social Services

Budget Change Explanation: An increase of \$150,048.02 is requested in both the Low-Income Energy (LIHEAP) revenue line item and in the Low-Income Energy (LIHEAP) expenditure line item account. Carteret County will be receiving funds from the FEDERAL CARES ACT.

Account Description	Account Number	Increase	Decrease
Low-Income Energy (LIHEAP)	110.50.3537.305	\$150,048.02	
Low-Income Energy (LIHEAP)	110.50.5350.68005	\$150,048.02	

Date: 01/21/2021

Department Head: Clinton W. Lewis

Finance Director Approval: _____

County Manager Approval: _____

If applicable, Board of Commissioner's Approval: _____

15. Approval of Grant Award Materials for Large Sediment Sampling: \$28,903

Shore Protection Manager

Greg L. Rudolph
Tel: (252) 222.5835
Fax: (252) 222.5826
grudolph@carteretcountync.gov



Memorandum

To: Carteret County Board of Commissioners (CBOC)
From: Greg "rudi" Rudolph
Date: February 15, 2021
Re: Approval of Grant Award materials for Large Sediment Sampling (\$28,903.00)

The CBOC is respectfully requested to review and approve the attached State and federal documents pertaining to a \$28,903 Grant we have been awarded to collect large sediments on the beach. There is no local cost-share. In summary the State's Division of Coastal Management changed its "native beach" sampling protocol and to their credit, rather than administrating this change as an "unfunded mandate", the Division of Coastal Management obtained federal monies to develop a grant program for local communities. The volume of paperwork for a grant like this is admittedly excessive but overall is benign to the County and our contractor. Thank you.

State Grant Certification - No Overdue Tax Debts

Instructions: Grantee/Contractor should complete this certification for all state funds received. Entity should enter appropriate data in the yellow highlighted areas. The completed and signed form should be provided to the state agency funding the grant to be attached to the contract for the grant funds. A copy of this form, along with the completed contract, should be kept by the funding agency and available for review by the Office of State Budget and Management.

Note: If you have a contract that extends more than one state fiscal year, you will need to obtain an updated certification for each year of the contract.

Entity's Letterhead

[Date of Certification (mmddyyyy)]

To: State Agency Head and Chief Fiscal Officer

Certification:

We certify that the insert organization's name does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1, at the federal, State, or local level. We further understand that any person who makes a false statement in violation of N.C.G.S. 143C-6-23(c) is guilty of a criminal offense punishable as provided by N.C.G.S. 143C-10-1(b).

Sworn Statement:

[Name of Board Chair] and [Name of Second Authorizing Official] being duly sworn, say that we are the Board Chair and [Title of the Second Authorizing Official], respectively, of [insert name of organization] of [City] in the State of [Name of State]; and that the foregoing certification is true, accurate and complete to the best of our knowledge and was made and subscribed by us. We also acknowledge and understand that any misuse of State funds will be reported to the appropriate authorities for further action.

Board Chair

[Title of Second Authorizing Official]

Sworn to and subscribed before me on the day of the date of said certification.

(Notary Signature and Seal)

My Commission Expires:

If there are any questions, please contact the state agency that provided your grant. If needed, you may contact the North Carolina Office of State Budget and Management; NCOGrants@osbm.nc.gov; (919)807-4795

G.S. 105-243.1 defines: Overdue tax debt. -Any part of a tax debt that remains unpaid 90 days or more after the notice of final assessment was mailed to the taxpayer. The term does not include a tax debt, however, if the taxpayer entered into an installment agreement for the tax debt under G.S. 105-237 within 90 days after the notice of final assessment was mailed and has not failed to make any payments due under the installment agreement.

MS&NCD Form 0008
Eff. July 1, 2005
Revised July 15, 2006, 7/07, 5/09, 9/11

Page 1 of 1

ASSURANCES - NON CONSTRUCTION PROGRAMS

The CONTRACTOR certifies that with regard to:

DRUG-FREE WORK PLACE REQUIREMENTS - It will comply by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about -
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and,
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above;
- (d) Notifying the employee in the statement required by paragraph (a), above, that, as a condition of employment under the grant, the employee will -
 - (1) Abide by the terms of the statement; and,
 - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
- (e) Notifying the agency within ten (10) days after receiving notice under subparagraph (d)(2), above, from an employee or otherwise receiving actual notice of such conviction;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), above with respect to any employee who is so convicted -
 - (1) Taking appropriate personnel action against such an employee, up to and including termination; or,
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f), above.

Authorized Signature: _____

Date: _____

ASSURANCES - NON CONSTRUCTION PROGRAMS

The CONTRACTOR certifies that with regard to:

DEBARMENT and SUSPENSION - To the best of its knowledge and belief that it and its principals:

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;
- (b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
- (d) have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Authorized Signature: _____

Date: _____

ASSURANCES - NON CONSTRUCTION PROGRAMS

The CONTRACTOR certifies that with regard to:

LOBBYING - To the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Authorized Signature: _____

Date: _____

16. Approval of Roll-Forward Budget Amendment Appropriating Funding for the HVAC Cooling Tower Project: \$253,600

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: February 15, 2021
Subject: Roll Forward Budget Amendment

Attached for your consideration is a \$253,600 budget amendment. The budget amendment appropriates the funding for the HVAC cooling tower project that was approved by the funds were not rolled forward into the FY21 budget. Approval of the attached budget amendment is recommended.

**Carteret County
Budget Amendment**

Fiscal Year 2020-21

Department: Public Buildings

Date: 2/15/2021

Justification: Appropriate funds for HVAC cooling tower project

Fund	Description	Account Number	Increase
General Fund	Revenues	110.00.3990.990	253,600
	Fund Balance		253,600
	Total Increase in Revenues		253,600
	Expenditures	110.00.4260.35000	253,600
	Maintenance		253,600
	Total Increase Expenditures		253,600

Approval Chairman, Board of Commissioners _____

Date: _____

IVa. SWEARING-IN CEREMONY FOR MR. CHUCK SHINN (added as amended)

Chairman Wheatly asked Mr. Shinn to come forward for his swearing in, and asked that the Mayor of Newport, Mr. Barber, administer the oath. The oath was administered.

Chairman Wheatly called for a brief recess so that Commissioner Shinn could take a photo with his family.

V. PUBLIC COMMENT

Mayor Dennis Barber, Newport: Mayor Barber shared that approximately seven years ago, we brought forward a question on the sales and use tax formula for Carteret County. A couple of members of the Board are still here when it was first discussed. We were quickly told it was too late to make a change to the budget process. Again, the following year, we noticed that it was not going to be taken up again. I hate to ask for the recording but, the late County Commissioner Jonathan Robinson, stood up and pointed his beautiful crooked finger and made it a point to say that, "Boys, it might be over with today, but it's going to come back to you. So be ready for it." He recommended a hybrid plan that the towns over on the beach were supposed to come up with, but we have not seen a hybrid plan on sales and use tax distribution. So, we have gone seven years now without seeing any changes to it, but we are here tonight to really say that our Town of Newport representatives ask that you revisit the topic and change the formula. We have a formal letter that will be given tonight to each one of you; we will provide it to the Clerk so she can distribute it. We put together a team of finance folks, past managers, talked to the State, talked to the North Carolina League of Municipalities about this, and we've formulated the numbers, and what we have come up with so far looks like the County is going to gain by going by per capita. You are going to look to gain \$200,000 with this formula change. With times being tough, it looks like the County itself will make the race, but if people keep jacking up their taxes, it will really mess this formula up because if Beaufort or the beach towns raise their taxes, the sales and use tax number will change each year and you will not be able to put a budget together because you won't know what your resources are or the funding that's coming in. So, we are asking you to make that change and if it's not being done anywhere else, why did the CARES Act send the money based on per capita? That sales tax money is based on the population. 84% of the people that live in Carteret County are not being rewarded compared to the 16% that don't live here year-round. We are giving the money to the beach towns to fund tourism, but we are not giving it to the people that live here 24-7, 365 days a year. The only thing that we are asking for is the money to be distributed per capita because each town and each person that lives here full-time deserves to get the same amount of money that somebody that is here part-time on vacation. We are willing to sit down with the numbers that we found and how we came up with the figures and let you look at it personally; right now, it's like we don't have time to tell you how much money it's going to save every town and municipality, but we already have the information. So, we will share it with you and with the Manager, Assistant Manager, and the Finance Director with the County and let them look at it. If the group wants to get together next week, please call and we will make sure our managers get together; we are also talking to other towns in the County, especially the mainland. What I've read in the newspaper lately sounds like we are not getting ready for Interstate 42 to come into Carteret County. We've been working on that for three years now. Everybody seems to have a lot of the money if they are doing all the work, now they are sitting there telling us none of us have done anything to make this happen. It bothered me to see that in the newspaper and bash the County. I recognize everything you do, but that was a slap in the face. It covered the whole mainland side; it talked about every mainland town and community out here, including the people that live Down East. I appreciate everything you do for us, but if we can sit down and talk about

distribution, and let's make a rational decision on what's best for Carteret County as a whole. Thank you.

Harriet Altman, 103 Leonda Street, Beaufort. First of all, I'm speaking because you already put on the agenda about the litter which I appreciate, so obviously you are already very concerned about it. We are in a crisis here in Carteret County. We are living in one of the most coveted and precious places in America, on the Atlantic Ocean, on the Intracoastal Waterway, the Rachel Carson Reserve, and Cape Lookout National Seashore. It's so precious that people come from all over to our place just to take in what we have to offer. What are we doing to protect these beautiful and delicate resources? We are trashing it up; we are allowing other people to trash it up without any consequences. Even with volunteer clean-ups, we can't begin to keep up with the constant barrage of trash and plastics that are going into our storm drains, into our waters, killing our marine life, and killing us ultimately. Plastics and Styrofoam in particular are extremely deadly to our waters. Breaking up into small little plastic particles, the fish and critters are eating these little plastic and Styrofoam particles. We have even known whales to die from ingesting plastic bags. So, what are we doing about this? We are allowing this to just go on for our convenience and our laziness. It's just insane. So, I thought maybe there should be some kind of committee about this. I was looking on the boards that are already in existence, and I don't know if any of these could address this. The Coastal Regional Solid Waste Management Commission, the Scenic By-way Commission, or the Waterways Management Commission. I don't know if any of these committees could be tasked to come up with good options to present back to you. Some of my ideas would be stricter enforcement of the litter laws with fines or pick-up trash as a punishment, more signage about anti-litter, more effort to reduce plastic bags and Styrofoam, public service announcements, TV ads, or paper ads. It needs to be out there that the County budget could put to use social media posts, and hold residents and businesses responsible. Even in downtown Beaufort, right in front of certain business, there is trash in front of the million-dollar houses. People need to start thinking about this and taking accountability for it. We could hire people to pick-up trash; so, we all have a role to play in this. My husband and I are so blessed to live here in this beautiful place and we need to feel responsible for it. It is going to take your leadership and action to really take this forward to where it needs to go. Thank you.

Dave Altman, 103 Leonda Street, Beaufort: My wife took most of the wind out of my sail, but she hit it right on the head. She has been the brains thinking about things to do; she is the person that sits on ZOOM meetings and committees. I am a picker-upper. Within the last year and a half, I have picked up close to 1,200 pounds of litter off of Carrot Island, the town marsh, and a little bit on Bird Shoal. Since then, I have picked up 400-600 pounds of litter on the sides of our regular roads, Highway 70, Highway 24; you name it, I pick it up. It's really sad because over the last couple of years, it seems to be getting worse and worse. I don't think that enforcement is totally the answer; I think it's mostly a thing of education, and I ask the Board to spend a little money on public education, putting up signage, telling people it's not OK to throw your cigarette butt on the ground and walk off; it goes right into the drains then to the ocean. I would hope the Board could allocate some kind of funds to people for be trained, to hear via radio or television, and put up

signs. I have picked up a thousand cigarette butts between Leonda and the first road in the Town of Beaufort – on one side of the road; that is just an inkling of the problem that we have. Thank you for giving me this opportunity because we really need to do something for this beautiful place.

Michael Murdoch, 415 Wildwood Court, Newport: Chairman Wheatly shared that Mr. Michael Murdoch had sent his comments that will be read by County Manager Tommy Burns.

To: Carteret County Commissioners Public Comments

From: Michael Murdoch
415 Wildwood Rd.
Newport, NC 28570
mmurdoch@gmail.com
252-726-5808

Date: 2/15/21

Thank you for the opportunity, once again, to address the litter and plastic issue in Carteret County. And, once again, I must give you the bad news – we are not making progress in our battle to keep Carteret County Clean. Indeed, we are falling further behind.

Soon we will enter the grass cutting season when contractors and highway maintenance crews will be busy mowing along our highways in Carteret County. This means the litter, which is mostly plastics, will be cut into pieces too small to pick up by volunteers and contractors. Additionally, many volunteers who have picked up litter in the past have not continued because of covid restrictions or they have simply given up trying to keep up. It has been my experience that fewer volunteers are willing to continue help keep our beautiful Carteret County environment clean when they see no progress being made on prevention of litter. On top of this state funding to pay contractors to clean up has also decreased as there are simply fewer tax dollars available during these tough economic times.

The environmental impact of these plastics to our environment is real. It is estimated that 80% of all seafood now has plastics in them. While the effects of these plastics are hard to quantify, it will have a devastating impact on fisheries and fishermen. The impacts of this plastic pollution will have a negative impact on tourism as well.

I would like to thank the Carteret County Commissioners for passing a resolution two years ago that took a three pronged approach to this problem: Educating people about why litter is a problem; Enforcing existing litter laws; and Recovering the litter. We have made strides in education and recovery of litter but once again enforcement continues to be the weak, almost nonexistent leg in this approach. Please see my attached chart regarding litter charges and convictions in Carteret County.

As you can see, there were only 14 convictions for littering in Carteret County. What is also discouraging is that there were only 4 convictions for improperly loading or covering vehicles. A casual observance by those of us that pick up this litter clearly shows that much of what we pick up is from trash that comes off trucks that do not properly secure their loads including trash haulers and trash transfer trucks. The bottom line is that we will not make progress on this issue until enforcement meets the efforts of those of us that are trying to clean up this mess. I am requesting that you ask all law enforcement agencies in Carteret County make enforce current litter laws a priority.

I am also requesting that businesses that generate this litter be held responsible for cleaning it up. Businesses can do their part by sponsoring a highway (see here: NCDOT Sponsor A Highway). Currently no businesses have signed on to the Sponsor A Highway program in Carteret County. For those of us volunteers who regularly clean our roadsides we know where most of the roadside litter comes from. I will list a few here: Walmart, Lowes, Bojangles, McDonalds, Speedway, grocery stores, construction contractors, and trash haulers. These companies, and many more, generate the trash but, so far, have not taken measures to prevent litter or to clean it up, other than sometimes around their own property. A lot of their trash ends up along our streets, highways, and waterways. I am asking that the county make it a priority to contact companies and ask them to start publicizing the sponsor highways throughout the county.

I, like others, plan to continue cleanups, at least after the covid pandemic abates, but many of us are growing weary. Working together we can do much more. Continuing our current path will mean more polluted seafood and trashed beaches and roadsides. We know that we can and must do better for our beautiful coast.

For a cleaner Carteret County,

Michael Murdoch

Carteret County 12 Year Litter Conviction Analysis																											
		Year	2009		2010		2011		2012		2013		2014		2015		2016		2017		2018		2019		2020		Tot Conv
Code	Offense-Description	NC Stat	Chg	Conv	Chg	Conv	Chg	Conv	Chg	Conv	Chg	Conv	Chg	Conv	Chg	Conv	Chg	Conv	Chg	Conv	Chg	Conv	Chg	Conv	Chg	Conv	
4425	IMPROPER LOADING/COVERING VEH	20-116(G)	10	7	15	10	12	6	15	8	18	10	15	8	18	8	10	7	7	4	12	4	16	6	10	4	82
5370	COMMERCIAL LITTERING	14-399(E)	0	0	0	0	3	0	2	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
5371	LITTERING HAZARDOUS WASTE	14-399(E)	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5372	LITTERING NOT > 15 LBS	14-399(C)	72	39	67	37	60	83	41	23	52	22	31	18	29	9	16	7	14	3	14	6	11	2	15	5	198
5373	LITTERING 15 - 500 LBS	14-399(D)	1	0	0	0	2	0	5	1	0	0	0	0	3	1	4	2	0	0	1	0	5	1	4	1	6
5374	LITTERING > 500 LBS	14-399(E)	4	0	0	1	0	0	2	0	0	0	1	0	0	0	0	1	0	1	0	7	0	9	1	2	
5375	UNINTENTIONAL LITTER <= 15 LB	14-399(C1)	0	0	1	1	0	0	2	2	1	1	9	8	8	13	7	6	6	6	6	3	0	4	3	2	46
5376	UNINTENTIONAL LITTER 15-500 LB	14-399(D1)	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	2	1	1	0	0	1	3	
5377	UNINTENTIONAL LITTER > 500 LB	14-399(E1)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
6248	LITTER GAMELAND/ACCESS AREA	113-264(A)	2	1	1	1	0	0	1	0	2	2	0	0	0	0	0	1	0	0	0	0	0	0	0	0	4
8512	LITTERING PUBLIC/PRIV PLACES	14-399	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8514	LITTERING BEER/WINE CONTAINER	LOCAL ORD	3	0	1	0	1	0	2	0	0	0	0	0	0	0	1	1	0	0	1	0	0	0	0	0	1
8516	ILLEGAL DUMPING	LOCAL ORD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Totals		92	41	85	50	78	39	71	34	69	36	56	35	58	31	38	23	29	13	39	14	40	13	41	14	343

Litter Charges & Convictions 2018 - 2020 by Agency

2018		
Agency	Charges	Convict
ALE	0	0
City Police Depts	14	4
OTH	1	0
Sherriff	0	1
St Highway Patrol	23	8
Wildlife Resources	1	1
Total	39	14

2019		
Agency	Charges	Convict
ALE	0	0
City Police Depts	15	2
OTH	2	0
Sherriff	8	0
St Highway Patrol	13	11
Wildlife Resources	2	0
Total	40	13

2020		
Agency	Charges	Convict
ALE	0	0
City Police Depts	13	4
OTH	2	0
Sherriff	14	4
St Highway Patrol	11	5
Wildlife Resources	1	1
Total	41	14

VI. INTRODUCTION OF THE FEBRUARY EMPLOYEE OF THE MONTH

Ms. Amanda Atchinson, Assistant Human Resources Director, stated that she was excited to recognize Ms. Kristen Janes as the Carteret County Employee of the Month for February, and asked that the Carteret County Board of Commissioners present her with a certificate. Ms. Atchinson stated that Kristen holds the role of Executive Administrative Assistant to the Emergency Services Department. She was nominated by her peers, and Kristen is recognized as the heart of her department. She goes out of her way to make sure that others on her team have what they need and she will support them in any way that she can. Kristen has gone above and beyond since the start of the COVID vaccination clinics. Her interactions with the public are nothing short of inspiring, motivational, and encouraging. She has worked over her normal job hours most days to insure all logistics for the vaccine clinics are met. Kristen is a great asset to Emergency Services, and we are very thankful to have her as part of the team. Mr. Stephen Rea, Carteret County Emergency Services Director stated, Kristen is a pleasure to work with every day. She is always smiling, has a positive attitude towards everyone she comes in contact with. Kristen works with four divisions of Emergency Services as well as the public. Kristen is an outstanding employee and deserves recognition as the Carteret County Employee of the Month.

Commissioner Mansfield stated that normally when they get emails about things, it is generally when someone has an issue, but very rarely do they get compliments and emails that say what a great job people are doing. The job you guys are doing with the vaccination clinics, we have had tons of emails talking about what a great job you are doing, so thank you.

VII. REQUEST TO HIRE AN ADDITIONAL PUBLIC HEALTH NURSE AND CONVERT A PART-TIME ADMINISTRATIVE POSITION TO FULL-TIME WITHIN THE HEALTH DEPARTMENT

Ms. Cindy Holman, Consolidated Human Services Director, stated that the Board has in front of them a memorandum asking for a full-time Public Health Nurse II for the Health Department and a reclassification of one part-time Processing Assistant to a full-time permanent Administrative Assistant. These positions would be dedicated totally to our COVID response; the nurse would focus solely on the vaccine rollout; the Administrative Assistant would schedule and register, and do data entry for the COVID response. We ask that these positions be made permanent not just temporary because we are in this for the long haul. We anticipate that we will be vaccinating for many months. Beyond the current process with the virus, we will be testing and doing data collection and much more follow-up for the many unknowns about the virus. The Health Department is the heart of that. We will be working on this for a long time. Beyond that, comes the wave of the regular medical care that we were providing before COVID. Last year, I came to your retreat and talked about how over-burdened the Health Department was. Little did we know what was to come. Before COVID, physicals, sick care, immunizations, chronic disease screening and monitoring, medication assistance, breast & cervical cancer screening, communicable diseases, family planning, maternal health, all of those things we have had to pare back to one day a week at our clinic. The citizens of our community are needing the health care that they normally get from the Health Department. When this is done, we will be going back and will be playing catch up at the Health Department for a very long time. I am asking you tonight to give us these positions so that we can do a good job for the community. We are trying to get the immunizations done as quickly as possible, but we are still doing testing too. So, we need the help.

Commissioner Cavanaugh asked if this is just for the next budget cycle or is it immediate. Ms. Holman stated that it was permanent and immediate. Commissioner Comer asked how they were going to find a nurse now. Ms. Holman stated they were going to do their best. She stated that there are a lot of nurses in the community that are volunteering to help at our vaccine clinic, so we might be able to recruit somebody, but it is a hard time to find a nurse. Ms. Holman commented that she does not feel like we could get a temporary person.

Commissioner Comer stated that this will be a position going forward that through attrition could balance out at some point in time. Ms. Holman said that was correct, and stated that when COVID starts to subside, this nurse would help our family nurse practitioners deliver their clinical services. Commissioner Comer asked if the health services that these

nurses provide generate income. Ms. Holman stated yes, and she feels that we will bring in enough COVID revenues to pay for them this year.

Commissioner Mansfield asked if part of the salary was paid by the State? Ms. Holman said we use insurance and some of the services provided brings in revenues to help pay for the salary.

Motion: Commissioner Mansfield made a motion to hire a Public Health Nurse II for a new position and to reclassify the 29-hour part-time processing assistant to a full-time Administrative Assistant for clinical support; seconded by Commissioner Cavanaugh.
Motion carried unanimously.

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
Consolidated Human Services Director
cindy.holman@carteretcountync.gov



Clinton W. Lewis
DSS Director
Consolidated Human Services Deputy Director
clint.lewis@carteretcountync.gov
Stephanie M. Cannon, MPA
Health Director
Consolidated Human Services Deputy Director
stephanie.cannon@carteretcountync.gov

To: Carteret County Board of Commissioners
Carteret County Human Services Board
From: Cindy Holman
Consolidated Human Services Director
Date: February 4, 2021
Subject: Request for Reclassification and New Position

The Carteret County Health Department is continuously evaluating staff responsibilities to ensure agency and community needs are met. As a result, the Health Department is requesting the Board's approval for a new, full-time Public Health Nurse II position and the reclassification of a part-time Processing Assistant to a full-time Administrative Assistant.

COVID-19 response, to include vaccine roll-out, is the #1 priority for the Health Department in 2021. If an additional, full-time Public Health Nurse II is approved, this position would focus solely on COVID vaccine response. In the future (post COVID-19), this position would serve as the Family Planning Coordinator (required federal service) and assist the two Family Nurse Practitioners in the delivery of clinical services.

Reclassifying the 29-hour part-time Processing Assistant to a full-time Administrative Assistant (clinical support) will satisfy the demand for scheduling, registration, and data entry required as part of COVID-19 response. Post-COVID, this position will support the pre-existing increase in clinical services at the Health Department.

Salary and benefits table included below for review.

Position	Current Salary	Proposed Salary	Current Benefits	Proposed Benefits*
PHN (New Position)	-	56,881.00	-	23,479.00
Administrative Assistant	16,934.84	31,266.09	3,014.40	17,639.00

* Includes Longevity, FICA, 401(K), Retirement, and Hospitalization

We sincerely appreciate your consideration of this request.



Department of Social Services — 210 Craven Street • PO Box 779 • Beaufort, NC 28516
Tel (252) 728-3181 / Main Fax (252) 648-7462 / Legal Unit Fax (252) 648-7463
Public Health Department — 3820-A Bridges Street • Morehead City, NC 28557
Tel (252) 728-8550 / Fax (252) 222-7739



VIII. CONSIDERATION OF OFFERS FOR THE SALE OF CARTERET COUNTY WATER SYSTEM

Mr. Foxworth stated that this all started back in 2019. We received a grant from the State to study merging our water system with the Town of Beaufort. There was a push for regionalization of these facilities for efficiency. In May of last year, the Board was presented with the study and adopted a Resolution accepting the outcome of the study.

We met with the Town of Beaufort and they were not interested in acquiring our system. Subsequently, two private water companies approached us about acquiring the system. They were Carolina Water Systems, and Aqua NC. As with any other disposition of property, Commissioners stated their preference for the upset bid process. The County Manager, County Attorney, and I have met with both companies multiple times. Aqua NC submitted an offer of \$7,000,000. Carolina Water Systems submitted an offer of \$4,900,000 for this system. I want to point out that this is not a quick process. If the Board decides to move forward, it will be nine to twelve months; there are a lot of approvals from the Utilities Commission, and other due diligences that have to take place in the process. We will also need authorization of the Commissioners to go out and get an additional appraisal on this system.

Commissioner Chadwick asked Mr. Foxworth once we accept the high bid, that opens it up for other companies to upset that bid? Mr. Foxworth stated that was correct. The Board would instruct the Clerk to put it up for upset bid. Chairman Wheatly confirmed that it was a ten-day upset bid timeframe.

Motion: Vice-Chairman Mansfield made a motion to accept the Aqua NC offer and proceed; seconded by Commissioner Comer. **Motion carried unanimously.**

IX. ROADSIDE LITTER DISCUSSION

Commissioner Cavanaugh called Sheriff Buck to the podium. Commissioner Cavanaugh stated that this problem has been coming up every year. We keep trying one approach or another approach. Last year, we talked about enforcement and writing more tickets. We put pressure on the Sheriff to stick a deputy down on Hibbs Road. I drive that road every day and the deputy was out there for four to six weeks. Commissioner Cavanaugh asked the Sheriff if he could recap what the department accomplished down there, observations, and recommendations.

Sheriff Buck stated that the timeframe was actually a little bit less than that. I assigned two deputies to work the Hibbs Road area from one end to the other for a little bit less than two weeks. For the people riding up and down that road, it probably did seem like more than two weeks. During that timeframe, they observed vehicles all day coming and going to and from the landfill and to the transfer site. They observed a lot of vehicles coming and going, and from the reports that I received, several different types of vehicles, personal vehicles, commercial vehicles, and even the larger transfer vehicles taking the trash away from the landfill and out of the County. Most of the vehicles that they observed had their loads secured in some manner. They were able to make contact with people who had loads that were unsecured; they would make a traffic stop and provide education and inform the public the reason the deputies were out there, the problems that we have been having with litter throughout the County, but especially on that road in that area. The word went around pretty quick and the deputies reported back to me that people realized why the deputies were out there and what we were trying to do, so there was an increase in vehicles that secured their load. We didn't have to take very many

enforcement actions in that short time period. They wrote six warning tickets, and issued two State citations for failure to secure load. One gentleman didn't have an operator's license so he was ticketed for that, and the other person was charged with failure to secure load and littering under 15 pounds.

Commissioner Cavanaugh stated that under North Carolina State law on littering, you have to observe somebody physically throwing something out the window or dumping something on the roadside in order to cite them for littering; if something just accidentally blows out of the back of their truck, that's not considered littering under the law? Sheriff Buck stated that there are two different types. There is intentional littering and then there is also failure to secure load and that would be something on a trailer or back of a pick-up truck that may blow out. The County also has a similar ordinance; they can be charged by ordinance as opposed to a violation of the State law.

Commissioner Cavanaugh said considering the amount of litter we have all over the County, why have there been so few citations; are they just not observed at the time it happened? Does it mostly happen at night? Sheriff Buck stated that it happens all hours of the day and night. More probably occurs during the daytime when there are more vehicles on the road especially people hauling trash. In order to enforce something, a law enforcement officer has to be presented with evidence or they have to observe the act themselves. If it is intentional littering or if something were to blow out of a vehicle, the officer has to observe the act. There may not be a lot of people who are issued State citations and have to go to court, and there might not be a lot of conviction numbers, but just from speaking to other police officers, highway patrol, and even I have stopped any number of different vehicles if we see something that is about to blow out of a vehicle. If something does blow out, we stop and we talk to people and we issue warnings. A lot of times, we might ask someone to go back and pick something up depending on where it is and if it is safe to do so. We certainly don't want anyone to get hurt on the side of the road trying to pick up a piece of trash.

Commissioner Comer asked Sheriff Buck about ticketing; if someone gets a ticket for something blowing out of the back of a truck or intentional littering, what do they do with it? Sheriff Buck responded that if someone is issued a State citation or a summons, that would direct a person to their court date; they would come to district court, and the Assistant District Attorney would deal with that case. Most of these folks are probably people that don't have criminal records, and I would dare say most of these offenses would be dismissed by the court.

Chairman Wheatly asked the Sheriff what the typical fine is for intentionally throwing a bottle out of a car? Sheriff Buck stated he would have to look it up; he was not sure. Chairman Wheatly said he heard that most of these cases get thrown out of court and what that does is severely weaken what we are trying to do here. Who do we appeal to? Sheriff Buck stated the District Attorney prosecutes all offenses, and the District Court Judges decide the guilt or innocence. Chairman Wheatly asked if the Sheriff thought it was appropriate to speak to the District Attorney and make sure people were held

accountable for littering. Sheriff Buck stated it certainly wouldn't hurt. Chairman Wheatly agreed.

Commissioner Comer said it was frustrating because a lot of the education comes from a penalty, but to go and dismiss most of them, I assume the Judges takes this as a little light thing that someone threw something from a window, but here we are, we spent tens of thousands of dollars a year or so ago just trying to pick up behind the State's five or six trips to pick up litter. What appears to be this little innocent thing adds up to a lot of dollars, a lot of time, and a lot of volunteer help. There is a real consequence to it. I think we need to address it, and that gets back to your deputies and law enforcement. I know a deputy wants to catch drug dealers, but litter control costs the County money that could be going to something else. It should not be taken lightly. I hope you tell your deputies this is serious. It's like the seatbelt tickets. Those tickets made people start paying attention. Commissioner Mansfield shared that he thinks the maximum litter fine is up to \$2,000.

Commissioner Cavanaugh thanked the Sheriff. He then stated one of the things we discussed in the past was roadside signage. I remember years ago, I used to see signs along the road that said a \$1,000 fine for littering. You don't see those anymore. We discussed about having more signs put up, but the Highway Department does not have any money. Commissioner Comer shared that he and the Chairman, along with Mr. Foxworth, and Ms. Dee Smith who handles putting together the clean-up programs, met with Ms. Query who works with business organizations in the County because we wanted to get some wheels into motion. We have a semblance of a plan going forward. Basically, we are going to organize some thoughts that we have. From what I understand, Ms. Smith told us that actually there has been a study that says these signs do have some cause and effect on the percentage of trash on the highway. We are going to look at getting some signs back up. One of the reasons we put this together is to try and reinvigorate the Adopt a Highway Program, which is still in effect, but I don't know if there is a highway in Carteret County that has been adopted. The representative from the Economic Development Foundation is going to help to figure out a way to approach businesses to see if we can get them involved in a County program. We are struggling against a few things like the State has only picked up one time this year and they aren't going to pick up again. They picked up three times last year; historically, it has been seven times. We have actually added pick-up times to catch-up. Commissioner Comer stated that he thinks we need to take this up the ladder; we need to put pressure on our State Representatives, push the Department of Transportation to pick back up these clean-up programs.

Commissioner Comer shared that we have come together and we are working on the litter problem, at least what we can do on the local level, and we need to take it up to the State level as suggested by Commissioner Mansfield and see if we can get some help. This County has a lot of miles of roads; we need volunteerism and help from the communities and businesses to adopt some of these highways, or work with Ms. Smith to get some paid volunteers to work with businesses to keep the adopted sections cleaned-up, but that's a working process. I think the immediate thing is go to the State

and push for more clean-ups from DOT, and in the meantime, we may want to institute some more in-house clean-ups to try and catch up on some of the problems. But we keep talking about Hibbs Road and transfer stations, but our problems are the pitcher-outers. The people that are too lazy to run to the dump and they stop on the side of the road and throw out their trash, refrigerators, sofas, etc. These transfer stations are issues, but just focusing on that takes away from the big picture.

Commissioner Comer asked what was the State's excuse for not picking up trash; they thought they were going to be low on money this year, but the money is coming in better than they thought. They need to regroup and get back to these programs. It is an issue all over the County. It is time to redo our contracts with our waste management group and we are going to put in the contract that they have to pick up each side of the road for a certain distance near the transfer stations and sites. They have the workforce and should help.

Commissioner Mansfield stated that we started a few years ago to try starting the work on getting signs and education, but Hurricane Florence took the wind out of our sails. We started getting back on our feet, then we had Hurricane Dorian, now the pandemic. We do pay Ms. Smith's salary to work on the coordination of volunteer clean-ups, helping with education, etc. We did hire a private contractor to do three additional pick-ups when the State was not picking up. We have done that over the last several years. We have had conversations with Sergeant Clifton of the Highway Patrol and Sheriff Buck, and with the DA's office to try and get more enforcement. But as you can see from Mr. Murdoch's letter, that's not working quite the way we planned. I know it seems like the easy thing to catch somebody as much as you see litter on the side of the road, but it's not. We tried to establish a program to use inmates from the jail, but unfortunately, we were not able to do that because of issues with public safety and the safety of the inmates doing the work. We had a contract with the State prison system and that seemed to work okay, but they cancelled the contract. Now the State is using a contractor that doesn't pick-up very much. We have also tried to hold our waste provider accountable for their haulers. It looks like it is getting worse, but it is a big problem and we are trying to solve it. For those here tonight, there are applications in the back for the Adopt-A-Highway Program; please pick one up, get your friends, civic groups, etc. to get involved. We need more people like Mr. Altman to get out there and pick-up litter. We are trying to catch the folks that have stuff blow out of their vehicles and keep going. I personally pick-up around my house. Commissioner Cavanaugh came up with the idea of hiring full-time employees, but I'm concerned about the cost of using full-time employees to fund those positions. We had a meeting earlier with the Director of Hope Mission and a good entry way program to get the folks back in the workforce after drug and alcohol programs, is to fund some positions for paid litter pick-ups to help these people transition back into a job and have some responsibility. The County can then be accountable and responsible instead of begging the State to come down and do the job that they are supposed to be doing.

Commissioner Cavanaugh stated that we have 900 miles of State-maintained roads. Commissioner Cavanaugh shared that he spoke with someone this week with DOT. Typically, they do a litter pick-up prior to a mowing. They were doing it four times a year

and we were paying for three additional pick-ups. Mr. Foxworth stated that they were picking up in front of mowings. Mr. Foxworth shared that the County did three additional pick-ups year before last on all primary routes throughout the County, and it was costing us \$12,000 for each additional pick-up, \$36,000 total. Commissioner Cavanaugh asked about the Adopt-A-Highway Program; there are only about 27 contracts that are currently in place in our County. Each contract covers two-tenths of a mile minimum, but you can do more than that. The only requirement is to pick-up twice a year. You do the pick-up and you notify DOT and they go down and pick-up the orange bags on the roadside. If you go for a year without doing the pick-ups, you are removed from the program. There are still some signs around the County that so-in-so adopted a highway, but they are actually no longer in the program. Most of the adopted roads are secondary. I have driven most of the roadways in Carteret County over the last week and a half. Morehead City proper is very clean; Bogue Banks is pristine, but on the Cape Carteret side of the bridge, there is trash all over the place down 58 and 24. Generally in the residential areas of the County, it's fairly clean. The undeveloped area has a lot of trash along the road. It is trash that has been deliberately thrown out of vehicles. One of the things that crossed my mind was what if Carteret County as a whole became an Adopt-a-Highway County, if we had a workforce that did the pick-ups and had the State come get the litter. I don't know how cost effective that is. Commissioner Cavanaugh commented that Commissioner Mansfield talked about all of the things we have done in the past, but the net result is the problem is not getting better; it's getting worse. We say let's put a band-aid here, we forget to put the band-aid on, or there is not enough money for band-aids. When the contractors mow the grass, it takes them a week and a half to do the litter pick-up prior to do the mowing. With the exception of Bogue Banks, the County is literally a landfill that is spread out. Being a landscaper, I notice the landscape. Trash sticks out to me like light bulbs, I can't unsee it. I wish the rest of the County looked like Bogue Banks. It's gorgeous out there. Why we can't get there, I don't know.

Commissioner Farrington suggested that maybe in each of our gateways, we put up a sign that ties into the Aquarium that shows how the litter affects our ocean and wildlife. The solution is to get people out there to get the job done. I will sign up for the Adopt-A-Highway tonight for a half of a mile. We need more volunteers that wear the proper equipment and do it safely. If we have to hire people then that's what we need to do because it's a serious issue. Highway 58 is a pig sty.

Ms. Dee Smith, the Coordinator for Carteret Big Sweep, stated we do have a planned clean-up from Cape Carteret to Stella on March 13th beginning at 9:00 a.m., and would love to have people join us. We are working on clean-ups with White Oak Elementary School. Students and their families are participating in clean-up events in April and May; we are going to have a poster contest. We hope to turn those posters into signage as well. In the past couple of weeks, we have had two pretty significant pick-ups from Walmart about a half mile on Highway 24. Both events picked-up about 900 pounds of trash. We need volunteers and I will gladly help anyone get a group together. Adopt-A-Highway is great; I can help with supplies if anyone is interested.

Chairman Wheatly asked Sheriff Buck if you were to find a couple of bags of trash on the side of the road, and you opened that trash and found an address, would that be credible evidence to go after a person? Sheriff Buck stated yes or no, and explained that sometimes deputies have gone to the address and warned the person to pick-up their trash, but sometimes these folks state that they paid someone to haul off their trash so then we have to go talk to that person.

Commissioner Mansfield explained that on Bogue Banks, typically they have landscapers that take care of the yards, and they pick up the trash before they mow. Also, it is all within incorporated areas and the municipalities have maintenance staff that are paid to do some of those things. Commissioner Comer noted that he also sees that in Cedar Point and other areas in the County.

X. ACCEPT/REJECT OFFER FOR COUNTY-OWNED PROPERTY, LOT SILVER DOLLAR ROAD, SR 1318, MERRIMON, PARCEL # 7404 00 53 9158000

County Manager Tommy Burns stated that we received an offer on this property from Mr. Ralphele Reels. The County acquired this property in 2017 as a result of a tax foreclosure. The County has \$2,753 in the property; the current tax assessment is \$31,975. The offer presented to the Commissioners is to accept or reject. If you accept the offer, the Clerk will be directed to start the upset bid process.

Motion: Commissioner Comer made a motion to accept the offer. Seconded by Commissioner Farrington. **Motion carried unanimously.**

Chairman Wheatly instructed Ms. Hammer to start the upset bid process.

Board of Commissioners
Ed Wheatly, Chair
Mark Mansfield, Vice Chair
Bob Cavanaugh
Chris Chadwick
Robin Comer
Jimmy Farrington



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners
FROM: Tommy Burns, County Manager *Tommy Burns*
SUBJECT: Offer to Purchase County-Owned Property
DATE: February 15, 2021

An offer of \$8,000 has been submitted by Ralphele Reels for the purchase of certain property owned by Carteret County, more particularly described as follows: Lot Silver Dollar Road, SR 1318, Merrimon, Tax Parcel #: 7404 00 53 9158000.

The property was acquired by the County as the result of a tax foreclosure in 2017 for \$2,753.33. The current tax assessment is \$31,975.

Commissioners may accept or reject the current offer. If accepted, the Clerk will be directed to start the upset bid process.

January 9, 2021

Carteret County Tax Office
ATTN: Rachel Hammer
302 Courthouse Square
Suite 200
Beaufort, NC 28516

REF: Lot Silver Dollar Road / SR 1318, Merrimom, NC

Dear Ms. Hammer -

I am proposing to make an offer of \$8,000 to purchase the above referenced property by including a 5% deposit of \$400. The balance of \$7,500 will be submitted upon acceptance of this bid.

Please note that this bid amount is based on the lot only. The dwelling, if it still exists, would be in a dilapidated condition and would contribute very little, if any value, to the lot. Secondly, the lot is completely overgrown and would have to be cleared in its entirety prior to use.

If you need any additional information or have questions, feel free to contact me at (919) 305-5387 and/or email address at rreels56@gmail.com. I look forward to hearing from you at your earliest convenience.

Sincerely,

Ralph Reels

Ralph Reels
PO Box 1121
Durham, NC 27702

Carteret County

Property Data

Parcel Number: 740400539158000
Inquiry Date: 1/9/2021

DISCLAIMER: For confirmation of the number of buildings on each parcel, please contact the Carteret County Tax Office.


Property Info

PARCEL NUMBER: 740400539158000
OWNER: CARTERET COUNTY
PHYSICAL ADDRESS: 302 COURTHOUSE SQUARE
MAILING ADDRESS: SUITE 200
BEAUFORT NC 28516
LEGAL DESCRIPTION: LOT SILVER DOLLAR RD / SR 1318
MERRIMON
DEED REF: 1582-8
PLAT REFERENCE: -
NEIGHBORHOOD: 100013
SALE DATE: 07/19/2017
SALE PRICE: \$0
ACREAGE: 0.586
LAND VALUE: \$14,053
EXTRA FEATURE VALUE: \$1,376

Building Info

BATHS: 0.5
BEDROOMS: 1
CONDITION: N/A
EXTERIOR WALLS: 29
HARDIPLANK
FLOOR FINISH: 14 CARPET
08 VINYL
02 CONC
BLOCK
HEAT: 02
FANNODUCT
ROOF COVER: 03 COMP
SHNGL
ROOF STRUCTURE: 03 GABLE
SQUARE FOOTAGE: 862
YEAR BUILT: 1901
BUILDING VALUE: \$16,546
PARCEL VALUE: \$31,975

Sketches

 <p>Carteret Home Inspection Services P.O. BOX 1121 DURHAM, NC 27702</p>		<p>Bank of America</p> <p>3255</p> <p>06-19/530 1-5-2021</p>
<p>PAY TO THE ORDER OF CARTERET COUNTY TAX OFFICE</p> <p>* * FOUR HUNDRED & 00/100</p>		<p>\$ 400.00</p> <p>DOLLARS</p>
<p>MEMO BID OFFER LOT SILVER DOLLAR RD / SR 1318, MERRIMON, NC</p> <p><i>Ralph Reels</i></p>		
<p>⑈003255⑈ ⑈053000⑈ ⑈000⑈ ⑈5000838⑈ ⑈</p>		

*Check to
Finance
1/12/21*

Due to the size of the supporting documentation, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

~~XI. ACCEPT/REJECT OFFER FOR COUNTY-OWNED PROPERTY, ACREAGE SR 1373 SEA LEVEL: 250 NELSON NECK ROAD, PARCEL #7481 01 27 8023000 (item removed as amended)~~

XII. MANAGER'S REPORT

Mr. Burns shared that the County Public Library received an NC IDEA Grant and is partnering with Economic Development to host a series of business development seminars for entrepreneurs in the County. The seminars are free and are designed to help entrepreneurs be better business owners. You can register for these programs at the library website or the Facebook page. This week, they are celebrating National Entrepreneurship Week. The first program starts on Thursday at 6:00 p.m. I also wanted to plug the litter pick-up date that Ms. Smith mentioned on March 13th from Cape Carteret to Stella at 9:00 a.m. On March the 3rd, we will have our Board Seminar and discuss some of the upcoming budget priorities; we will talk through a lot of the County issues as well as budgeting issues from the School System and the Community College.

XIII. APPOINTMENTS

Board of Equalization and Review

One-year terms to expire February 16, 2021: Commissioner Cavanaugh reappointed Ms. Lavonda Daniels; Commissioner Farrington reappointed Mr. Stephen Finch; Commissioner Comer reappointed Mr. Jeffrey Nelson; Commissioner Chadwick reappointed Mr. Charles Mason; Chairman Wheatly reappointed Mr. Dean Graham. Commissioner Mansfield reappointed Mr. Larry Land, and asked that the Chairman role be tabled at this point. Nominations carried. Commissioner Shinn also asked that his appointment for District 2 be tabled.

Carteret County Library Board

Commissioner Chadwick nominated Ms. Donna Williamson to an unexpired two-year term to expire June 30, 2022. Nomination carried.

Fireman's Relief Fund Board

Commissioner Chadwick nominated Mr. Grady Fulcher, III ("Harkers Island") for a two-year term. Chairman Wheatly nominated Mr. Tony Smith ("Mill Creek") for an additional two-year term. Nominations carried.

Juvenile Crime Prevention Council ("JCPC")

Commissioner Cavanaugh nominated Ms. Kristen Patton for a two-year "United Way or Other Non-Profit Organization" term. Nomination carried.

Nursing Home Advisory Committee

Commissioner Mansfield nominated the reappointment of Ms. Kim Abbott to a three-year term, and Ms. Ruby Lucas for an additional three-year term. Nominations carried.

Tourism Development Authority ("TDA")

Commissioner Mansfield nominated Mr. Samer Hamad as the "Chamber of Commerce" representative. Nomination carried.

XIV. COMMISSIONERS' COMMENTS

Commissioner Chadwick shared that at the loading dock down in Cedar Island, the new bulkhead is in and the new concrete dock looks very nice. Mr. Foxworth and his folks did a good job on that; people can unload their seafood there. I get a lot of compliments on how well the vaccine machine is running over at K-mart. A lot of folks are giving us nothing but positive comments. Litter is an ongoing problem. The Adopt-A-Highway sounds good; we have got to get people to take us up on it. Enforcement is a part of it. It's going to take a multi-faced approach: writing tickets, hiring people, and volunteerism. We need to take pride in our community, and get the trash picked-up, so we need to study that while we make the first move ourselves.

Commissioner Farrington congratulated Ms. Kristen Janes as the Employee of the Month for all that she does. That's a hard department that she works in, and then all of the help with the vaccination. I hear nothing but compliments; just wish we could get more and we could get everything taken care of. Since I've been a Commissioner, one of the biggest topics in the County is litter. We do need to do something about it. I hope that we can figure out a way to try to make it go away. It is bad. I shouldn't say that Highway 58 is a pig sty, but it just gets so bad. Recliners, couches, box springs, everything; it's just terrible. I have actually chased people down and told them to go clean it up and they had no clue it blew out. Thank you for everyone coming tonight, especially Mr. Bill Smith and his wife, Dot. Commissioner Farrington thanked Commissioner Shinn's family for staying the whole entire meeting. Commissioner Farrington closed by sharing that he is glad to be a Carteret County Commissioner.

Commissioner Comer shared that the vaccines are going very well, and all of the feedback we get from the public is that it runs smooth; it's real efficient. Our problem is we can't get the vaccine; we could do 2,000 vaccines a day. That's been a problem. There have been a lot of folks on the waitlist for a while, but we are not holding it up. Maybe it will start coming better than it has been. Kudos to Ms. Kristen Janes and all the team that is making all of that work well, congratulations on your peer nomination of Employee of the Month. That's an honor. I wanted to mention something about Mayor Barber's talk about the hybrid tax plan. When we talked about that many years ago, the final result of the Board sitting at that time was that no one wanted to change the plan. That was then, this is now; there are a lot of new faces up here that didn't go through all of that. So, I would suggest for the Manager to put a schematic together. We did a lot of study on that, but I doubt everyone up here understands how that sales tax is distributed and what it is based on. Maybe you could show the either/or or the hybrid. I can't even remember how it works now it has been so long, but I would recommend putting something together at the retreat and get us familiar with how the sales tax works so that

we can revisit if we choose. It's hard to talk about it until you know how it works. There are some complications to it, but maybe we can look at it during the retreat. Commissioner Comer welcomed Commissioner Shinn; we are glad to have you on board. I have talked to several folks in Newport, and everyone talks highly of you. I'm sure you will be great on this Board. We appreciate you taking the time to do it.

Commissioner Mansfield welcomed Commissioner Shinn; he comes from good people and grew up around good people. He is a good fella, and he has done a good job in Newport. I think he will do a great job here for the County. The best two days are your first day and your last day. Congratulations to Ms. Kristen Janes once again, another employee that does a great job. I think we have a great staff. I will mention again the vaccinations. It's amazing the emails, and kindness we have received. We received a letter today from someone talking about going to Newport Middle School and from the time they arrived in the parking lot to the time they got back into their car, it was eight minutes. I think everybody is doing a phenomenal and amazing job. It's a group of volunteers, along with paid staff, the retired CEO from Carteret Health Care, Mr. Dick Brvenick was helping. There are a ton of people out there from the community colleges, the nursing programs, the hospital, the Health Department, the EMS, and all our staff. They are all doing a great job. I hope those positions that we funded for the Health Department can get back to serving the needs of all of our citizens in the County. The virus numbers are trending in a good direction; we still need to be cognizant. I know you see us sitting here not wearing masks, but we have been together since March. We wear our mask in and out of the building and we encourage you to wear a mask, to wash your hands and to stay six feet apart. Do your part and pick-up litter; we will email you an application. We will discuss doing something in the upcoming budget. It's going to be an on-going problem. It's not exclusive to Carteret County. I have talked to other Commissioners and folks across the State and everybody has this exact same problem. It's a State-wide problem that needs to be addressed by our State officials. They cut our programs at the prison; they cut the contractors. Commissioner Mansfield encouraged people to email Representative McElraft, Senator Sanderson and others in the State.

Commissioner Cavanaugh welcomed Commissioner Shinn; glad to have you here. When I got sworn in again a couple of months ago, I said one of my commitments for my second and last term as County Commissioner was going to be litter. I hope it doesn't take four years to finally get the problem solved. It is a problem that we are going to work on really hard. I'm tired of the rain. They have more rain predicted, and it really affects your mood and enthusiasm. Hopefully, the rain will end and I hope the COVID virus ends too. I got tested back in October and found out that I had the antibodies. So sometime during the last year, I had the virus, never even knew it and nobody got sick here. I got my second vaccine today as a member of the Hospital Board. I'm still alive and my arm does not hurt yet. I will be glad when everybody can get a vaccine. Ms. Stephanie Cannon who is no longer with us, spearheaded that whole program along with a lot of other people in the County Government. We have a well-oiled machine. As mentioned, we get a lot of emails and phone calls about how wonderful the program is and how smooth it is going. You hear stories of how people in other Counties wait in line for hours and hours only to

find out that they ran out of the vaccine. We are doing something right here related to the COVID and eventually we will do something right here related to the litter.

Commissioner Shinn thanked the Board for their support in allowing me to step into this position, and placing your trust in me, as well as the County GOP for placing their trust in me. Commissioner Smith has set the bar pretty high, so I look forward to jumping in head first, and working with you gentlemen on all the issues, and continue on the work that has been done. I was kind of surprised at the robust discussion on the trash. I wasn't expecting it to be quite that energetic, but I'm glad it was because it is definitely a problem. It needs to be addressed, and that is another one that I look forward to working on with the rest of the Board of Commissioners. It's a matter of enforcement, but it is also a matter of educating the community, and maybe something such as public service announcements occasionally. I was trying to remember where all of those Adopt-A-Highway signs have gone. You used to see them quite a bit. It's a worthwhile effort, and one we really need to pay a lot of attention to. I appreciate the conversation on that tonight. I would also just like to thank our health care professionals at the Health Department and hospital for all of the effort in the vaccine. Like everyone stated, it's not a matter of if we can perform, it's a matter of when we are going to get the vaccine. If you have an opportunity to speak with someone higher up, please do so. I know everyone on this Board is doing the same. We will get there; we just have to be patient and diligent. Be smart with your own personal health. That's the biggest key; making sure you are doing what you are supposed to do and using common sense. Again, I appreciate everyone's support and commitment.

Commissioner Mansfield noted once the scheduled second doses are given at Newport Middle, all the vaccines will be given at the K-Mart building in Morehead City.

Chairman Wheatly thanked Commissioner Shinn for his comments. I want you to know you are very welcome, and we know that you are going to represent your district very well just like Mr. Smith did. Congratulations and welcome aboard. The litter problem, we are going to solve it. We haven't really fine-tuned a plan. If you listened to our discussion tonight, it's not just one group of people. It's like raising a child, it takes a whole village. We have had a lot of input from groups like the Sierra Club, but the main thing is just trying to get organized and get some groups together and get out there and get it done. Then after we get it done, we need to have a maintenance back-up plan, and we need to fine tune that too. We are not going to kick the can down the road. We are going to solve this problem. We are going to do whatever it takes and resolve this problem. Back in the old days, our County more or less depended upon different aspects of commerce and economics to survive. Now we have more or less become more of a tourist industry type County than we are anything else by far. Eliminating that trash is a great asset to elevate our tourist business. That's something that we have to do; we are going to get it done. I speak for all of the Commissioners in here; we are going to do whatever it takes. Like I said, we don't have a plan, but we are going to come up with one. A while back when the COVID vaccination started, we had a problem getting things organized because this had never happened before. We didn't have a rulebook to go by; it was shoot from the hip. Our County Manager, Mr. Tommy Burns, took the bull by the horns and he went and got

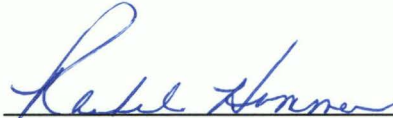
Mr. Stephen Rea and they headed up this program to get these shots, and they coordinated it through the hospital with Mr. Harvey Case and Ms. Cindy Holman also had a hand in the program. They got things very well organized; I don't know if we aren't the model for the State in the way things have developed and been handled. I have aggravated Mr. Rea to death. He has really done a good job. He has kept his cool; they changed his name to Cool Hand Luke and he deserves it. He has done a great job and Mr. Burns has been right there with him. I went to a couple of clinics and I always notice who the volunteers are. Those are the very important people. At every one of the clinics, I've been told that the Broad Street Clinic has provided people to give the shots and help people. Even the children's clinic and Dr. Merritt has volunteered. So, there is a whole lot of outside help and I can't name them all. I certainly don't want to undervalue anybody, but it takes a lot of hands to get this thing done. This vaccination thing is probably the most important thing that we have had on our plate since I have been a Commissioner. Once we get more of that vaccination out to our County, you are going to see the fear dissipate, that's how we are going to get back to normal, if we could just get these vaccinations out. Our group can handle 2,000 vaccinations a day if we could just get them. If we could do that, in just a matter of weeks, we could have everybody vaccinated, but we are just not getting the vaccines as we need them. I don't know what the problem is up State. If I were the Governor, I would tell you, but I'm not. We need to get some more vaccinations here any way that we can. But I can tell you this, we don't leave our vaccinations in the freezer; we get them in people's arms just as soon as we can. The way that they have organized the schedule, it has been just like clockwork. I want to tell Mr. Rea, Mr. Burns and Ms. Holman that I am proud of you and we thank you. I want to congratulate Ms. Kristen Janes on the Employee of the Month Award. That's a tough job she has and she does it well. I just want to thank everyone. We will get it done. Let's work on the vaccinations, let's work on the trash.

XV. ADJOURNMENT

Motion: Commissioner Mansfield made a motion to adjourn; seconded by Commissioner Comer. **Motion carried.**



Ed Wheatly, Chairman



Rachel Hammer, Clerk

COUNTY OF CARTERET
BOARD OF COMMISSIONERS
REGULAR SESSION – 6:00 P.M.
COMMISSIONERS' BOARDROOM
SEPTEMBER 20, 2021

The Honorable Carteret County Board of Commissioners sat in regular session on Monday, September 20, 2021 at 6:00 p.m. Chairman Ed Wheatly, Commissioners Mark Mansfield, Robin Comer, Chris Chadwick, Bob Cavanaugh, Jimmy Farrington, and Chuck Shinn were in attendance.

Participating in the Commissioners' Boardroom were: County Manager Tommy Burns, Assistant County Managers Dee Meshaw and Gene Foxworth, County Clerk Rachel Hammer, County Attorney Rob Wheatly, and IT Director Ray Hall.

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Chairman Wheatly called the meeting to order and asked that Mr. Harland Bartolini provide the invocation. All recited the Pledge of Allegiance.

II. CONFLICT OF INTEREST/CELL PHONE STATEMENT

Chairman Wheatly called for any conflicts of interest by the Board and asked that all cell phones be turned off.

III. ADOPTION OF THE AGENDA

Motion: Commissioner Comer made a motion to adopt the agenda; seconded by Commissioner Cavanaugh. **Motion carried unanimously.**

The agenda was as follows:



CARTERET COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
COMMISSIONERS' BOARDROOM
SEPTEMBER 20, 2021
6:00 P.M.

I. Meeting Called to Order/Pledge of Allegiance/Invocation

Chairman

- II. Conflict of Interest/Cell Phone Statement
- III. Adoption of Agenda
- IV. Consent Agenda
 - 1. Approval of August 16, 2021 Minutes
 - 2. Tax Releases/Refunds/Collector's Report
 - a. Tax Releases Under \$100
 - b. Tax Releases Over \$100
 - c. Tax Refunds Under \$100
 - d. Tax Refunds Over \$100
 - e. Tax Collector's Monthly Report
 - f. NCVTS Motor Vehicle Refund Report
 - 3. Approval of Occupancy Tax Penalty Waivers
 - 4. Approval of Proclamation Declaring October 3, 2021 as "Commercial Fishing Day" in Carteret County
 - 5. Approval to Release County Reserve Funds to the Otway Fire & EMS Departments for the Purchase of an Emergency Stand-By Generator & Approval of Corresponding Budget Amendment: \$30,000
 - 6. Approval to Release County Reserve Funds to the Harkers Island Fire Department to Purchase a 200 HP Suzuki Outboard Motor to be Used on the Fire Department's Rescue Boat & Approval of Corresponding Budget Amendment: \$15,000
 - 7. Approval of Resolution Expressing Concern with Unfunded and Underfunded State Mandates for Public Education
 - 8. Approval to Hire a Full-Time Temporary Medical Assistant to Assist with COVID Testing
 - 9. Approval of Budget Amendment Appropriating \$150,000 of ARP Funds for County Cyber Security
 - 10. Approval for Appropriation of Funds to The Purpose Driven Youth Mentoring Program & Approval of Corresponding Budget Amendment: \$45,000
 - 11. Request to Accept Funding—Agreement Addendum 466 Advancing Equity & Approval of Budget Amendment: \$39,900
 - 12. Approval of Memorandum of Understanding Between Carteret County and the North River Laurel Road Fire Department in Order to Utilize a Brush Truck & Equipment for the Purpose of Fire Response
 - 13. Approval to Amend the County's Purchasing Policy Section VII to Increase the Purchase Order Requirement for Purchases from \$100 to \$300
 - 14. Approval of Contract Authorization for Environmental Permitting, Engineering Design & Construction Administration for East Taylor's Creek Maintenance Dredging & Radio Island Shoreline Protection Project & Approval of Corresponding Budget Amendment: \$1,950,000
 - 15. Approval for the Down East Fire Department to Use Reserve Funds to Hire a Grant Writer to Apply for an Infrastructure Grant & Approval of Corresponding Budget Amendment: \$5,000
 - 16. Approval of Proclamation in Recognition of National 4-H Week in Carteret County

Chairman
Board
Board

17. Approval of Budget Amendment to Roll Forward EMS District Reserve Funds and Capital Improvement Funds: \$2,417,709
18. Approval to Reclassify the Animal Control Supervisor Position From Salary Grade 66 to Salary Grade 67
19. Approval to Accept Donation of 2005 Sterling Acterra Wheeled Coach Ambulance for Assignment to the Sheriff's Office
- V. Recognition of the July, August & September Employee of the Month Jaime Long
- VI. Presentation of Proclamation in Recognition of National 4-H Week in Carteret County Chairman
- VII. Public Comment
- VIII. Discussion Regarding the County-Owned Water System Commissioners
- IX. Public Hearing: Application for the Carteret County Area Transportation System ("CCATS") to Submit a Resolution in Support of the Elderly Individuals and Individuals with Disabilities Grant, the Community Transportation Grant, Concept Coordination Grant, and the Capital (Vehicle Replacement) Grant Randy Cantor
- X. Update on Litter Campaign Michele Querry
- XI. Discussion of Sheriff's Office Salaries Sheriff Buck
- XII. Discussion: EMS Tax for Newport Stephen Rea
- XIII. Accept/Reject Offer for Purchase of County-Owned Property at 373 Merrimon Road, Beaufort, North Carolina, PIN #731801170379000 Tommy Burns
- XIV. Accept/Reject Offer for Purchase of County-Owned Property at 150 Lee Daniels Extension in Atlantic, North Carolina, PIN #749216749574000 Tommy Burns
- XV. Accept/Reject Offers for Purchase of County-Owned Properties from Wayne Langston Tommy Burns
- XVI. Accept/Reject Offer for Purchase of County-Owned Land at NW Terminus of Kings Way Road, Straits, PIN #733704814652000 Tommy Burns
- XVII. Accept/Reject Offer for Purchase of County-Owned Property at 250 Nelson Neck Road, Sea Level, North Carolina, PIN #748101278023000 Tommy Burns
- XVIII. Manager's Report Tommy Burns
- XIX. Appointments Commissioners
 - Aging Planning Board
 - Carteret County Planning Commission
 - Consolidated Human Services Board
 - Highway 70 Corridor Commission
- XX. Commissioners' Comments Commissioners
- XXI. Closed Session Pursuant to General Statute 143-318.11 for the Permitted Purpose of Discussing
 - (a) (1) Approval of the August 16, 2021 Closed Session Minutes, (a) (3) Attorney-Client Privilege, and
 - (a) (4) Economic Development
- XXII. Adjournment

IV. CONSENT AGENDA

Motion: Commissioner Cavanaugh made a motion to adopt the consent agenda; seconded by Commissioner Comer. **Motion carried unanimously.**

The Consent Agenda was as follows:

1. Approval of August 16, 2021 Minutes
2. Tax Releases/Refunds/Collector's Report
 - a. Tax Releases Under \$100

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

- b. Tax Releases Over \$100

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

- c. Tax Refunds Under \$100

09/01/21 10:42:54		Refunds to be issued by Finance Office - \$100.00 and Under					PAGE 1
Remit To:	Address	City	St Zip Code	TransNo Reference	Drawer Date	Drawer	Refund
ARMSTRONG, DAVID A PROPERTY DESTROYED	PO BOX 2026	ATLANTIC BEACH	NC 285122806	2368255 2021 P 0021747	20210820	90	53.60
ADVANTAGE TITLE, LLC OVERPAYMENT CK89928	137 MAIN STREET	BAY ST LOUIS	MS 39520	2351608 2021 R 6386.18.31.44	20210806	9	60.66
ANDERSON, CHARLES MICHAEL OVERPAYMENT MASSPAY	343 BAKIA LN	CAPE CARTERET	NC 28584	0 P 0535662	20210817	50	10.81
ANDREW M ADAMS OVERPAYMENT CK811754741	129 WEST TRADE ST. STE 1525	CHARLOTTE	NC 28202	2383313 2021 R 6376.12.76.60	20210805	9	80.42
ARNOLDSON, WILLIAM JOHN OVERPAYMENT MASSPAY	2072 SULLIVAN PARK CIRCLE	BURLINGTON	NC 272159832	2348152 2021 P 0030656	20210827	50	7.00
BAKER, BERNIE C DOUBLE BILLED AS REAL PROP	3287 ALTON PHILLIPS RD	KINSTON	NC 28504	2364175 2020 P 0000462	20210819	90	72.11
BIER, CARL CHRISTIAN III OVERPAYMENT MASSPAY	2317 GURSTON CT	FAYETTEVILLE	NC 28103	2363670 2021 P 0030962	20210817	50	10.00
BLAIR POINTE LEFTOVERS LLC OVERPAYMENT MASSPAY	5369 HIGHWAY 70 WEST	NORFOLK CITY	NC 28567	2359225 2021 R 6386.07.49.39	20210811	50	20.00
BLOUNT, WILLIAM OVERPAYMENT CK 5501	309 HIGHWAY 64 E ALT	BETHEL	NC 27812	2367067 2021 P 0022839	20210826	7	27.00
BROAD & GALES CREEK CONCMT PARCEL ALREADY PAID	3810 HIGHWAY 24	NEWPORT	NC 28570	0 P 0540594	20210830	50	36.46
CAMELIA COURT, LLC OVERPAYMENT CK 1480	P.O BOX 2020	BEAUFORT	NC 28516	2366393 2021 P 0537514	20210825	7	19.46
CARLYLE, JOEL A II ETUX SACHA OVERPAYMENT MASSPAY	216 LUCILLE LEWIS RD	MARSHALLBERG	NC 28553	2368864 2021 R 6397.02.98.12	20210830	50	10.00
CASTLE GLEN LLC PARCEL ALREADY PAID	PO BOX 2400	BEAUFORT	NC 28516	0 P 0016486	20210824	50	43.56
CHASE, MARK S ETUX NAUREEN M OVERPAYMENT FROM PREPAY	411 SHORELINE DR	SWANBORO	NC 28584	2358678 2021 R 5379.16.73.83	20210810	90	14.44
COLE, RONALD E ETAL TRUSTS CO OVERPAYMENT CKS 26725543	4220 ENGLISH WAY	YORK	PA 17402	2369646 2021 R 7404.00.81.47	20210831	9	3.00
CROWLEY, HENRY D OVERPAYMENT FROM PREPAY	509 SPRING STREET	WEST BRIDGEMATER	MA 02378	2358679 2021 R 6386.12.86.08	20210810	90	50.00
CROWLEY, HENRY D OVERPAYMENT FROM PREPAY	509 SPRING STREET	WEST BRIDGEMATER	MA 02378	2358699 2021 R 6386.12.86.08	20210810	90	50.00
CRYSTAL COAST FAMILY PRACTIC OVERPAYMENT MASSPAY	540 CEDAR POINT BLVD	CEDAR POINT	NC 285848008	2360414 2021 P 0018208	20210812	50	2.50

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Refunds to be Issued by Finance Office - \$100.00 and Under

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Remit To:	Address	City	St Zip Code	TransNo Reference	Drawer Date	Drawer	Refund
CRYSTAL RIVER PROP HOLDING I OVERPAYMENT MASSPAY	12032 WATERHOOD DR W	COASTAL RIVER	FL 34429	21212 2109545 2021 R 7347.04.53.75	20210821	50	11.88
DEBRA WALEY OVERPAYMENT CYS 103889	301 COMMERCE AVE, SUITE 102	MOREHEAD CITY	NC 28557	2167204 2021 R 4338.19.36.53	20210826	8	8.90
DEBRA WALEY ATTORNEY AT LAW OVERPAYMENT CK 103428	301 COMMERCE AVE STE 102	MOREHEAD CITY	NC 28557	2192837 2021 R 6306.03.11.93	20210803	7	8.00
DENNING, THOMAS ALLEN II OVERPAYMENT FROM PREPAY	1095 ROBERTS ROAD	NEWPORT	NC 28578	2108089 2021 R 6238.03.03.03	20210810	80	8.00
DIGGS, JOHN L ETUX ELAINE M OVERPAYMENT FROM PREPAY	319 FOXHALL ROAD	NEWPORT	NC 28578	2108687 2021 R 6318.08.30.46	20210810	90	67.86
DOUGHERTY, RICHARD W ETUX SAM OVERPAYMENT MASSPAY	120 PINE NEEDLE CIRCLE	CAPE CANTERET	NC 28584	2167032 2021 R 5394.07.79.01	20210824	50	12.00
EDMONDSON LLC PARCEL ALREADY PAID	90 BOX 2402	BEAUFORT	NC 28516	0 P 0015222	20210824	50	38.17
EVANS, BETTY S OVERPAYMENT MASSPAY	203 ROYAL OAKS COURT	CHESAPEAKE	NC 28584	2108817 2021 R 5374.12.30.17	20210810	50	2.00
GILLIKIN, ALENE PRICE L/T OVERPAYMENT FROM PREPAY	PO BOX 63	MARSHALLBERG	NC 28653	2108709 2021 R 7346.14.44.66	20210810	90	10.64
GILLIES, RITA ANN OVERPAYMENT FROM PREPAY	544 CHOW HILL ROAD	BEAUFORT	NC 28516	2108707 2021 R 7327.04.30.78	20210810	50	44.61
GLENN O'KEITH FISHER OVERPAYMENT CYS97055	2505 HENDERSON DR	JACKSONVILLE	NC 28546	2103687 2021 R 9277.15.64.73	20210806	9	26.06
GOODWIN, PHILLIP GORDON JR OVERPAYMENT DEBT SETOFF	399 NEELEON RUCK ROAD	SEA LEVEL	NC 28577	2108978 2020 R 7481.01.38.22	20210810	55	94.84
HALL, EFFIE BUTLER OVERPAYMENT FROM PREPAY	103 WATERFRONT AVE	MOREHEAD CITY	NC 28557	2108692 2021 R 6239.01.26.47	20210810	90	8.00
HARDESTY, ANITA WINDLEY L/T OVERPAYMENT FROM PREPAY	104 OLGA ROAD	BEAUFORT	NC 28516	2108692 2021 R 7307.02.30.02	20210810	90	41.23
HANKE, CONNIE RUS OVERPAYMENT FROM PREPAY	PO BOX 373	BEAUFORT	NC 28516	2108701 2021 R 7306.14.33.66	20210810	90	66.55
HENDERSON, SHALLA ETUX MICHAEL OVERPAYMENT FROM PREPAY	697 ROBERTS RD	NEWPORT	NC 28578	2108689 2021 R 6239.02.31.59	20210810	90	3.95
HODGMAN, SARA LUTON OVERPAYMENT MASSPAY	6270 HENRIE RD	GRANTSBORO	NC 28529	2108627 2021 R 8406.04.52.69	20210810	50	62.00
HORNE & HORNE PLLC OVERPAYMENT CK 215124	300 COTANCKE STREET	GREENVILLE	NC 27638	2108702 2021 R 7347.01.34.31	20210809	7	78.31

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Refunds to be Issued by Finance Office - \$100.00 and Under

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Remit To:	Address	City	St Zip Code	TransNo Reference	Drawer Date	Drawer	Refund
ISAAC C WILLIAMS HEIRS OVERPAYMENT FROM PREPAY	911 AREHUELL STREET	MOREHEAD CITY	NC 28557	2108704 2021 R 7318.01.16.48	20210810	90	6.91
JORDON, TERRY ETUX ANGELA OVERPAYMENT FROM PREPAY	222 SAINT JOHN CHURCH RD	GOLDSBORO	NC 27534	2108697 2021 P 0042891	20210810	90	14.39
KITE, JAY STEVEN OVERPAYMENT FROM PREPAY	143 KINGPINER DR	BLOUNTS CREEK	NC 27814	2108677 2021 R 6386.18.22.84	20210810	90	6.35
KRAUCUS, PAUL J ETUX DAWN S OVERPAYMENT FROM PREPAY	3408 OLD GATE RD	MOREHEAD CITY	NC 28557	2108717 2021 R 6276.11.35.13	20210810	90	88.85
L DENISE COX OVERPAYMENT CK1975	1108 SANDROCK LN	WENDELL	NC 27591	2108694 2021 P 0021510	20210810	9	20.38
LACY, JAMES KEVIN ETUX EUGENE OVERPAYMENT CK 637961	149 GEORGETOWN DRIVE	CLAYTON	NC 27520	2108693 2021 R 6278.15.74.19	20210810	7	33.43
MCOWEN, ED OVERPAYMENT MASSPAY	920 S FRONT ST	NEW BERN	NC 28562	0 P 0043240	20210804	50	24.88
MICHAEL LINCOLN OVERPAYMENT CYS1956	PO BOX 4130	EMERALD ISLE	NC 28054	2108698 2021 R 5377.03.00.86	20210810	9	8.00
MICHAEL LINCOLN, P.A. OVERPAYMENT CYS 52113	PO BOX 4130	EMERALD ISLE	NC 28054	2108698 2021 R 5367.03.43.07	20210810	9	3.81
MICHAEL LINCOLN, PA OVERPAYMENT CYS1992	PO BOX 4130	EMERALD ISLE	NC 28054	2108698 2021 R 5385.18.21.98	20210810	9	4.78
MILLS, JOHN ETUX HEATHER OVERPAYMENT MASSPAY	104 S. 3RD STREET	MOREHEAD CITY	NC 28557	2108628 2021 R 4384.20.31.11	20210821	50	70.00
MOORE, ROBERT HAROLD OVERPAYMENT MASSPAY	8428 OCEAN DRIVE	EMERALD ISLE	NC 28054	2108636 2021 R 6304.16.41.32	20210817	50	20.00
NORTON, DAWN S OVERPAYMENT MASSPAY	4111 HAMILTON ST	CHESAPEAKE	NC 23524	2108796 2021 R 6176.16.84.23	20210821	90	2.40
MURDOCK, STEVEN CLINTON DISTRICT CHANGE	163 ROGUE DR	NEWPORT	NC 28578	2108694 2021 P 0039278	20210820	90	9.31
MUSASHI JAPANESE RESTAURANT OVERPAYMENT MASSPAY	2041 S GLENBURNIE RD	NEW BERN	NC 28562	2108683 2021 P 0007381	20210816	50	30.00
MYERS, CHARLES R OVERPAYMENT STUNGLIE	373 LIVE OAK ROAD	NEWPORT	NC 28578	2108694 2021 P 0035654	20210804	78	8.00
NIXON, EDWARD ROBERT OVERPAYMENT CYS15785782	176 WHITE OAK BLUFF RD	STELLA	NC 28682	2108216 2021 P 0090610	20210817	9	3.00
PLAUT, SARAH A OVERPAYMENT FROM PREPAY	157 LAKE ARTHUR DRIVE	NEWPORT	NC 28578	2108693 2021 R 5395.03.12.45	20210810	90	8.00

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Refunds to be Issued by Finance Office - \$100.00 and Under

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Remit To:	Address	City	St	Zip Code	TransNo	Reference	Drawer Date	Drawer	Refund
FLAYER, JAMES H II ETUX LINDA OVERPAYMENT FROM PREPAY	2910 NEWPORT CIRCLE	NEWPORT	NC	28570	2358466	2021 R 6338.12.85.66	20210819	90	68.22
RICHARD L STANLEY OVERPAYMENT CK 13412	P.O. BOX 150	BEAUFORT	NC	28516	2364096	2021 R 6386.18.41.58	20210819	7	41.64
SPRINGLE, GENE AUTRY DISTRICT CHANGE	143 RIVER ROAD CIR	BEAUFORT	NC	28516	2365257	2021 P 0639448	20210820	90	10.07
STEED, ROBERT DENNIS ETUX LYN OVERPAYMENT CK8090841306	503 CARMOUSTIE DRIVE	GREENVILLE	NC	27658	2362535	2021 R 6355.19.50.17	20210828	9	36.39
STEWART, REBECCA J OVERPAYMENT CK86659	129 W SOUTHMINDS DR	NEWPORT	NC	28570	2361880	2021 R 6346.01.45.45	20210816	9	18.00
STRYKER, FOSTER LEROY OVERPAYMENT CK8 25148240	121 SANDY HUSS DR	BEAUFORT	NC	28516	2362152	2021 P 0641872	20210817	9	13.40
THOMAS, RALPH L JR OVERPAYMENT MASSPAY	106 PLEASANT DR	BEAUFORT	NC	28516	2360428	2021 R 7318.03.23.54	20210812	50	7.42
WESTWOOD SQUARE PROP LTD PAR OVERPAYMENT MASSPAY	PO BOX 25168	WINSTON SALEM	NC	27114	2363629	2021 R 6376.14.24.80	20210817	50	60.82
WHITE & ALLEN PA OVERPAYMENT CK8 8748	304 N 15TH STREET	MOREHEAD CITY	NC	28557	2367162	2021 R 6366.19.52.95	20210826	9	15.00
WILLIS, JOHN L OVERPAYMENT CK8 6365	5201 BENTGRASS DRIVE	FALEIGH	NC	27610	2368210	2019 P 0539111	20210830	9	49.15
WINSTEAD, WILLIAM C III ETUX OVERPAYMENT MASSPAY	2254 DELANEY DRIVE	BURLINGTON	NC	27215	2365264	2021 R 5374.18.42.34	20210812	50	18.00
YORK, THOMAS OVERPAYMENT MASSPAY	6030 HWY 70 LOT 17	NEWPORT	NC	28570	2361256	2021 P 0534726	20210813	50	5.00
43 CORNERS DINER OVERPAYMENT CK814805	100 E FORT MACON RD	ATLANTIC BEACH	NC	28512	2362190	2021 R 6375.16.93.86	20210817	9	2.00

FINAL TOTALS
TOTAL 1,833.82

*** END OF REPORT ***

d. Tax Refunds Over \$100

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Refunds to be Issued by Finance Office - Over \$100.00

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Remit To:	Address	City	St	Zip Code	Reference	Refund
AFFILIATED MORTGAGE OVERPAYMENT CK8 10086065	100 M CHURCH STREET	ROCKY MOUNT	NC	27803	2021 R 5394.17.00.1639000	2,084.97
ASHLEY, WILEY ANDREW JR OVERPAYMENT MASSPAY	310 SEA HORSE DR	SHARPSBORO	NC	28584	2021 P 0538698	173.74
BAGLEY, I.T JR ETUX MARY OVERPAYMENT S/W ADJUSTMENT	4401 CORAL POINT DR	MOREHEAD CITY	NC	28557	2021 R 6305.03.01.3995000	157.09
BAKER, BERNIE C DOUBLE BILLED AS REAL PROP	3287 ALTON PHILLIPS RD	KINSTON	NC	28504	2019 P 0000462	183.43
BAKER, BERNIE C DOUBLE BILLED AS REAL PROP	3287 ALTON PHILLIPS RD	KINSTON	NC	28504	2018 P 0000462	192.16
BAKER, BERNIE C DOUBLE BILLED AS REAL PROP	3287 ALTON PHILLIPS RD	KINSTON	NC	28504	2017 P 0000462	189.77
BAKER, BERNIE C DOUBLE BILLED AS REAL PROP	3287 ALTON PHILLIPS RD	KINSTON	NC	28504	2016 P 0000462	186.74
BRIDGES ST MINI STORAGE LLC OVERPAYMENT CK 1586	4918 ARNOLD ST	MOREHEAD CITY	NC	28557	2021 R 6366.10.36.5705000	187.00
CANCELLARICH, JOHN ETUX JOAN OVERPAYMENT MASSPAY	124 CHERRY LN	NEWPORT	NC	28570	2021 R 6338.03.10.7872000	187.00
COX, STACY DOUBLE PAID STURGIS	105 BUTTERFIELD CT	CHAPEL HILL	NC	27516	R 6334.08.28.4264000	1,183.85
D'ANTONIO, NICHOLAS ETUX BONN OVERPAYMENT FROM PREPAY	1800 BAY STREET U 8305	MOREHEAD CITY	NC	28557	2021 R 6386.14.22.8816000	117.48
DAKIELS, KEN ETUX TRACY S/W ADJUSTMENT	709 HIGHWATER PLACE	FUQUAY VARIANA	NC	27526	2021 R 6305.03.01.9779000	187.00
DAKIELS, LESLIE G ETUX AMANDA S/W ADJUSTMENT	100 HICKAYLA LN	COLLETSBORO	NC	27536	2021 R 6305.03.01.9485000	187.00
DAUGHTERY, JOE C ETUX JOYCE C OVERPAYMENT CK 1080	125 OXFORD DR	COLLETSBORO	NC	27534	2021 R 6490.03.34.9347000	300.00
DAVIS, EUGENE T ETUX CASSAND OVERPAYMENT CK8 3517	150 RAY DAVIS ROAD	MARSHALLBERG	NC	28553	2021 R 7346.14.44.9336000	187.00
DAVY, JOANNE OVERPAYMENT S/W ADJUSTMENT	150 C STREET	NEWPORT	NC	28570	2021 P 0537510	187.00

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Remit To:	Address	City	St	Zip Code	Reference	Refund
DODSON, RICK OVERPAYMENT MASSPAY	719 MATTRESS FACTORY DR	MERAME	NC	27302	2021 P 0049624	157.00
DYCIENSKI, DENNIS OVERPAYMENT FROM PREPAY	3005 FRANKS DR	MOREHEAD CITY	NC	28557	2021 R 6316.02.57.2176000	345.00
FERGUSON, JERRY B ETUX JUDITH OVERPAYMENT CK 15493	137 CUMBERLAND STREET	NEWPORT	NC	28570	2021 R 6305.02.55.8997000	157.00
FIGUEROA, LATONYA MACOLE PARCEL ALREADY PAID	121 LAUREL RD	BEAUFORT	NC	28516	R 7309.02.95.1366000	194.48
FOSS, JIMMIE CARR JR S/W ADJUSTMENT	3900 SPEIGHT SEED FARM RD	WINTERVILLE	NC	28590	2021 R 5395.04.90.2737000	157.00
GASKINS, CHARLES L ETUX LISA S/W ADJUSTMENT	5933 NW GASKINS RD	AYDEN	NC	285137258	2021 R 6305.03.01.6341000	157.60
GILGO, PATRICIA L ETUX LIO L OVERPAYMENT CK8735	152 NORTH SHORE DR	BEAUFORT	NC	28516	2021 R 7316.10.35.3430000	142.60
KUKATOV, ANDREY ETAL ZIMTKHOV S/W ADJUSTMENT	4103 BILKS WAY	WINTERVILLE	NC	28590	2021 R 6334.07.67.9784000	157.00
HOVER, CARL T ETUX LINDA D OVERPAYMENT CK81514	109 PHILLIPS LANDING DR	MOREHEAD CITY	NC	28557	2021 R 6356.15.53.7814000	157.00
HUNT, CHRISTOPHER J ETUX ANNE OVERPAYMENT MASSPAY	28 SEABRIGHT AVE	RAYVILLE	NJ	08721	2021 R 7338.00.07.9021000	267.60
HYATT, MAX TODD PARCEL ALREADY PAID	1212 DUNLEIGH DRIVE	BUNKLINGTON	NC	27215	R 7325.11.66.0488000	255.36
INDMAN, ANTHONY ETUX MELODY S/W ADJUSTMENT	PO BOX 625	ELIZABETHTOWN	NC	28337	2021 P 0541978	265.00
JESSUP, STEVEN G ETAL RAKES OVERPAYMENT CK91127	4308 BOXWOOD DR	RALEIGH	NC	27612	2021 R 6334.07.68.9087000	157.00
JOHNSON, RENA PEARL PARCEL ALREADY PAID	121 LAUREL RD	BEAUFORT	NC	28516	R 7309.02.96.1274000	287.46
JOY JENSEN GARDNER-EXECUTOR OVERPAYMENT CK 111	4708 KIROLINA PL	NEW BERN	NC	28560	2021 R 6319.02.86.3670000	157.00
KING, JAMES MICHAEL L/T OVERPAYMENT MASSPAY	337 VFW ROAD	SWANBORO	NC	28584	2021 R 5385.17.11.1056000	100.00

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Remit To:	Address	City	St	Zip Code	Reference	Refund
KING, JAMES MICHAEL L/T PARCEL ALREADY PAID	337 VFW ROAD	SWANBORO	NC	28584	R 5385.17.11.1056000	100.00
KING, KENNETH D ETUX GINGER OVERPAYMENT FROM PREPAY	119 BAYBERRY RD	EMERALD ISLE	NC	285942606	2021 R 5383.08.87.9528000	372.22
KITTELL, ROY OVERPAYMENT CK 9312	3102 COUNTRY CLUB RD	MOREHEAD CITY	NC	28557	2021 R 6375.07.68.2205000	157.00
L. ALLEN NANN, TRUSTEE ACCT OVERPAYMENT CK80268	504 RED BANKS RD SUITE A	GREENVILLE	NC	27858	2021 R 6305.03.00.0736000	165.99
LAUKINGHOUSE, ALVIS U OVERPAYMENT S/W ADJUSTMENT	2360 DONNELLY RD	KINSTON	NC	28504	2021 R 6305.03.11.3517000	157.00
LONG, ROBERT CAMERON JR OVERPAYMENT CK 2440	304 LAKE RD	NEWPORT	NC	28570	2021 R 6328.01.06.7673000	157.00
LOVE, BEVERLY L ETAL LOVE OVERPAYMENT CK 714	305 EMERYWOOD DRIVE	MOREHEAD CITY	NC	28557	2021 R 6346.08.97.5955000	157.00
MARTIN, EDWARD A ETUX STACY B OVERPAYMENT MASSPAY	5695 YENING WAY	GAINESVILLE	VA	20158	2021 R 6356.05.28.3186000	157.00
MCCOLLERS, WHITTAKER & HAMMER OVERPAYMENT CK8 130580	104 N FAYETTEVILLE ST	CLAYTON	NC	27520	2021 R 6375.12.86.9693000	485.45
MOREHEAD CITY SELF STORAGE L OVERPAYMENT FROM PREPAY	3430 SUNSET AVENUE STE 8A	ROCKY MOUNT	NC	278043554	2021 R 5336.03.44.1241000	1,113.32
MURPHY, ROBERT M S/W ADJUSTMENT	241 COPELAND ROAD	BEAUFORT	NC	28516	2021 R 7306.01.39.4243000	157.00
MYERS, STEPHANIE R ETUX JOST S/W ADJUSTMENT	1459 OLD SMITHFIELD RD	GOLDSBORO	NC	278309431	2021 R 6305.03.00.2933000	157.00
ONEAL, ETHELENE POPE OVERPAYMENT MASSPAY	3050 HWY 24	NEWPORT	NC	28570	2021 R 6316.04.81.5332000	157.00
ONEAL, ETHELENE POPE OVERPAYMENT MASSPAY	3050 HWY 24	NEWPORT	NC	28570	2021 R 6316.04.80.5857000	157.00
PLAYER, JAMES H II ETUX LINDA OVERPAYMENT MASSPAY	2910 NEWPORT CIRCLE	NEWPORT	NC	28570	R 6338.12.85.6648000	341.08
QUINN, LOUIS TALMADGE S/W ADJUSTMENT	109 BRISBAYNE CIRCLE	LA GRANGE	NC	285517685	2021 R 5395.04.90.3809000	157.00

09/01/21 10:42:49

Refunds to be Issued by Finance Office - Over \$100.00

PAGE 4

Remit To:	Address	City	St	Zip Code	Reference	Refund
FOUR, ELOISE J OVERPAYMENT CK 3136	877 HWY 101	BEAUFORT	NC	28516	2021 R 7307.04.53.0780000	157.00
ROBERT JACKSON OVERPAYMENT CK2728786869	12231 CHAPEL RD	CLIFTON	VA	20124	2021 R 7335.19.51.8811000	157.00
RODOLPH, ROBBIN E ETUX JENNI OVERPAYMENT MASSPAY	104 MEMMALL PLACE SW	LEESBURG	VA	20176	2021 R 7306.18.20.6436000	399.05
ROMERO, SCOTT F RELEASED - SOLD/BILL OF SALE	103 BACKFIELD DR	NEWPORT	NC	28570	2018 P 0047660	333.12
ROMERO, SCOTT F RELEASED - SOLD/BILL OF SALE	103 BACKFIELD DR	NEWPORT	NC	28570	2018 P 0036825	310.86
ROPER & ASSOCIATES, PA OVERPAYMENT CK 525072	5660 SIX FORKS RD, SUITE 10	RALEIGH	NC	27609	2020 R 7306.18.30.5299000	354.00
ROSE, MARGARET ANN OVERPAYMENT FROM PREPAY	283 BAY VIEW DR	HARRERS ISLAND	NC	28531	2021 R 7335.15.63.7606000	1,798.87
RUTHERFORD, JAMES RAY OVERPAYMENT MASSPAY	493 CHATHAM STREET	NEWPORT	NC	28570	2021 R 6348.05.18.8977000	500.00
SANDERS, CURTIS RAY S/W ADJUSTMENT	1455 WILEY ROAD	SPRINGHOUSE	NC	27882	2021 R 6305.03.01.4032000	157.00
SARY DISTRIBUTING INC OVERPAYMENT MASSPAY	162-B OLD HERTFORD ROAD	EDENTON	NC	27932	2021 R 7306.19.61.3114000	944.15
SCHMIDT, PAUL COREY ETUX JEAN OVERPAYMENT MASSPAY	1953 STEEPLE CHASE BEND	APEX	NC	27608	2021 R 7315.07.68.4535000	162.80
SERHARANT, MICHAEL OVERPAYMENT FROM PREPAY	313 YAUPOH DRIVE	CAPE CARTHERY	NC	28584	2021 R 5344.10.35.3049000	113.91
SHELTON, HENRY M ETUX CAROLYN OVERPAYMENT MASSPAY	331 HOLLY LAKE	NEWPORT	NC	28570	2021 R 6346.03.32.8848000	157.00
SHEPARD, GARY S/W ADJUSTMENT	PO BOX 246	FRANKFORD	NC	28584	2021 P 0543694	157.00
SIMMONS, ALBERT B ETUX PATRIC OVERPAYMENT MASSPAY	117 SAVANNAH AVENUE	MOREHEAD CITY	NC	28557	2021 R 6366.16.82.4988000	499.48
SMITH, DONALD M ETUX GLORIA OVERPAYMENT MASSPAY	PO BOX 105	CEDAR BLUFF	VA	24609	R 6355.19.50.7818000	592.37

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Refunds to be Issued by Finance Office - Over \$100.00

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Remit To:	Address	City	St	Zip Code	Reference	Refund
SMITH, DONALD M ETUX GLORIA J OVERPAYMENT FROM PREPAY	PO BOX 105	CEDAR BLUFF	VA	24609	2021 R 6355.19.50.7818000	322.38
SMITH, KEXANNE TAYLOR OVERPAYMENT MASSPAY	2950 INDIAN SPRINGS ROAD	SEVEN SPRINGS	NC	28578	2021 P 0113551	153.37
SNYDER, GRETCHEN MATTHEWS OVERPAYMENT MASSPAY	PO BOX 43	HARRERS ISLAND	NC	28531	2021 P 0051656	157.00
STYRON, TOMI KATHLEEN GASKILL VALUE REDUCTION	122 STYRON DRIVE	CEDAR ISLAND	NC	285209647	2021 P 0609784	149.75
TERRELL, REBECCA C L/T OVERPAYMENT MASSPAY	6196 FRIEDEN'S WOOD COURT	GIBSONVILLE	NC	272499400	2021 R 6305.03.11.4483000	157.00
THOMSEN, DONALD J S/W ADJUSTMENT	1804 KNOX RD	RALEIGH	NC	27608	2021 R 7325.07.68.5534000	142.00
TRULOVE, MICHAEL W ETUX GLEN S/W ADJUSTMENT	PO BOX 100	GARNER	NC	27829	2021 R 6305.03.01.9210000	157.00
TUNSTALL, HENRY C ETUX BELMA OVERPAYMENT MASSPAY	166 DIAMOND CITY DR	HARRERS ISLAND	NC	28531	2021 R 7335.20.51.9983000	157.00
WADDELL, DON Q ETAL JANE T TR OVERPAYMENT MASSPAY	9708 SPANISH OAK COURT	FAIRFAX STATION	VA	22039	2021 R 6336.03.32.3521000	181.67
WATSON LEGAL, PLLC OVERPAYMENT CK 199648	209 CAPE FEAR CIRCLE, SUITE	SNEADS FERRY	NC	28460	2021 R 5377.03.22.9461000	381.00
WATSON, SUSAN P ETUX CHRIS E OVERPAYMENT MASSPAY	PO BOX 1085	PRINCETON	NC	27569	2021 R 7346.15.72.0586000	157.00
WILLIS, RUPERT EARL JR OVERPAYMENT STUNGIS	1108 HEDRICK BLVD	MOREHEAD CITY	NC	28557	2021 R 6376.05.18.5533000	157.00
WILSON, CARSON E JR ETUX/AL OVERPAYMENT MASSPAY	615 TURTLE CREEK DRIVE	PITTSBORO	NC	27312	2021 R 7482.17.20.2881000	157.00
WYRICK, ARNOLD D JR OVERPAYMENT MASSPAY	3801 LONG MEADOWS DR	MEBANE	NC	273029631	2021 P 0543597	157.00
21ST MORTGAGE CORP. OVERPAYMENT CK 1685877	P.O. BOX 477	KNOXVILLE	TN	37901	2021 P 0543822	157.00

FINAL TOTALS
TOTAL 22,380.01

e. Tax Collector's Monthly Report

ACS TAX COLLECTION SYSTEM
09/01/2021 11:17:21

BOC MONTHLY REPORT

CARTERET COUNTY
TC650R

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Typ Bill	Year	Property Number	Dist Twn	Sch	Special Districts										User Codes	Deferred	Defer	MV
			Code		1	2	3	4	5	6	7	8	9	1	2	3	4	5
Total Collections	56,354,832.70	52,450,792.96	3,503,053.26		4,812.07									.00	347,274.37		48,900.04	
Unpaid Balances	353,150.74	198,522.37	39,461.58		719.38									.00	108,008.22		6,439.19	
***** Totals for Tax year 2017																		
# of Properties Processed	79,456																	
Original Balances	58,982,696.77	54,088,967.10	3,924,321.00		466,172.13									.00	401,846.47		101,390.07	
Total Adjustments	941,694.11	322,041.79	130,127.78		450,960.53									.00	.00		38,564.01	
Total Collections	57,625,062.92	53,518,835.60	3,739,898.87		13,995.18									.00	293,901.69		58,431.58	
Unpaid Balances	415,939.74	248,089.71	54,294.35		1,216.42									.00	107,944.78		4,394.48	
***** Totals for Tax year 2018																		
# of Properties Processed	78,635																	
Original Balances	60,041,236.39	55,341,527.56	3,833,304.00		486,352.01									.00	363,852.82		16,200.00	
Total Adjustments	238,820.22	194,657.07	42,895.97		1,065.81									.00	.00		201.37	
Total Collections	58,831,209.60	54,824,470.00	3,719,602.83		15,000.74									.00	259,628.95		12,507.08	
Unpaid Balances	971,206.57	322,400.49	70,805.20		470,285.46									.00	104,223.87		3,491.55	
***** Totals for Tax year 2019																		
# of Properties Processed	79,913																	
Original Balances	61,098,116.41	56,481,324.44	3,827,703.00		485,872.13									.00	291,206.84		12,010.00	
Total Adjustments	442,189.87	397,164.36	44,739.13		167.69									.00	.00		118.09	
Total Collections	59,385,252.68	55,515,056.09	3,676,779.10		13,269.34									.00	173,852.52		6,295.63	
Unpaid Balances	1,270,673.86	569,103.39	106,184.77		472,435.10									.00	117,354.32		5,596.28	
***** Totals for Tax year 2020																		
# of Properties Processed	81,476																	
Original Balances	76,503,708.76	69,914,325.19	5,844,777.00		498,298.38									.00	230,328.13		15,980.00	
Total Adjustments	620,860.40	285,825.29	334,700.10		.00									.00	.00		335.01	
Total Collections	73,946,466.05	69,495,253.55	5,307,812.19		14,507.30									.00	122,571.36		6,321.69	
Unpaid Balances	1,936,382.31	1,133,246.35	202,264.75		483,791.08									.00	107,756.83		9,323.30	
***** Totals for Tax year 2021																		
# of Properties Processed	78,794																	
Total		TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees											

ACS TAX COLLECTION SYSTEM
09/01/2021 11:17:21

BOC MONTHLY REPORT

CARTERET COUNTY
TC650R

PAGE 3

Typ Bill	Year	Property Number	Dist Twn	Sch	Special Districts										User Codes	Deferred	Defer	MV
			Code		1	2	3	4	5	6	7	8	9	1	2	3	4	5
Original Balances	76,557,597.59	70,480,527.26	5,588,557.00		488,513.33									.00	.00		.00	
Total Adjustments	402,159.85	213,718.67	188,441.18		.00									.00	.00		.00	
Total Collections	12,604,019.32	11,759,161.88	844,857.44		.00									.00	.00		.00	
Unpaid Balances	63,551,418.42	58,507,646.71	4,555,258.38		488,513.33									.00	.00		.00	

ACS TAX COLLECTION SYSTEM
09/01/2021 11:17:21

BOC MONTHLY REPORT

CARTERET COUNTY
TC650R

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Typ Bill	Year	Property Number	Dist Twn	Sch	Special Districts										User Codes	Deferred	Defer	MV
			Code		1	2	3	4	5	6	7	8	9	1	2	3	4	5
***** Totals for FINAL TOTALS																		
# of Properties Processed	755,058																	
Original Balances	608,217,593.65	562,366,349.83	37,986,216.00		3,980,066.16									.00	3,544,937.69		340,023.97	
Total Adjustments	5,007,996.89	1,990,329.22	1,198,176.83		1,768,487.22									.00	.00		51,003.62	
Total Collections	533,786,362.82	499,050,019.30	31,684,945.69		71,027.87									.00	2,728,059.61		252,310.35	
Unpaid Balances	69,423,233.94	61,326,001.31	5,103,093.48		2,140,551.07									.00	816,878.08		36,710.00	

f. NCVTS Motor Vehicle Refund Report



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 9/1/2021 2:55:41 PM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Bill #	Plate Number	Refund Description	Refund Reason	Claim Date	Tax Jurisdiction	Low Type	Change	Interest Charge	Total Change
BELK, JOHN HENRY II	BELK, JOHN HENRY II		209 POMPAHO DR		EMERALD ISLE, NC 28594	0053796841	F430LM	Refund Generated due to proration on Bill #0053796841-2020-2020-0000-00	Tag Surrender	08/05/2021	9010 Tax		(\$137.70)	\$0.00	(\$137.70)
											1556 Tax		(\$64.72)	\$0.00	(\$64.72)
														Refund	\$202.51
BROCK, EDGAR SANFORD III	BROCK, EDGAR SANFORD III	BROCK, MARGARET SPARKS	111 CHELSEA CIR		BEAUFORT, NC 28516	0030966914	XKZ4340	Refund Generated due to proration on Bill #0030966914-2020-2020-0000-00	Tag Surrender	08/19/2021	9010 Tax		(\$41.35)	\$0.00	(\$41.35)
											1159 Tax		(\$57.64)	\$0.00	(\$57.64)
											46 Tax		(\$7.52)	\$0.00	(\$7.52)
														Refund	\$106.51
FERREIRA, DARNELL	FERREIRA, DARNELL		105 S 19TH ST		MOREHEAD CITY, NC 28557	0060531250	JRW9913	Refund Generated due to proration on Bill #0060531250-2020-2020-0000-00	Tag Surrender	05/09/2021	9010 Tax		(\$57.91)	\$0.00	(\$57.91)
											1351 Tax		(\$66.68)	\$0.00	(\$66.68)
														Refund	\$124.59
GARNER, JAMES MELVIN	GARNER, JAMES MELVIN		152 BAYSHORE ST		SEALEVEL, NC 28577	0049606262	CD66110	Refund Generated due to adjustment on Bill #0049606262-2020-2020-0000-00	Over Assessment	08/24/2021	9010 Tax		(\$154.16)	\$0.00	(\$154.16)
											43 Tax		(\$44.28)	\$0.00	(\$44.28)
											47 Tax		(\$46.72)	\$0.00	(\$46.72)
														Refund	\$245.26
GAVEN, SEAN CHRISTOPHER	GAVEN, SEAN CHRISTOPHER		900 COUNTRY CLUB RD	APT 43	MOREHEAD CITY, NC 28557	0062349509	JES7096	Refund Generated due to adjustment on Bill #0062349509-2021-2021-0000-00	Military	08/24/2021	9010 Tax		(\$126.23)	\$0.00	(\$126.23)
											1351 Tax		(\$145.35)	\$0.00	(\$145.35)
														Refund	\$271.58
HOWES, SUSAN TROUTMAN	HOWES, SUSAN TROUTMAN		2411 FRONT ST UNIT B6		BEAUFORT, NC 28516	0059201439	JBM1306	Refund Generated due to proration on Bill #0059201439-2020-2020-0000-00	Vehicle Totalled	08/10/2021	9010 Tax		(\$139.51)	\$0.00	(\$139.51)
											1159 Tax		(\$194.48)	\$0.00	(\$194.48)
											46 Tax		(\$25.56)	\$0.00	(\$25.56)
														Refund	\$359.55
REDMON, BRANDON VANCE	REDMON, BRANDON VANCE		181 OAK GROVE RD		NEWPORT, NC 28570	0055600754	HJE3301	Refund Generated due to adjustment on Bill #0055600754-2020-2020-0000-00	Military	08/19/2021	9010 Tax		(\$118.48)	\$0.00	(\$118.48)
											35 Tax		(\$36.90)	\$0.00	(\$36.90)
														Refund	\$160.36
REDMON, BRANDON VANCE	REDMON, BRANDON VANCE		181 OAK GROVE RD		NEWPORT, NC 28570	0059872381	HJE3301	Refund Generated due to adjustment on Bill #0059872381-2020-2020-0000-00	Military	08/19/2021	9010 Tax		(\$83.13)	\$0.00	(\$83.13)
											35 Tax		(\$25.19)	\$0.00	(\$25.19)
														Refund	\$108.32
SHORE, WILLIAM PENN III	SHORE, WILLIAM PENN III	SHORE, ELIZABETH WORSLEY	1601 ARENDELL ST		MOREHEAD CITY, NC 28557	0059483301	RAR3058	Refund Generated due to proration on Bill #0059483301-2020-2020-0000-00	Tag Surrender	08/16/2021	9010 Tax		(\$51.59)	\$0.00	(\$51.59)
											1351 Tax		(\$59.41)	\$0.00	(\$59.41)
														Refund	\$111.00
														Refund	\$1692.36

2. Approval of Occupancy Tax Penalty Waivers

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-8424
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager Finance
Date: September 20, 2021
Subject: Occupancy Tax Penalty Waiver

For your consideration is a request to waive several occupancy tax late paying and late filing penalties. Michael and Jennifer Carlucci have respectfully requested \$120.00 in late penalties be waived for their property located at 1701 Salter Path Road Unit A103. They were unaware that VRBO was not remitting their monthly occupancy taxes and have paid the tax in full. Mr. and Mrs. Carlucci have never requested a waiver before. Teresa Wood is requesting the late paying and filing penalty of \$44.96 be waived for her property located at 9201 Coast Guard Road Unit B-302. Ms. Wood was unaware that she needed to report monthly occupancy tax to Carteret County and has paid her tax in full. Under the provisions of N.C.G.S. 153-A-155 (e) and 105-237, the Board of Commissioners has discretion to waive penalties.

4. Approval of Proclamation Declaring October 3, 2021 as "Commercial Fishing Day" in Carteret County

Board of Commissioners
Ed Wheatly, Chair
Mark Mansfield, Vice-Chair
Bob Cavanaugh
Chris Chadwick
Robin Comer
Jimmy Farrington
Chuck Shinn



County Manager
Tommy R. Burns
Clerk to the Board
Rachel B. Hammer

**PROCLAMATION
DECLARING OCTOBER 3, 2021
"COMMERCIAL FISHING DAY" IN CARTERET COUNTY**

WHEREAS, Carteret County is one of North Carolina's largest fish landing ports; and

WHEREAS, the Carteret County Board of Commissioners fully supports the local Commercial Fishing Industry; and

WHEREAS, the Board recognizes the rich historical significance of the Commercial Fishing Industry in preserving the unique cultural integrity of Carteret County; and

WHEREAS, the Board recognizes the positive, diverse economic value of the Commercial Fishing Industry to the wellbeing of citizens of Carteret County; and

WHEREAS, the Board recognizes that a sensible balance of sound science and common sense are both essential for effective management of fisheries that support both Commercial and Recreational Sport Fishing interests in Carteret County; and

WHEREAS, an unbalanced regulatory approach potentially threatens Carteret County's entire fishing industry, thus creating the possibility of a significant loss of this valuable economic resource; and

WHEREAS, the Carteret County Board of Commissioners acknowledges that the Commercial Fishing Industry is a critical component of the County and offers its full support of the furtherance and enhancement of the industry.

NOW, THEREFORE BE IT RESOLVED that the Carteret County Board of Commissioners does hereby proclaim, Sunday, October 3, 2021 as "Commercial Fishing Day."

ADOPTED, this the 20th day of September 2021.

Ed Wheatly, Chairman
Carteret County Board of Commissioners

Attest:

Rachel Hammer, Clerk to the Board

5. Approval to Release County Reserve Funds to the Otway Fire & EMS Departments for the Purchase of an Emergency Stand-By Generator & Approval of Corresponding Budget Amendment: \$30,000

**COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES**

Eddie Lewis
Fire Marshal



Office 252-222-5841
Mobile 252-241-6152
eddie.lewis@carteretcountygov.org

To: Stephen Rea, Director
From: Eddie Lewis
Date: Tuesday August 24, 2021
Subj: Request for County Reserve Funds to be released to the Otway Fire and EMS Departments.

The Carteret County Fire and EMS Commission met on Monday August 23, 2021. The request was presented before the commission by Chief Brian Davis of the Otway Fire and Otway EMS Department to purchase an emergency stand-by generator to power the Fire and EMS Building in Otway.

The monies are requested from the respective departments County Reserve Funds.

Total cost for the generator is as follows:

Otway Fire: \$ 15,000
Otway EMS: \$15,000

After discussion, the motion was made by commission member Mike Lewis and second by commission member Frank Jarvis to release the Otway's Fire and Otway's EMS Reserve Funds to purchase an emergency stand-by generator that will power the Otway Fire and EMS Buildings.

The motion carried unanimously.

Please review the attached documents and forward as you deem appropriate.

Should you have any further questions, please feel free to contact my office.

Carteret County

Budget Amendment

Fiscal Year 2021-2022

Department: Otway Fire and EMS Departments

Date: 20-Sep-21

Justification: Release of Otway Fire Reserve Funds and release of Otway EMS Reserve Funds to purchase an emergency stand-by station generator.

Fund	Description	Account Number	Increase
Revenues	Appropriated Fund Balance - Fire	280.10.3990.990	15,000
	Appropriated Fund Balance - EMS	270.10.3990.990	\$ 15,000
Total Increase in Revenues			<u>30,000</u>
Expenditures	Otway Fire Reserves	280.10.4390.69960	15,000
	Otway EMS Reserves	270.10.4390.69920	\$ 15,000
Total Increase Expenditures			<u>\$ 30,000</u>

Approval Chairman, Board of Commissioners _____

Date:

R & T Marine and Equipment, INC
 211 Jacob Dr Unit B
 Morehead City, NC 28557 US
 252-773-0739
 info@rtmarineinc.com
 www.rtpowersystems.com



Estimate

ADDRESS
 Otway Fire Department
 509 Hwy 70 Otway
 Beaufort, NC 28516

SHIP TO
 Otway Fire Department
 509 Hwy 70 Otway
 Beaufort, NC 28516

ESTIMATE # 4456
 DATE 06/24/2021
 EXPIRATION DATE 09/24/2021

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/24/2021	48KW Kohler Generator	1	16,461.50	16,461.50T
06/24/2021	RXT-JFNC-0200ASE	2	790.00	1,580.00T
06/24/2021	RXT Extender	1	289.00	289.00T
06/24/2021	RDT-CFNC-0200ASE	1	1,400.00	1,400.00T
06/24/2021	Custom Concrete Form	1	3,000.00	3,000.00T
06/24/2021	Electrical Services/ Estimate Only/ Customer to pay direct Price may vary	1	5,000.00	5,000.00T
06/24/2021	Yearly Generator Service Contract	1	450.00	450.00T
06/24/2021	Customer to contact gas company for price on tank, hook up, and fuel.	1	0.00	0.00T
06/24/2021	Signed estimate/agreement must be sent in to ensure placement on the delivery schedule. Initial: _____	1	0.00	0.00T
Deposit is required at time of acceptance or the day we deliver the unit, no exceptions. signature: _____				
06/24/2021	***Note: Delivery estimate is 24 weeks upon acceptance of estimate. Electrical and gas estimates are ESTIMATES only and are 6-8 weeks out from day of delivery. You are not on their schedule until unit is in place. Contractors are responsible for all permits. Dates are subject to change or delays may occur due to unforeseen events, weather, permitting office, or electric companies. Initial: _____	1	0.00	0.00T
06/24/2021	If you choose to pay using credit/debit card or Greensky Financing, a 3% fee will be added for each transaction. _____	1	0.00	0.00T
06/24/2021	Additional costs may occur for moving unit from original quoted location. Initial: _____	1	0.00	0.00T

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/24/2021	Accepted By: _____ By signing estimate, you have agreed upon terms and conditions of said estimate and placement of generator.	1	0.00	0.00T

Estimate valid for 90 days

SUBTOTAL 28,180.50
 TAX 1,902.18
 TOTAL **\$30,082.68**

Accepted By

Accepted Date

6. Approval to Release County Reserve Funds to the Harkers Island Fire Department to Purchase a 200 HP Suzuki Outboard Motor to be Used on the Fire Department's Rescue Boat & Approval of Corresponding Budget Amendment: \$15,000

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES

Eddie Lewis
Fire Marshal



Office 252-222-5841
Mobile 252-241-6152
eddie.lewis@carteretcountygov.org

To: Stephen Rea, Director
From: Eddie Lewis
Date: Tuesday August 24, 2021
Subj: Request for County Reserve Funds to be released to the Harker's Island Fire Department

The Carteret County Fire and EMS Commission met on Monday August 23, 2021. The request was presented before the commission by Chief Chad Mann of the Harker's Island Fire Department to purchase a 200 horsepower Suzuki outboard motor to be used on the fire departments rescue boat.

After discussion, the motion was made by commission member Frank Jarvis and second by commission member Kevin Hunter to release the Harker's Island Fire Reserve funds in the amount of \$ 15,000 to the Harker's Island Fire Department to purchase a 200-horsepower outboard boat motor to be used on the departments rescue boat.

The motion carried unanimously.

Please review the attached documents and forward as you deem appropriate.

Should you have any further questions, please feel free to contact my office.

Carteret County

Budget Amendment

Fiscal Year 2021-2022

Department: Harkers Island Fire Department

Date: 20-Sep-21

Justification: Release of Harkers Island Fire Reserve Funds to purchase a 200 HP Boat motor to be used on the departments rescue boat.

Fund	Description	Account Number	Increase
Revenues	Appropriated Fund Balance - Fire	280.10.3990.990	\$ 15,000
Total Increase in Revenues			<u>15,000</u>
Expenditures	Harkers Island Fire Reserves	280.10.4390.69925	15,000
Total Increase Expenditures			<u>\$ 15,000</u>

Approval Chairman, Board of Commissioners _____

Date:

7. Approval of Resolution Expressing Concern with Unfunded and Underfunded State Mandates for Public Education

Board of Commissioners
Ed Wheatly, Chair
Mark Mansfield, Vice-Chair
Bob Cavanaugh
Chris Chadwick
Robin Comer
Jimmy Farrington
Chuck Shinn



County Manager
Tommy R. Burns
Clerk to the Board
Rachel B. Hammer

**RESOLUTION
EXPRESSING CONCERN WITH UNFUNDED AND UNDERFUNDED
STATE MANDATES FOR PUBLIC EDUCATION**

WHEREAS, Article IX, §2 of the North Carolina Constitution provides, "The General Assembly shall provide by taxation and otherwise for a general and uniform system of free public schools, which shall be maintained at least nine months in every year, and wherein equal opportunities shall be provided for all students;" and

WHEREAS, the Court of Appeals of North Carolina, citing the North Carolina Supreme Court decisions in *Leandro v. State*, 346 N.C. 336, 488 S.E.2d 249 (1997) and *Hoke County Board of Education v. State*, 358 N.C. 605, 599 S.E.2d 365 (2004), explained in *Silver v. Halifax County Board of Commissioners*, 255 N.C. App. 559, 805 S.E.2d 320 (2017) that "The constitutional duty to provide a sound basic education rests upon the State....." and

WHEREAS, there has been a long tradition and partnership and cost sharing between the State and Counties to fund public education operations and facilities; and

WHEREAS, it is becoming a State practice, no matter how well meaning, to reduce State spending by shifting to Counties unfunded or underfunded mandates for the improvement of public education as exemplified by requiring that local school systems reduce the size of K-3 elementary school classes; and

WHEREAS, because of these unfunded or underfunded mandates, Carteret County is faced with expending millions of local taxpayer dollars for capital improvements and additional funding for teachers and other school operational costs; and

WHEREAS, Carteret County opposes State unfunded mandates and requiring County funding of State responsibilities without revenue to cover a County's cost of such funding.

NOW THEREFORE BE IT RESOLVED by the Carteret County Board of Commissioners that the North Carolina General Assembly, and in particular the County's legislative delegation, take no action that places additional financial burden on Counties and that the State of North Carolina assume the unfunded and underfunded mandates placed upon Counties.

ADOPTED this the 20th day of September 2021.

Ed Wheatly, Chairman

ATTEST

Rachel Hammer
Clerk to Commissioners

8. Approval to Hire a Full-Time Temporary Medical Assistant to Assist with COVID Testing

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
Consolidated Human Services Director
cindy.holman@carteretcountync.gov



Jessica G. Adams
DSS Director
Consolidated Human Services Deputy Director
jessica.adams@carteretcountync.gov
Nina M. Oliver, MS
Health Director
Consolidated Human Services Deputy Director
nina.oliver@carteretcountync.gov

MEMORANDUM

To: Carteret County Board of Commissioners

From: Cindy Holman
Consolidated Human Services Director

Nina Oliver
Health Director

Date: August 31, 2021

Subject: Request to Hire a Temporary Medical Assistant Position

The Carteret County Health Department has experienced more than a 600% increase in demand for COVID-19 testing services. In August more than 260 COVID-19 tests were performed compared to an average of 36 tests per month in May, June, and July. As a result, the Health Department is requesting the Board's approval to hire a Temporary Full-Time Medical Assistant.

This position is to be funded by the CARES Act Disaster Relief Fund through Federal Emergency Management Agency. Additional funding for this position is available through Agreement Addendum 543 Epidemiology and Laboratory Capacity Enhancing Detection Activities. County funds are not required for this position. The anticipated salary and benefits for the position included in the chart below.

Thank you for your consideration of this request. Should you have any questions, please contact Nina Oliver.

Position	Proposed Salary	Proposed Benefits*
Medical Assistant	\$31,266.09 (Min) - \$48,462.45 (Max)	\$19,300.63 (Min) - \$23,315.98 (Max)

* Includes Longevity, FICA, 401(K), Retirement, and Hospitalization

9. Approval of Budget Amendment Appropriating \$150,000 of ARP Funds for County Cyber Security

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: September 20, 2021
Subject: American Rescue Plan Fund Budget Amendment

Attached for your consideration is a \$150,000 budget amendment appropriating \$150,000 of ARP funds for County cyber security. Cyber security is one of the listed eligible items for this funding. The attached budget amendment is recommended for approval.

Carteret County

Budget Amendment

Fiscal Year 2021-2022

Department: ARP Fund

Date: 09/20/21

Justification: To appropriate American Rescue Plan funds for cyber security improvements

Fund	Description	Account Number	Increase
ARP Fund	Revenues		
	ARP Revenue	206.50.3511.200	<u>150,000</u>
	Total Increase in Revenues		<u>150,000</u>
	Expenditures		
	ARP cyber security	206.50.5195.35000	<u>150,000</u>
	Total Increase in Expenditures		<u>150,000</u>

Chair Board of Commissioners _____

Date: _____

10. Approval for Appropriation of Funds to The Purpose Driven Youth Mentoring Program & Approval of Corresponding Budget Amendment: \$45,000

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: September 20, 2021
Subject: American Rescue Plan Fund Budget Amendment

Attached for your consideration is a \$45,000 budget amendment appropriating \$45,000 of ARP funds for the Purpose Driven Youth Mentoring Program. This program is to provide educational remediation for sixth, seventh, and eighth grade students in reading and mathematics. Attached is a proposed budget from the program committee. The attached budget amendment is recommended for approval.



Executive Committee
John L. Collins, Jr.
Chairman

Frederick Parinley
Vice Chairman

Derek White
Secretary/Treasurer

George Hester
Darrell Perry

Larry Paronley
William Perry

George Perry
Blumore Curtis

Christopher Bryant

Prepared for Mr. Tommy Burns,
Carteret County Manger
Client: Carteret County Commissioners

Budget Proposal

Purpose Driven Youth Mentoring Program
September 02, 2021

To provide educational remediation
for 6th, 7th, and 8th students in reading
and mathematics from October 5, 2021
thru June 9, 2022



Budget

Computers and Head Phones	20	@ \$1,000.00 each	\$20,000.00
Cart for Computers			\$1,000.00
Wifi			\$3,060.00
Printer	1		\$500.00
Transportation	EST	Will follow bidding process	\$9,000.00
Refreshments			\$1,000.00
File Cabinet			\$400.00
Salary for Janitor			\$1,500.00
Consumable Supplies			\$2,500.00
Cleaning supplies and Masks			\$1,500.00
Apps, Programs in reading and Math			\$2,500.00
Air Cleaner	1	(Hunter HP980 Airman plus filter)	\$1,050.00
Sale taxes:		Sale taxes on \$40,510.00 @ 6.75	\$2,261.93
		Carteret County sales tax rate is 2.00%	
		State of North Carolina sale rate is 4.75%	
Total Requested Amount			\$46,271.93

Justification:**Salary for Janitor:**

We hope to create a bubble on the church's footprint. The church has trained the current janitor on how to clean the church following Covid-19 guidelines. They requested that we use the same janitor.

Computers:

These computers will be able to download the Google Chrome, Texas Instrument TI-30x115 calculator, reading and math programs. Also students will be able to complete and return homework and special project assignments. Finally, students will be able to access the North Carolina Department of Public Instruction website to work on reading and math sample questions.

Wifi:

This is a business plan that download and upload data at 600Mb per second. This plan will allow us to run thirty computers simultaneously.

Sale Taxes:

We were unable to determine the exact amount of sales taxes. The total amount of sales taxes will be determined by the state in which the purchase will be made. The salary for the janitor and transportation was not calculated for sales taxes purposes.

Budget Development

This budget was developed by John L. Collins, Jr. with input from our leadership team. I, hereby certify that this budget proposal reflects my best estimate of the true cost of the project, and the information is accurate as of the date of my signature.


John L. Collins, Jr. Chairman
Executive Committee

Carteret County**Budget Amendment****Fiscal Year 2021-2022****Department: Other Human Services****Date: 09/20/21**

Justification: To appropriate American Rescue Plan funds for Purpose Driven Youth Mentoring Program

Fund	Description	Account Number	Increase
General	Revenues		
	ARP Revenue	110.50.3511.220	<u>45,000</u>
	Total Increase in Revenues		<u>45,000</u>
	Expenditures		
	ARP Youth Mentoring Program	110.50.5200.69930	<u>45,000</u>
	Total Increase in Expenditures		<u>45,000</u>

Chair Board of Commissioners _____

Date: _____

11. Request to Accept Funding—Agreement Addendum 466 Advancing Equity & Approval of Budget Amendment: \$39,900

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
Consolidated Human Services Director
cindy.holman@carteretcountync.gov



Jessica G. Adams
DSS Director
Consolidated Human Services Deputy Director
jessica.adams@carteretcountync.gov
Nina M. Oliver, MS
Health Director
Consolidated Human Services Deputy Director
nina.oliver@carteretcountync.gov

To: Carteret County Board of Commissioners
From: Nina Oliver
Health Director
Date: September 1, 2021
Subject: Request to Accept Additional Funding – Agreement Addendum 466, Advancing Equity, \$39,900

The Carteret County Health Department received Agreement Addendum 466, Advancing Equity, from the Chronic Disease and Injury Section of the Department of Public Health. This new funding initiative will address COVID-19 related health disparities and advance health equity by improving health department capacity and services to prevent and control COVID-19 infection (or transmission) among populations at higher risk and that are underserved, including racial and ethnic minority groups and people living in rural communities. Funds will be used to support efforts to incorporate equity processes and implement the strategies described within the Agreement Addendum.

We request the Board's approval to accept this funding. Should you have any questions, please contact me. Copy of the budget amendment and Agreement Addendum are attached.

Division of Public Health Agreement Addendum FY 21-22

Page 1 of 5

Carteret County Health Department
Local Health Department Legal Name

466 Advancing Equity
Activity Number and Description

09/01/2021 – 05/31/2022
Service Period

10/01/2021 – 06/30/2022
Payment Period

☒ Original Agreement Addendum
☐ Agreement Addendum Revision # _____

Chronic Disease and Injury Section
DPH Section / Branch Name

Karen Stanley, 919-604-3616,
karen.klein.stanley@dhhs.nc.gov

DPH Program Contact
(name, phone number, and email)

DPH Program Signature _____ Date _____
(only required for a negotiable agreement addendum)

I. Background:

Historically Marginalized Populations (HMPs) are "individuals, groups and communities that have been denied access to services, resources and power relationships across economic, political, and cultural dimensions as a result of systemic, durable and persistent racism, discrimination, and other forms of oppression."¹ HMPs are "often identified based on their race, ethnicity, social-economic status, geography, religion, language, sexual identity and disability status."¹ COVID-19 (a disease caused by the SARS-CoV-2 virus) has disproportionately affected HMPs placing them at higher risk of exposure, infection, hospitalization, and mortality. Additionally, HMPs have disproportionately higher rates of chronic diseases that increase the risk of serious complications from COVID-19 infection.

An estimated 64.7% of people in North Carolina have one of the underlying health conditions included in the CDC's guidance on people at high risk for a severe illness from COVID-19. These underlying health conditions include chronic lung disease, cardiovascular disease, obesity, diabetes, kidney disease, liver disease, and immunosuppressive conditions and disorders, including cancer treatment, smoking, and other immune disorders.

An estimated 70.4% of adults in North Carolina are at higher risk for severe illness from COVID-19 based on being 65 or older, having at least one of the underlying health conditions, or both. These data are from the NC State Center for Health Statistics Behavioral Risk Factors Surveillance System (BRFSS) for 2019, which is the most recently available year of data.

¹ North Carolina Department of Health and Human Services. "Historically Marginalized Populations Engagement Toolkit for Healthcare Systems and Providers." <https://www.ncminorityhealth.org/documents/Provider-HMP-EngagementToolkit-Web.pdf>.

Health Director Signature _____ (use blue ink)	Date _____
Local Health Department to complete: (If follow-up information is needed by DPH)	LHD program contact name: _____ Phone number with area code: _____ Email address: _____

Signature on this page signifies you have read and accepted all pages of this document. Template rev. July 2020

The North Carolina Division of Public Health (DPH) received funding from the Centers for Disease Control and Prevention (CDC) titled "National Initiative to Address COVID-19 Health Disparities Among Populations at High-Risk and Underserved, Including Racial and Ethnic Minority Populations and Rural Communities" hereafter known as the Advancing Equity grant. This new funding initiative will address COVID-19 related health disparities and advance health equity by improving state, local, US territorial and freely associated state health department capacity and services to prevent and control COVID-19 infection (or transmission) among populations at higher risk and that are underserved, including racial and ethnic minority groups and people living in rural communities.

II. Purpose:

With funding from the CDC's Advancing Equity grant, this Agreement Addendum provides funds for the Local Health Department to address COVID-19-related health disparities and advance health equity by expanding local health department capacity and services to prevent and control COVID-19 infection (or transmission) among HMPs, or other priority populations.

III. Scope of Work and Deliverables:

The Local Health Department (LHD) shall:

1. Designate a staff member to carry out all duties outlined in this Agreement Addendum. If there is any change in staff designated, including vacancy, provide updates within 30 days of the staff change. In the event of a staff change, train the newly hired or appointed designated staff person to implement the strategy or strategies proposed in this Agreement Addendum within the first month of hiring or appointing to the role.
2. Participate in Advancing Equity state program conference calls, meetings, and training sessions for program updates, peer-to-peer sharing opportunities, and capacity building on equity.
3. Conduct a minimum of one meeting each quarter with the Healthier Together regional leader to exchange information and identify opportunities for coordination.
4. Establish a process to ensure equity is integrated into the LHD's services and resources. Review and amend, as necessary, the LHD's mission statement, strategic plans, and policies and procedures to promote equity. (Available resources to guide your equity process can be found at <https://www.cdc.gov/ncecdphp/dch/pdf/healthequityguide.pdf>.) The following internal activities are required by this Agreement Addendum:
 - a. Provide annual training for staff on health equity, racial equity and/or determinants of health;
 - b. Establish a permanent workgroup to assess and improve the internal equity practices of the LHD including tracking equity efforts; This workgroup must include an executive team member in addition to programmatic and support staff, and should include, when possible, a representative from Human Resources, Finance, Health Education and Clinical/Direct Services. Staff leading this workgroup, or a workgroup designee, must ensure liaison between the Local Health Department and the Regional Public Health Workforce Leadership Team from their region, as appropriate;
 - c. Assess the LHD's mission, organizational culture, recruiting and hiring policies and practices, partnerships, and programs using the [REJI Organizational Race Equity Toolkit](#) (2nd edition)² or other validated assessment tool approved by the DPH Advancing Equity Coordinator; and
 - d. Develop an organizational equity plan.

² <https://justleadwv.org/wp-content/uploads/2020/11/REJI-Toolkit-v2-Final-2020-3.pdf>

Template rev. July 2020

5. Establish or have membership in an Equity Advisory Council consisting of members from historically marginalized populations (HMPs) that exist in the LHD's county or counties to seek guidance from the Council on internal and external operations in support of equity. Membership on the Council should include representation from African Americans, Latinos/Hispanics, American Indians from state-recognized tribes, Asian Americans, LGBTQ+ persons, and those with disabilities, when applicable. (Available resources to guide engagement such as the HMP Engagement Toolkit can be found at <https://www.nemminorityhealth.org/documents/Provider-HMP-EngagementToolkit-Web.pdf>.)
6. Implement a communications and messaging campaign addressing COVID-19 prevention and vaccination for populations at higher risk, underserved, and disproportionately affected. The campaign outline and materials are to be submitted by email to the DPH Advancing Equity Coordinator prior to deployment of campaign as the campaign must be preapproved by the DPH Advancing Equity Coordinator to ensure adherence to cultural competency principles.

IV. Performance Measures/Reporting Requirements:

1. Performance Measures

- a. At least one part-time or full-time employee hired or appointed that is dedicated to incorporating equity processes, improvements, and implementing the strategies described within this Agreement Addendum.
- b. Staff participation in Advancing Equity state program calls/meetings, and training sessions.
- c. Designated staff having conducted at least one meeting each quarter with the Healthier Together regional leader.
- d. The LHD having provided or facilitated at least one racial and/or health equity training session for staff from the state-approved training options.
- e. The establishment of a permanent workgroup at the Local Health Department which includes a representative from the executive team and programmatic and support staff, to improve its internal and external practices to support equity which includes tracking equity efforts.
- f. Health and/or racial equity assessment conducted as prescribed by DPH's Advancing Equity Coordinator.
- g. An organizational equity plan developed as prescribed by DPH's Advancing Equity Coordinator.
- h. Establishment of or membership in an Equity Advisory Council with membership composed of at least three individuals from historically marginalized populations and/or community organizations that represent or are led by historically marginalized populations.
- i. Implementation of an approved communications/messaging campaign addressing COVID-19 prevention/vaccination on populations at higher risk, underserved, and/or disproportionately affected.

2. Reporting Requirements

The reporting below shall be provided by the LHD to DPH via the Smartsheet dashboard, which for this Activity, can be accessed at <https://app.smartsheet.com/b/publish?EQBC7-82018408e7b44ef9b44e113b6e536f7b>.

The LHD shall:

- a. Upload the designated staff contact information to Smartsheet by September 30, 2021; updates about changes in designated staff shall be uploaded to Smartsheet within 30 days of the staff change.
- b. Complete a **Monthly Financial Report** each month via the Smartsheet dashboard. These monthly financial reports will report on the prior month, with the due dates posted on the Smartsheet dashboard. The first financial report is to report for September 2021 and is due by October 22, 2021.
- c. Complete **Periodic Progress Reports** via the Smartsheet dashboard. These periodic progress reports will report about the prior period's progress on implementing the Agreement Addendum's required activities. The due dates are posted on the Smartsheet dashboard. The first progress report is to report for September 2021 activities and is due by October 22, 2021. This first progress report must include an estimated timeline for completion of 21/22 program deliverables. The periods for these progress reports are defined as:
 - September 2021
 - October 2021 – December 2022
 - January – March 2022
 - April – May 2022
- d. Upload the LHD's organizational equity plan in Smartsheet as part the final Periodic Progress Report on June 22, 2022.
- e. The LHD shall complete a **COVID-19 Response Plan** via the Smartsheet dashboard. This response plan is to provide information related to the LHD's broader goals and partnerships for COVID-19 preparedness and response. The Smartsheet dashboard will present a series of questions to be answered in a short-answer format, with topics including aspects of testing, contact tracing, vaccination, equity, and preparedness in general.

The LHD will be providing responses for a single COVID-19 Response Plan and this plan will meet the reporting requirements described under the FY22 Agreement Addenda for this Activity 466 as well as for other Activities. (The specific Activities to be included for this COVID-19 Response Plan continue to evolve; the complete list of Activities can be found on the Smartsheet dashboard.)

The COVID-19 Response Plan will receive DPH oversight from the DPH Branch staff members representing each relevant aspect. Any questions the LHD has should be directed to the DPH Division Director's Office at ldhealthserviceta@dhhs.nc.gov.

V. **Performance Monitoring and Quality Assurance:**

The Advancing Equity grant is monitored by the DPH Advancing Equity Coordinator through review of the progress reports, and during conference calls with the Local Health Department to review progress towards completion of the work plan activities. DPH shall maintain contact via site visits, email, telephone or videoconference to monitor programmatic and fiscal performance.

If deficiencies in performance are identified, DPH shall notify the Local Health Department immediately via email or telephone and if needed, it will be communicated that a corrective action plan is required. Failure to comply with the requirements in the resulting corrective action may result in a decrease in funding or removal from consideration for future funding.

VI. **Funding Guidelines or Restrictions:**

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
2. Funds cannot be used for lobbying, research, clinical care, or reimbursement of pre-award costs. Recipients may not use Advancing Equity program funding for the purchase of office furniture or computer equipment without prior written approval from the DPH Advancing Equity Coordinator.
3. All expenditures over \$500.00 (with exception of staff salary) must have prior approval from the DPH Advancing Equity Coordinator.

FY22 Activity: 466 Advancing Equity

Supplement 1

Supplement reason: ☒ In AA+BE or AA+BE Rev -OR- ☐ -

CFDA #: 93.391 Federal awd date: 5/28/21 Is award R&D? no FAIN: NH75OT000028 Total amount of fed awd: \$ 39,638,025

CFDA name:	Activities to Support State, Tribal and Territorial (STLT) Health Department Response to Public Health or Healthcare Crisis	Fed award project description:	NC Re: National Initiative to Address COVID-19 Health Disparities Among Populations at High-Risk and Underserved, Including Racial and Ethnic Minority Populations and Rural Communities				
		Fed awarding agency:	DHHS, Centers for Disease Control and Prevention	Federal award indirect cost rate:	n/a	%	
Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity	Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity
Alamance	965194483	39,900	39,900	Jackson	019728518	39,900	39,900
Albemarle	130537822	319,200	319,200	Johnston	097599104	39,900	39,900
Alexander	030495105	39,900	39,900	Jones	095116935	39,900	39,900
Anson	847163029	39,900	39,900	Lee	067439703	39,900	39,900
Appalachian	780131541	119,700	119,700	Lenoir	042789748	39,900	39,900
Beaufort	091567776	39,900	39,900	Lincoln	086869336	39,900	39,900
Bladen	084171628	39,900	39,900	Macon	070626825	39,900	39,900
Brunswick	091571349	39,900	39,900	Madison	831052873	39,900	39,900
Buncombe	879203560	39,900	39,900	MTW	087204173	119,700	119,700
Burke	883321205	39,900	39,900	Mecklenburg	074498353	=	=
Cabarrus	143408289	39,900	39,900	Montgomery	025384603	39,900	39,900
Caldwell	948113402	39,900	39,900	Moore	050988146	39,900	39,900
Carteret	058735804	39,900	39,900	Nash	050425677	39,900	39,900
Caswell	077846053	39,900	39,900	New Hanover	040029563	39,900	39,900
Catawba	083677138	39,900	39,900	Northampton	097594477	39,900	39,900
Chatham	131356607	39,900	39,900	Onslow	172663270	39,900	39,900
Cherokee	130705072	39,900	39,900	Orange	139209659	39,900	39,900
Clay	145058231	39,900	39,900	Pamlico	097600456	39,900	39,900
Cleveland	879924850	39,900	39,900	Pender	100955413	39,900	39,900
Columbus	040040016	39,900	39,900	Person	091563718	39,900	39,900
Craven	091564294	39,900	39,900	Pitt	080889694	39,900	39,900
Cumberland	123914376	39,900	39,900	Polk	079067930	39,900	39,900
Dare	082358631	39,900	39,900	Randolph	027873132	39,900	39,900
Davidson	077839744	39,900	39,900	Richmond	070621339	39,900	39,900
Davie	076526651	39,900	39,900	Robeson	082367871	39,900	39,900
Duplin	095124798	39,900	39,900	Rockingham	077847143	39,900	39,900
Durham	088564075	39,900	39,900	Rowan	074494014	39,900	39,900
Edgecombe	093125375	39,900	39,900	Sampson	825573975	39,900	39,900
Foothills	782359004	79,800	79,800	Scotland	091564146	39,900	39,900
Forsyth	105316439	39,900	39,900	Stanly	131060829	39,900	39,900
Franklin	084168632	39,900	39,900	Stokes	085442705	39,900	39,900
Gaston	071062186	39,900	39,900	Surry	077821858	39,900	39,900
Graham	020952383	39,900	39,900	Swain	146437553	39,900	39,900
Granville-Vance	063347626	79,800	79,800	Toe River	113345201	119,700	119,700
Greene	091564591	39,900	39,900	Transylvania	030494215	39,900	39,900
Guilford	071563613	39,900	39,900	Union	079051637	39,900	39,900
Halifax	014305957	39,900	39,900	Wake	019625961	=	=
Harnett	091565986	39,900	39,900	Warren	030239953	39,900	39,900
Haywood	070620232	39,900	39,900	Wayne	040036170	39,900	39,900
Henderson	085021470	39,900	39,900	Wilkes	067439950	39,900	39,900
Hoke	091563643	39,900	39,900	Wilson	075585695	39,900	39,900
Hyde	832526243	39,900	39,900	Yadkin	089910624	39,900	39,900
Iredell	074504507	39,900	39,900				

DPH-Aid-To-Counties For Fiscal Year: 21/22

Activity 466	AA	1161 7956 LZ	Proposed Total	New Total
Service Period		09/01-06/31		
Payment Period		10/01-06/30		
01 Alamance	* 0	39,900	39,900	39,900
01 Albemarle	* 0	319,200	319,200	319,200
02 Alexander	* 0	39,900	39,900	39,900
04 Anson	* 0	39,900	39,900	39,900
02 Appalachian	* 0	119,700	119,700	119,700
07 Beaufort	* 0	39,900	39,900	39,900
09 Bladen	* 0	39,900	39,900	39,900
10 Brunswick	* 0	39,900	39,900	39,900
11 Buncombe	* 0	39,900	39,900	39,900
12 Burke	* 0	39,900	39,900	39,900
13 Cabarrus	* 0	39,900	39,900	39,900
14 Caldwell	* 0	39,900	39,900	39,900
16 Carteret	* 0	39,900	39,900	39,900
17 Caswell	* 0	39,900	39,900	39,900
18 Catawba	* 0	39,900	39,900	39,900
19 Chatham	* 0	39,900	39,900	39,900
20 Cherokee	* 0	39,900	39,900	39,900
22 Clay	* 0	39,900	39,900	39,900
23 Cleveland	* 0	39,900	39,900	39,900
24 Columbus	* 0	39,900	39,900	39,900
26 Craven	* 0	39,900	39,900	39,900
26 Cumberland	* 0	39,900	39,900	39,900
28 Dare	* 0	39,900	39,900	39,900
29 Davidson	* 0	39,900	39,900	39,900
30 Davie	* 0	39,900	39,900	39,900
31 Duplin	* 0	39,900	39,900	39,900
32 Durham	* 0	39,900	39,900	39,900
33 Edgecombe	* 0	39,900	39,900	39,900
07 Foothills	* 0	79,800	79,800	79,800
34 Forsyth	* 0	39,900	39,900	39,900
35 Franklin	* 0	39,900	39,900	39,900
36 Gaston	* 0	39,900	39,900	39,900
38 Graham	* 0	39,900	39,900	39,900
03 Gran-Vance	* 0	79,800	79,800	79,800
40 Greene	* 0	39,900	39,900	39,900
41 Guilford	* 0	39,900	39,900	39,900
42 Halifax	* 0	39,900	39,900	39,900
43 Harnett	* 0	39,900	39,900	39,900
44 Haywood	* 0	39,900	39,900	39,900
46 Henderson	* 0	39,900	39,900	39,900
47 Hoke	* 0	39,900	39,900	39,900
48 Hyde	* 0	39,900	39,900	39,900
49 Iredell	* 0	39,900	39,900	39,900
50 Jackson	* 0	39,900	39,900	39,900
51 Johnston	* 0	39,900	39,900	39,900

52 Jones	* 0	39,900	39,900	39,900
53 Lee	* 0	39,900	39,900	39,900
54 Lenoir	* 0	39,900	39,900	39,900
55 Lincoln	* 0	39,900	39,900	39,900
56 Mason	* 0	39,900	39,900	39,900
57 Madison	* 0	39,900	39,900	39,900
03 M-T-W	* 0	119,700	119,700	119,700
60 Mecklenburg	* 0	0	0	0
62 Montgomery	* 0	39,900	39,900	39,900
63 Moore	* 0	39,900	39,900	39,900
64 Nash	* 0	39,900	39,900	39,900
65 New Hanover	* 0	39,900	39,900	39,900
66 Northampton	* 0	39,900	39,900	39,900
67 Onslow	* 0	39,900	39,900	39,900
68 Orange	* 0	39,900	39,900	39,900
69 Pamlico	* 0	39,900	39,900	39,900
71 Pender	* 0	39,900	39,900	39,900
73 Person	* 0	39,900	39,900	39,900
74 Pitt	* 0	39,900	39,900	39,900
76 Polk	* 0	39,900	39,900	39,900
76 Randolph	* 0	39,900	39,900	39,900
77 Richmond	* 0	39,900	39,900	39,900
78 Robeson	* 0	39,900	39,900	39,900
79 Rockingham	* 0	39,900	39,900	39,900
80 Rowan	* 0	39,900	39,900	39,900
82 Sampson	* 0	39,900	39,900	39,900
83 Scotland	* 0	39,900	39,900	39,900
84 Stenly	* 0	39,900	39,900	39,900
85 Stokes	* 0	39,900	39,900	39,900
86 Surry	* 0	39,900	39,900	39,900
87 Swain	* 0	39,900	39,900	39,900
06 Toe River	* 0	119,700	119,700	119,700
88 Transylvania	* 0	39,900	39,900	39,900
90 Union	* 0	39,900	39,900	39,900
92 Wake	* 0	0	0	0
93 Warren	* 0	39,900	39,900	39,900
96 Wayne	* 0	39,900	39,900	39,900
97 Wilkes	* 0	39,900	39,900	39,900
98 Wilson	* 0	39,900	39,900	39,900
99 Yadkin	* 0	39,900	39,900	39,900
Totals		3,910,200	3,910,200	3,910,200

Sign and Date - DPH Program Administrator
Karen Stanley 8/19/2021
 Sign and Date - DPH Contracts Office
Jamako Stuart 8/24/2021

Sign and Date - DPH Section Chief
Joyce Wood 8/19/2021
 Sign and Date - DPH Budget Officer
S. Randle 8/25/21

Carteret County

AS400

Budget Amendment

Fiscal Year 2021-2022

Department: Health

Date: 9/1/2021

Justification: We are requesting to accept Agreement Addendum 466 Advancing Equity. This AA provides funding to Local Health Departments to address COVID-19 related health disparities and advance health equity.

Fund	Revenue or Expense	Description: Account Name	Account Number (County General Ledger)	Increase	Decrease
General Fund	Revenues	Healthy Communities	110.50.3513.303	39,900	
Total Increase in Revenues				<u>39,900</u>	<u>-</u>
	Expenditures				
		Salaries	110.50.5110.12100	12,275	
		FICA Expense	110.50.5110.18100	1,216	
		Retirement Contribution	110.50.5110.18200	1,614	
		401K Plan	110.50.5110.18700	795	
		Supplies	110.50.5110.20000	7,000	
		Commercial Printing	110.50.5110.34100	2,000	
		Advertising	110.50.5110.37000	15,000	
Total Increase Expenditures				<u>39,900</u>	<u>-</u>

Approval Chairman, Board of Commissioners

Date: _____

12. Approval of Memorandum of Understanding Between Carteret County and the North River Laurel Road Fire Department in Order to Utilize a Brush Truck & Equipment for the Purpose of Fire Response

COUNTY OF CARTERET DEPARTMENT OF EMERGENCY SERVICES

Stephen Rea
Emergency Services Director



Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

MEMORANDUM OF UNDERSTANDING BETWEEN CARTERET COUNTY EMERGENCY SERVICES AND NORTH RIVER LAUREL ROAD FIRE DEPARTMENT

SUBJECT: MEMORANDUM OF UNDERSTANDING FOR NORTH RIVER LAUREL ROAD FIRE DEPARTMENT TO UTILIZE A BRUSH TRUCK AND EQUIPMENT FOR THE PURPOSE OF FIRE RESPONSE.

PURPOSE: This Memorandum of Understanding (MOU) is between Carteret County Emergency Services (CCES), and the North River Laurel Road Fire Department (NRFD). This MOU establishes the use of the fire apparatus and equipment:

1. 1985 Chevrolet Scotsdale (Brush Truck)
2. Following equipment (Attached)

for the purpose of emergency response in the NRFD District.

AUTHORITY: Authority to enter into this MOU is at the discretion of the involved parties. This asset will remain the property of CCES. This MOU is intended to release both the physical and financial control (to include all necessary up-keep, repairs and necessary insurance) of the above-mentioned asset from CCES and places the above-mentioned asset in the physical and financial control of NRFD, who is a partner of Carteret County Emergency Services.

BACKGROUND: Currently Carteret County Emergency Services has acquired the above apparatus. This apparatus and equipment are to be used in the Fire District for the NRFD. This apparatus will be used for the purpose of emergency response in the NRFD district.

MUTUAL AGREEMENT AND UNDERSTANDING:

1. CCES will immediately provide these assets to NRFD.
2. NRFD will assume the financial responsibility to maintain and keep in good working order this asset.
3. Any involved party shall inform the other party/parties within 60 days of any change to the ability of the above MOU.

Signature page to follow

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES

Stephen Rea
Emergency Services Director



Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

Alton Davis Date
North River Fire Chief

Ed Wheatly Date
Commissioner Chair

Tommy Burns Date
Carteret County
Manager

Stephen Rea Date
Carteret County
Emergency Services Director

Stacy Brush Truck

Drivers Side Compartment Front

- 2 1 1/2" NH female to 1 1/2" NH male
- 1 1 1/2" NH female to 1" NH male
- 1 2 1/2" NH male to 2 1/2" male quick connect with 2 1/2" female adapter
- 1 Green camouflage bag with assorted tow straps
- 2 1 1/2" Scotty Foam pickup nozzles
- 1 1 gal. Scotty Foam container (yellow 1/3 gal.)
- 1 1" Akron Turbojet nozzle Style 1701
- 1 2 1/2" NH to 1 1/2" NM male
- 3 Orange Lite Box Lights and 2 mounted chargers
- 1 2 1/2" NH male cap
- 1 Red ACE small bolt cutter
- 1 Plastic container with 1 orange and 2 lime green traffic vest
- 1 Orange traffic flag
- 1 Zico universal foam wrench

Driver Side Compartment Rear

- 4 Bullard red wildfire helmets
- 1 2 1/2" NH to 1 1/2" NH foam pickup nozzle
- 1 100' 1" hose #T1-3
- 1 50' 1 1/2" hose #2
- 2 Wheel chocks

Hose bed top

- 1 Cross bed 1" yellow rubber hose approximately 300' with 1" Task Force nozzle Model DS 1040 SN# D548775
- 1 Hose reel with red 1" hard hose with 1" Task Force nozzle Model DS 1040 SN# D53931
- 1 Rubber mallet mounted
- 2 Yellow 6' pike poles
- 2 10' sections 2 1/2" hard suction hose
- 1 Mounted hydrant wrench with 2 spanners
- 1 Hose bed with approximately 600' of yellow 1" rubber hose
- 1 Forestry rake
- 2 Forestry flaps
- 1 50' section 1 1/2" hose #1
- 1 12' Alco-lite ladder
- 1 5kw generator
- 2 Mounted telescoping halogen lights

Rear Drivers side

- 1 Pick headed axe
- 1 Mounted set of spanner wrenches

Rear Compartment

- 5 Orange traffic cones
- 1 2 1/2" discharge with 2 1/2" quick connect fittings

Passenger Rear

- 1 Axe
- 1 50lb Co2 extinguisher

Passenger Rear Compartment

- 1 Bullard red wild fire helmet
- 1 2 1/2 gal. water fire extinguisher
- 1 2 1/2" Barrell strainer
- 1 2 1/2" Float dock strainer
- 1 1" KK products nozzle model DS1040 Sn# 215442

Passenger Middle Compartment

- 1 Stihl chain saw model MS271
- 1 Shovels
- 1 Halogen tool

- 1 Closet hook
- 1 Combo pick/axe
- 2 Yellow forestry back packs
- 1 Red 1gal. gas can 2/3 full
- 1 Pack multi grip head immobilizers
- 1 Plastic goggles

Passenger Front Compartment

- 1 5gal. container of Fire Ade 2000 3% AFFF (1gal.)
- 1 5gal. container of Fire Ade 2000 3% AFFF (Full)
- 1 5gal. container Fhos-chock Class A (1gal.)

Cab

- 5 White masks
- 1 Yellow traffic vest
- 1 Mounted yellow note pad
- 1 16 channel Kenwood radio
- 1 Whelen Lite and Siren control boxes
- 1 Black note book
- 1 Door opener
- 1 Red Flare Kit (behind seat drivers side)

Glove Compartment

- 1 Wench cable
- 1 Yellow flash lite w red traffic cone
- 1 Red 1 1/2" forestry nozzle

Front Bumper

- 1 Warn Wench with cable
- 1 1" pre-piped discharge with plug

13. Approval to Amend the County's Purchasing Policy Section VII to Increase the Purchase Order Requirement for Purchases from \$100 to \$300

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: September 20, 2021
Subject: Purchase Policy Amendment

For your consideration, County Finance is requesting to amend the County's Purchasing Policy section VII, and increase the purchase order requirement for purchases from \$100 to \$300. The purchase order requirement applies to apparatus, supplies, materials and equipment. The dollar threshold has not been increased in about twenty years, and due to inflation, the increase is needed. Please note, the County Manager and I have authority to decrease the purchase order dollar requirement for any department that it is needed.

14. Approval of Contract Authorization for Environmental Permitting, Engineering Design & Construction Administration for East Taylor's Creek Maintenance Dredging & Radio Island Shoreline Protection Project & Approval of Corresponding Budget Amendment: \$1,950,000

Shore Protection Manager

Greg L. Rudolph
Tel: (252) 222.5835
Fax: (252) 222.5826
grudolph@carteretcountync.gov



Memorandum

To: Carteret County Board of Commissioners (CBOC)
From: Greg "rudi" Rudolph
Date: September 20, 2021
Re: **East Taylor's Creek Maintenance Dredging and Radio Island Shoreline Protection Project**
- **Contract Authorization for Environmental Permitting, Engineering Design, & Construction Administration**

The CBOC is respectfully requested to consider and approve the attached contract agreement with the firm of Moffatt & Nichol for Environmental Permitting, Engineering Design, and Construction Administration services associated with our Radio Island Shoreline Stabilization Project that also involves the repositioning and deepening of East Taylor's Creek (see attached site plan). Contractually speaking, the CBOC may remember that in 2017 we went through a Request For Qualifications (RFQ) process for general waterway services throughout the County. We subsequently identified Moffatt & Nichol as the most qualified contractor and in this manner, we can more rapidly execute projects using this contract umbrella.

Background

Project formulation begun several years ago when repeated shoaling/dredging efforts at East Taylor's Creek proved to be less than fruitful, and the we (County) initiated a permitting effort to realign the channel to an area it previously occupied, which was also more hydraulically efficient (antidotality). The proposed channel was also designed to extend deeper than the U.S. Corps of Engineers authorized depth of -7 feet MLLW to match the -12 feet MLLW authorized depth of the remaining and much longer portion of Taylor's Creek towards the Beaufort waterfront. In 2020, a Major CAMA Permit was secured for the project (#35-20) entailing ~36,300 cubic yards (cy) to be dredged and placed upland at the Atlantic Veneer property via bucket to barge/truck haul.

In the intervening years, hurricanes *Florence* (2018) and *Dorian* (2019) punctuated gradual shoreline erosion occurring at Radio Island, severely narrowing the beach at the tremendously popular County-operated Radio Island Beach Access and directly compromised *Marine Road*, which the U.S. Navy utilizes for their operations - erosion also negatively impacted a series of power poles serving the Land Craft Utility Ramp facility at the Bulkhead. Thus we recently pivoted our disposal zone from the Atlantic Veneer property to Radio Island as this stretch of sandy estuarine shoreline represents a much more beneficial landing area for the dredged material, plus we can now expand our delivery methods as a cutterhead pipeline dredge could also be used to complete the work. Before, we were limited to bucket to barge/truck haul. Ideally, this should lower the cost and take far less time to complete. We just initiated a compulsory permit modification request involving the detailed design of the Radio Island beach fill to maximize the shore protection functionality of the Project.

Funding

We also applied for and secured a N.C. Shallow Draft Navigation Channel Dredging and Aquatic Weed Fund Grant in 2020 (#CW16881), which provides a "2 State dollar for every 1 non-State dollar" reimbursable cost-share schedule for the project. Our maximum cost estimate is \$1,950,000, equating to a \$1,300,000 Shallow Draft grant cost and a \$650,000 non-State apportionment. Over the course of this summer we applied for a Department of Defense grant under the Defense Community Infrastructure Program, or "DCIP" for the \$650,000 non-State share. The selection criteria is predicated upon proposed projects enhancing; (i) military value, (ii) military installation resilience, and/or (iii) military family quality of life. Nourishing and protecting the Radio Island Beach Access is directly linear to supporting a quality of life asset and the protection of Marine Road that will also result from our proposed project easily checks the other two boxes - military value and installation resilience. In mid August we were identified as one of thirteen approved projects invited to complete the application to obligate the available total of FY 2021 DCIP funding.

These two funding sources (State Shallowdraft Fund and DCIP) should cover our overall project, which includes engineering/permitting and construction. The attached contract with Moffatt Nichol totals \$138,550 and represents the engineering/permitting component of the project and a detailed scope of work supporting this cost is also attached.





4700 Falls of Neuse Road, Suite 300
Raleigh, North Carolina 27609
(919) 781-4626
www.moffattnichol.com

September 1, 2021

Gregory Rudolph
Shore Protection Office
Carteret County
P.O. Box 4297
Emerald Isle, N.C. 28594

Subject: East Taylor's Creek Maintenance Dredging and Radio Island Shoreline Stabilization

Dear Mr. Rudolph:

Moffatt & Nichol (M&N) has prepared this proposal to conduct field investigations and consulting services in support of placing beach compatible material dredged from East Taylor's Creek (ETC) onto approximately 2,850 linear feet of shoreline along the southeast side of Radio Island. This segment of Radio Island shoreline has experienced significant retreat since the passage of Hurricane Florence, which has compromised the integrity of Marine Road and limited the recreational use of the beach.

Permit Authorization and construction documents were prepared for maintenance dredging of East Taylor Creek have been acquired and completed, respectively. Modifications to the Major CAMA Permit and the USACE General Permit will need to be performed to indicate the disposal of dredged material will move from an upland disposal to placement along the shoreline. Maintenance dredging of ETC was permitted assuming mechanical methods. However, the use of either mechanical or hydraulic dredging methods will be requested as part of the permit modification.

M&N will provide field investigations, permit and grant application support, design, construction document preparation and construction support services as outlined in our June 4, 2021, email. A Defense Community Infrastructure Program (DCIP) grant will be prepared and submitted to assist the County with funding of the shoreline stabilization project at Radio Island. Based on preliminary assessment, a variance request to CAMA for placement of material on the shoreline may not be needed.

The following scope of work has been prepared.

Task 1 – Field Investigations

1. Conduct topographic and bathymetric survey of approximately 2,850 feet of shoreline along the southeast shoreline of Radio Island, within the area leased by Carteret County from the North Carolina State Ports Authority. The topographic survey will be performed via drone-based LIDAR and extend from Marine Road (or existing vegetation line) to the Mean High-Water (MHW) Line. The bathymetric survey will extend from the MHW line to the centerline of Bulkhead Channel as defined by the U.S. Army Corps of Engineers along the entire shoreline length.
2. A total of seventeen (17) sediment samples will be taken along five predefined transects, with samples collected at Mean Low Water Line, Mid-Berm, and Upper Berm/Dune with additional sampling taken in the -3 feet of water or beach foreshore. Perform laboratory assessment of sediment grain size characteristics.

Carteret County Shore Protection Office
September 1, 2021

Deliverables:

- ASCII XYZ files
- 22"x34" PDF signed and sealed by a PLS.
- Digital Terrain Model (DEM)

Task 2 – Defense Community Infrastructure Program (DCIP) Grant Support

1. Coordinate with representatives of Carteret County and the US Navy on preparation of the application, clarifications, and additional request for information during permit review process.
2. Prepare DCIP grant application with supporting technical narrative of existing condition, proposed project, project funding, and schedule.
3. Review federal funding opportunities and attend grant webinar for DCIP to facilitate application preparation and review process.

Deliverables:

- DCIP permit application and support documentation in PDF format.

Task 3 – Permit Modification Support Services

1. Attend virtual scoping meeting with regulatory agencies to identify applicable CAMA rules that apply to placement of material on estuarine beaches.
2. Submit a permit modification request for CAMA permit 35-20 to modify the placement location of dredged material from East Taylor's Creek from an upland site to placement along 2,800 feet along the southeast shoreline of Radio Island. The placement of dewatered unconsolidated material onto estuarine beaches would not require a variance to CAMA rules based on the planned use of barge-based dewatering when mechanical dredge methods are employed or land-based dewatering for dredging using hydraulic method.
3. Coordinate with USACE Navigation Branch related to beach placement template and sediment transport.
4. Coordinate with USACE regulatory branch and other federal resource agencies on permit review and reissuance of special conditions in coordination with the programmatic CAMA permit.
5. Prepare permit drawing package consisting of the following primary elements:
 - o Plan view drawing of proposed sediment placement along the Radio Island shoreline.
 - o Typical sections of sediment placement along shoreline.
 - o Mechanical Dredging Operational Area including mooring areas of barge/excavator, mixing zone (if required), potential transport routes, and other sediment control methods.
 - o Hydraulic Dredging plan including proposed pipeline routing, plan view and section drawings of the temporary dredged material containment site, and other erosion and sediment control measures.

Carteret County Shore Protection Office
September 1, 2021

6. Prepare technical narrative discussing methodology for mechanical or hydraulic dredging operations and beach placement.
7. Coordinate with NEPA representative at Joint Expeditionary Base Little Creek – Fort Story

Deliverables:

- CAMA and Joint Permit Applications
- Meeting minutes from scoping/pre-application meetings
- Environmental compliance review document

Task 4 – Final Design and Preparation of Construction Documents

M&N shall prepare a set of construction documents (drawings and technical specifications) that will allow the selected dredge contractor to construct the project. The drawings shall be prepared under the direction of a Registered Engineer and shall become part of a package that shall constitute the Contract Documents. The contract documents will also include the County's general terms and other upfront documents as provided by the County. The submittals will be made at the Pre-Final (95% Stage), and Final Stages (100% Stage). The drawings will consist of the following elements:

1. Construction Drawings will consist of these primary drawings. Additional drawings may be added depending on final design:
 - o Cover Sheet
 - o General Notes, Index of Drawings, and Abbreviations
 - o Key Plan and Project Map
 - o Overall Site Plan
 - o Site Plan Dredging
 - o Dredge Typical Section and Detailed Stationed Dredge Sections
 - o Pipeline Corridor
 - o Site Plan – Shoreline Placement
 - o Shoreline Placement Cross Sections
 - o DMCA Site Plan and Working Points
 - o DMCA Dike Construction Section
 - o DMCA water control structure plan/section
2. Technical Specifications
3. Opinion of Probable Cost

Deliverables:

- PreFinal (95%), and Final Construction Drawings in 22"x34" PDF format.
- PreFinal (95%), and Final Technical Specifications
- Opinion of Probable Costs (95%)
- Bid Package (assembled documents)

Carteret County Shore Protection Office
September 1, 2021

Task 5 – Project Bidding, Negotiations, and Award

M&N will administer the bid and negotiation effort, with support of the County, for the selection and contracting of a preferred contractor to complete the project. The following efforts will be completed during this phase:

1. Provide electronic copies of bid package in electronic plan rooms.
2. Attendance at pre-bid conference.
3. Address Contractor's questions and clarifications during bid phase including issuance of addendums as required.
4. Conduct bid evaluation and rank bidders/contractors in order of preference based on County's selection procedures. Provide bid evaluation for final determination and approval by the County.
5. Assist County in the negotiation with apparent low bidder to identify and evaluation options if bids exceed project budget.
6. Prepare award letter.

Deliverables:

- Bid Announcement
- Meeting minutes from pre-bid conference
- Addendums
- Bid Evaluation
- Award recommendation letter

Task 6 – Construction Observations and Administration

M&N will conduct construction support services for the duration of the 4-month construction period expected to occur before April 2022 or after October 2022 based on permit authorization timeframe. The following services will be provided:

1. **Pre-Construction Meeting** – Conduct a meeting with representative of the County, selected Contractor, federal and state resource and regulatory agencies, and other project stakeholders to review operational requirements (project reporting, changed conditions, scheduling and pay requests, etc.), permit compliance, and pre-construction survey.
2. **Submittal Reviews** – Submittals and other documentation (work plan, environmental protection plan, and QA/QC procedures) from the Contractor will be reviewed by M&N. The submittals will consist of reviewing progress surveys conducted by the Contractor to confirm dredging and fill placement is consistent with the contract documents as well as support pay applications to the Contractor. M&N will maintain a detailed Submittal Log that tracks the status of each individual submittal that is made by the Contractor.
3. **Construction Observation** – Twice weekly construction observations will be conducted by M&N in conjunction with a weekly construction meeting. One M&N representatives will be conducting the observations and attending the contractor meetings during this period.

Carteret County Shore Protection Office
September 1, 2021

4. Modify placement design template based on "real-time" conflicts that required adjustments to maintain placement schedule.
5. Prepare final report summarizing the project, field visits, meeting, pay applications, and project documentation

Deliverables:

- Modified construction documents
- Submittal reviews
- Pay applications
- Final report

Special Conditions/Dependencies:

- Scope of services does not include numerical hydrodynamic, wave modeling to support permit authorization or the preparation of a Section 408 technical report/narrative, or CAMA variance request and documentation
- County to coordinate with North Carolina State Ports Authority on use of Port land for DMCA.
- County to coordinate with US Navy during construction phase.
- Permit fees are not included.
- Carteret County and or North Carolina State Ports Authority to provide sediment samples of preferred DMCA disposal site.

Fee:

The lump sum fee for the project for Tasks 1 through 4 (Permit and Construction Documents) is \$138,550. Construction Phase services (Tasks 5 and 6) will be invoiced on a time and material basis using the attached rate schedule with an initial not-to-exceed budget of \$89,400 with \$4,500 in reimbursable expenses as summarized in the table below:

Task	Fee
Permit and Construction Document Phase	
Task 1 - Field Investigations	\$29,000
Task 2 - Defense Community Infrastructure Program (DCIP) Grant Support	\$13,800
Task 3 - Permit Modification Support Services	\$32,425
Task 4 - Final Design and Preparation of Construction Documents	\$63,325
Subtotal	\$138,550
Construction Phase Services	
Task 5 - Project Bidding, Negotiations, and Award	\$11,900
Task 6 - Construction Observations and Administration	\$77,500
Subtotal	\$89,400
Reimbursable Expenses	\$4,500

Carteret County Shore Protection Office
September 1, 2021

If you have any questions on the proposal, please feel free to contact me at the office (919-334-7984) or on the mobile phone (813-390-3830).

Sincerely,

MOFFATT & NICHOL

Mark Pirrello
Mark Pirrello
Project Manager



**East Taylor's Creek/Radio Island Shoreline Stabilization
2021 U.S. Rate Sheet**

General Classification	2021 Rate (USD)
Principal Engineer	\$ 275
Environmental Manager	\$ 236
Supervisory Engineer	\$ 236
Senior Engineer	\$ 195
Environmental Senior PM	\$ 190
Engineer III	\$ 175
Environmental PM	\$ 160
Engineer II	\$ 155
Environmental Scientist	\$ 140
Engineer I	\$ 125
Staff Engineer II	\$ 110
Staff Engineer I	\$ 98
Senior Designer	\$ 168
Designer	\$ 130
Senior Technician	\$ 112
CADD II	\$ 108
CADD I	\$ 95
CADD Apprentice	\$ 65
Word Processor	\$ 94
Admin	\$ 60

AGREEMENT BETWEEN CLIENT AND ENGINEER FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made on the 1st day of September 2021, by and between Carteret County, North Carolina hereinafter called CLIENT, and Moffatt & Nichol, hereinafter called ENGINEER, for the following Project (the "Project"):

East Taylor's Creek Maintenance Dredging/Radio Island Shoreline Stabilization

The CLIENT and ENGINEER for mutual consideration agree as set forth below:

1.0 ENGINEER'S SERVICES

The ENGINEER shall perform professional services in connection with the Project, as set forth below, and as may be further described in Exhibit "A".
Conduct field investigations, prepare QCIP grant application, coordinate with regulatory agency and prepare permit modification request, finalize design for shoreline stabilization project and prepare construction documents for maintenance dredging of East Taylor's Creek and shoreline stabilization, and provide construction support services as summarized in the proposal dated September 1, 2021.

2.0 ENGINEER'S CHARGES

In accordance with this Agreement, the ENGINEER shall provide professional services for which the CLIENT shall compensate Engineer and the total compensation shall not exceed the dollar amount indicated herein, and as may be further described in Exhibit "B".

☒ LUMP SUM. Compensation for grant, permit, and design services shall be a Lump Sum of \$138,550.

☒ TIME AND MATERIALS. Compensation for these bid and construction support Services and reimbursable expenses will not exceed \$93,900 without written authorization.

3.0 INSURANCE AND LIABILITY PROVISIONS

3.1 The ENGINEER shall acquire and maintain statutory workmen's compensation insurance coverage, employer's liability, comprehensive general liability insurance coverage and professional liability insurance coverage.

3.2 This Section left intentionally blank.

4.0 CLIENT'S RESPONSIBILITY

The CLIENT shall, unless otherwise provided for in this Agreement, at no cost to the ENGINEER:

4.1 Furnish to the ENGINEER all survey and all soils data, as well as other Project documentation as may be requested by ENGINEER, and upon which ENGINEER may reasonably rely.

4.2 The ENGINEER makes no representations concerning soil conditions and is not responsible for any liability that may arise out of the performance or failure to perform soils investigations and testing.

4.3 Guarantee full and free access for the ENGINEER to enter upon all property required for the performance of the ENGINEER's services.

4.4 Give prompt written notice to the ENGINEER whenever the CLIENT observes or otherwise becomes aware of any defect in the Project or other event which may substantially affect the ENGINEER's performance of services under this Agreement.

5.0 REIMBURSABLE EXPENSES

Reimbursable Expenses are in addition to ENGINEER's compensation for services performed on an Hourly Rate basis and include expenditures made by the ENGINEER, his employees or his consultants in the interest of the Project.

6.0 PAYMENTS TO THE ENGINEER

6.1 Progress payments shall be made in proportion to services rendered or as otherwise indicated within this Agreement and shall be due and owing upon the ENGINEER's submittal of any invoice. Past due amounts owed shall include a late payment Finance Charge which will be computed at the periodic rate of 1% per month, which is an Annual Percentage Rate of 12%, and will be applied to any unpaid balance 30 days after the date of the original invoice.

6.2 The ENGINEER may, upon seven days written notice, suspend services if CLIENT fails to make payments.

6.3 No deductions shall be made from the ENGINEER's compensation on account of penalty or other sums withheld from payments to Contractors.

6.4 Hourly Rates and Reimbursable Expenses shall be subject to periodic revision as stated on the Rate Schedule. In the event revisions are made during the lifetime of this Agreement, the increased or decreased Hourly Rates and Reimbursable Expenses shall apply to all remaining compensation for services performed by the ENGINEER when such rates provide the basis for the ENGINEER's compensation.

6.5 If the Project is delayed or if the ENGINEER's services for the Project are delayed or suspended for more than three months for reasons beyond the ENGINEER's control, the ENGINEER may, after giving seven days written notice to the CLIENT, terminate this Agreement and the CLIENT shall compensate the ENGINEER in accordance with the termination provision contained hereinafter in this Agreement.

7.0 GENERAL PROVISIONS

7.1 The CLIENT shall not reuse any of the ENGINEER's instruments of service on extensions of this Project or on any other project without the prior written permission of the ENGINEER. Any unauthorized reuse shall be at the CLIENT's risk and the CLIENT agrees to defend, indemnify, and hold harmless the ENGINEER for all claims, damages, and expenses including attorney's fees arising out of such unauthorized reuse of the ENGINEER's instruments of service by the CLIENT OR BY OTHERS ACTING THROUGH THE CLIENT. Provided however that all drawings, specifications, and other work data of the ENGINEER for the Project shall become the property of the CLIENT once the CLIENT has compensated the ENGINEER for said drawings, specifications, and other work data pursuant to the terms of this Agreement.

7.2 Neither the CLIENT nor the ENGINEER shall delegate his duties under this Agreement without the written consent of the other.

- 7.3 This Agreement may be terminated by either party by seven days written notice in the event of substantial failure to perform in accordance with the terms of this Agreement by the other party through no fault of the terminating party. If this Agreement is terminated, the ENGINEER shall be paid for services performed to the termination notice date including Reimbursable Expenses due plus Termination Expenses. Termination Expenses are defined as Reimbursable Expenses directly attributable to termination.
- 7.4 This Agreement represents the entire and integrated agreement between the CLIENT and the ENGINEER and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the CLIENT and the ENGINEER.
- 7.5 Any dispute or claim arising out of this Agreement shall be determined as follows: CLIENT and ENGINEER will negotiate in good faith to reach agreement. If negotiations are unsuccessful, ENGINEER and CLIENT agree the dispute shall be settled by mediation. In the event the dispute or any issues remain unresolved, the disagreement shall be decided by such remedies of law as they are available to the parties. This Agreement shall be governed by the laws of the State of North Carolina.
- 7.6 Should litigation occur between the two parties relating to the provisions of this Agreement, all litigation expenses, collection expenses, witness fees, court costs and attorney's fees incurred by the prevailing party shall be paid by the non-prevailing party to the prevailing party.
- 7.7 Neither Party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the control of the other or the other's employees and agents.
- 7.8 In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.
- 7.9 The ENGINEER is not responsible for design and construction review services relating to the Contractor's safety precautions or to means, methods, techniques, sequences, or procedures required for the Contractor to perform his work. Omitted services include but are not limited to shoring, scaffolding, underpinning temporary retainment of excavations and any erection methods and temporary bracing.
- 7.10 The ENGINEER intends to render his services under this Agreement in accordance with generally accepted professional practices for the intended use of the Project and makes no warranty either express or implied.
- 7.11 Any estimate of construction costs prepared by the ENGINEER represents his judgment as a design professional and is supplied for the general guidance of the CLIENT. Since the ENGINEER has no control over the cost of labor and material, or over competitive bidding or market conditions, the ENGINEER does not guarantee the accuracy of such estimates as compared to Contractor bids or actual cost to the CLIENT.

- 7.12 (a) The parties shall comply with all applicable federal, state, and local laws, ordinances, rules, regulations, and orders in effect on the date of this Agreement, including applicable non-U.S. laws and regulations.

(b) Neither party shall, directly or indirectly, undertake, cause or permit to be undertaken any activity related to this Agreement that is illegal under any applicable law, regulation, ordinance or other governmental requirement, including without limitation, the U.S. Foreign Corrupt Practices Act and the UK Bribery Act. In addition, no Party shall give, offer, promise or authorize, directly or indirectly, in connection with this Agreement, anything of value to an official, officer, employee or any other person in an official capacity for or on behalf of any government, state-owned enterprise, agents or advisors to other international organizations.

(c) If either party breaches any of the covenants contained in this Article, the non-breaching party shall have the right to immediately terminate this Agreement without penalty and shall be indemnified by the breaching party against all losses arising under this Article 7.12.

8.0 NOTICES

Any notices required to be given under this Agreement may be given by enclosing the same in a sealed envelope, postage prepaid, addressed as follows:

CLIENT:	<u>Carteret County</u>
	<u>302 Court House Square</u>
	<u>Beaufort, NC 28516</u>
ENGINEER:	Attention: <u>Gregory Rudolph</u>
	<u>Moffatt & Nichol</u>
	<u>4700 Falls of Neuse Rd, Suite 300</u>
	<u>Raleigh, NC 27609</u>
	Attention: <u>Patrick Graney</u>

Notices shall be deposited in the U.S. Postal Service. When so given, such notice shall be given from the time of mailing the same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement which is in effect as of the day and year first above written when signed by both parties.

ENGINEER's Federal Tax ID# 95-1951343

Attachments: Exhibits "A" & "B"

ENGINEER:

MOFFATT & NICHOL
A California Corporation

DATE: 9/1/2021

BY:

Patrick R Graney

TITLE:

Vice President

WITNESS:

CARTERET COUNTY

Tommy Burns, County Manager

This agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

APPROVED AS TO FORM & LEGALITY

Finance Director

County Attorney

EXHIBIT "A"
STATEMENT OF SERVICES

Conduct field investigations and provide permit, planning and engineering services for maintenance dredging of East Taylor's Creek and the placement of dredged material on approximately 2,800 linear feet of shoreline on the southeast shoreline of Radio as described in the proposal dated September 1, 2021.

EXHIBIT "B"
COMPENSATION AND PAYMENT

Tasks 1 through 4 will be performed for a lump sum fee of \$138,550. Construction Phase services (Tasks 5 and 6) will be invoiced on a time and material basis with an initial not-to-exceed budget of \$89,400 with \$4,500 in reimbursable expense as described in the proposal dated September 1, 2021.

Carteret County

Budget Amendment

Fiscal Year 2021-22

Fund: Capital Improvements Fund

Date: 9/20/2021

Justification: Appropriate funding for Radio Island Shoreline Dredging Project

Fund	Description	Account Number	Increase
Capital Improvements Fund	Revenues		
	State Dredging Grants - Radio Island Shoreline	400.20.3811.200	1,300,000
	Dept of Defense Fed Dredging	400.20.3811.200	650,000
	Total Increase in Revenue		<u>1,950,000</u>
	Expenditures		
	Waterway Dredging - Radio Island Shoreline	400.20.8110.82100	1,950,000
	Total Increase in Expenditures		<u>1,950,000</u>

Approval Chairman, Board of Commissioners _____

Date: _____

15. Approval for the Down East Fire Department to Use Reserve Funds to Hire a Grant Writer to Apply for an Infrastructure Grant & Approval of Corresponding Budget Amendment: \$5,000

Carteret County

Budget Amendment

Fiscal Year 2021-2022

Department:

Date: September 20th, 2021

Justification: Appropriate reserve funds for Down East Rescue for applying for grant.

Fund	Description	Account Number	Increase
Rescue	Fund Balance	270.10.3990.990	5,000
	Total Increase in Revenues		<u>5,000</u>
Rescue	Down East Rescue Reserves	270.10.4390.69925	5,000
	Total Increase Expenditures		<u>5,000</u>

Approval Chairman, Board of Commissioners _____

Date: _____

16. Approval of Proclamation in Recognition of National 4-H Week in Carteret County

Board of Commissioners
 Ed Wheatly, Chair
 Mark Mansfield, Vice-Chair
 Bob Cavanaugh
 Chris Chadwick
 Robin Comer
 Jimmy Farrington
 Chuck Shinn



County Manager
 Tommy Burns
Clerk to the Board
 Rachel B. Hammer

PROCLAMATION DECLARING OCTOBER 3 – 9, 2021 AS NATIONAL 4-H WEEK IN CARTERET COUNTY

WHEREAS, 4-H youth across the nation are leading efforts to solve problems in their communities and make a difference for their futures; and

WHEREAS, 4-H is the largest youth development organization in North Carolina and the largest in the nation with over six million participants; and

WHEREAS, 4-H in North Carolina claims 260,000 youth members and 13,000 volunteers, while Carteret County 4-H program numbers more than 65 members and more than 12 volunteers; and

WHEREAS, 4-H, as part of the NC Cooperative Extension System of NC State University and NCA&T State University, is a program where youth learn through opportunities that provide them hands-on experiences in 4-H's mission mandates of science, engineering and technology, healthy living, and citizenship; and

WHEREAS, 4-H has connected youth and their communities with the innovative research and resources from our nation's 112 land-grant universities and colleges for more than 118 years.

NOW, THEREFORE BE IT RESOLVED that the Carteret County Board of Commissioners, do hereby proclaim October 3-9, 2021, as National 4-H Week in Carteret County. We urge the people of this County to take advantage of the opportunity to become more aware of this special program that enhances our young people's interests in their futures as part of Carteret County 4-H Youth Development and to join us in recognizing the unique partnership between our County and our State University System.

Adopted this the 20th day of September 2021.

Ed Wheatly, Chair
 Carteret County Board of Commissioners

ATTEST:

Rachel Hammer
 Clerk to the Board

17. Approval of Budget Amendment to Roll Forward EMS District Reserve Funds and Capital Improvement Funds: \$2,417,709

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
 Assistant County Manager
 Finance Department



Tel: (252) 728-8410
 Fax: (252) 728-0133
 deem@carteretcountync.gov
 www.carteretcountync.gov

To: Board of Commissioners
 From: Dee Meshaw, Assistant County Manager
 Date: September 20, 2021
 Subject: EMS District and Capital Improvements Funds Budget Amendment

Attached for your consideration is a \$2,417,709 budget amendment rolling forward \$165,234 EMS district reserved funds, and \$2,252,475 capital improvements funds. The EMS district reserve funds are rolled forward for Board and Gales Creek EMS that were approved by the Board of Commissioners in FY21, but were not remitted to the district. The \$2,252,475 Capital Improvements Fund budget amendment rolls forward funds for waterway dredging (\$1.48 million), beach nourishments phase III (\$.42 million), and other uncompleted projects (\$.24 million). The attached budget amendment is recommended for approval.

Carteret County

Budget Amendment

Fiscal Year 2021-22

Fund: EMS Special Revenue Fund & Capital Improvements Fund

Date: 9/20/2021

Justification: Appropriate funding for projects not completed in FY21

Fund	Description	Account Number	Increase
EMS Districts	Revenues	Appropriated Res FB	270.10.3990.990
			165,234
	Expenditures	Broad & Gales Creek Reserves	270.10.4390.69905
			165,234
Capital Improvements Fund	Revenues	Appropriated Fund Balance BN	400.00.3990.990
		Appropriated Fund Balance Dredging	400.00.3990.990
		Appropriated Fund Balance	400.00.3990.990
		State Dredging Grants - Old Ferry	400.20.3811.200
	Total Increase in Revenue		2,252,475
	Expenditures	Beach Nourishment Phase III	400.80.8110.83300
		Waterway Dredging - OF State match	400.20.8110.82100
		Waterway Dredging - Balance	400.20.8110.82100
		Cape Carteret Trail	400.80.8110.82300
		Water Access Improvements	400.80.8170.57000
	Total Increase in Expenditures		2,252,475

Approval Chairman, Board of Commissioners _____

Date: _____

18. Approval to Reclassify the Animal Control Supervisor Position from Salary Grade 66 to Salary Grade 67

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
Consolidated Human Services Director
cindy.holman@carteretcountync.govJessica G. Adams
DSS Director
Consolidated Human Services Deputy Director
jessica.adams@carteretcountync.gov
Nina M. Oliver, MS
Health Director
Consolidated Human Services Deputy Director
nina.oliver@carteretcountync.gov

To: Carteret County Board of Commissioners

From: Cindy Holman
Consolidated Human Services Director

Date: September 7, 2021

Subject: Request for Reclassification

The Carteret County Health Department is continuously evaluating staff responsibilities to ensure that agency and community needs are met. As a result, the Health Department is requesting Board of Commissioners' approval for the reclassification of the Animal Control Supervisor position from salary grade 66 to salary grade 67.

Reclassification of this position to salary grade 67 will better align the position with the classification of other supervisor level positions within Carteret County Government. Additionally, we have experienced difficulty in recruiting qualified applicants for the Animal Control Supervisor position since it was vacated in July, 2021.

Reclassifying the position would result in the following change in the range of salary:

- Salary Grade 66: \$37,238.42 - \$57,719.55
- Salary Grade 67: \$39,472.72 - \$61,182.72

Thank you for your consideration.

19. Approval to Accept Donation of 2005 Sterling Acterra Wheeled Coach Ambulance for Assignment to the Sheriff's Office

Office of the Sheriff



ASA B. BUCK, III
SHERIFF

304 CRAVEN STREET
BEAUFORT, NC 28516

PH: 252.728.8400
FAX: 252.504.4818

To: Carteret County Board of Commissioners
From: Sheriff Asa Buck
Subject: Accepting Donated Vehicle for Sheriff's Office Fleet
Date: September 20, 2021

I am requesting the Board to accept the donation of a 2005 Sterling Acterra wheeled coach ambulance to be assigned to the Sheriff's Office fleet. This vehicle was originally designed and used as a patient transport ambulance at a North Carolina hospital and will be re-purposed for Sheriff's Office and the Sheriff/Police Multi-Jurisdictional Special Response Team (SRT) operations.

The vehicle is being donated free of charge to the Sheriff's Office by Select Custom Apparatus, Inc. located in eastern North Carolina. There will be a cost associated with painting and replacing lights and adding equipment for operations. Funding to cover the cost of this conversion was requested and approved in the current year's budget.

The value of this vehicle would be estimated to be approximately \$50,000. The cost to purchase a similar new vehicle would be in excess of \$300,000.



V. RECOGNITION OF THE JULY, AUGUST & SEPTEMBER EMPLOYEE OF THE MONTH

Ms. Jaime Long, Human Resources Director, thanked Commissioners for the opportunity to share a little information about the employee of the month for the months of July, August, and September.

Ms. Long shared that the Carteret County Employee of the Month for July 2021 was Ms. Tamirya Farrar. She has worked for the County for over twenty years, and currently serves as 1st Sergeant for the Carteret County Sheriff's Detention Center. Serving as 1st Sergeant, she brings a thoughtful approach to leadership, but equally, a willingness to learn. She was nominated by her peers for having a proven track record as an effective leader, shift supervisor, and motivator for her Detention Center staff. Tamirya has not only been positively noticed by the Detention Center staff, but also inmate family members, the community, and leaders. All have praised her for her outstanding performance, empathy, and dedication to her work. Tamirya is a constant example of leadership for staff members. She greets her staff with a positive attitude each day and every day. A big thanks to Tamirya for her passion and commitment she demonstrates.

Ms. Long shared that the Carteret County Employee of the Month for August was Peter Rybak. Peter has worked at the County for over ten years and currently serves as the Shift Supervisor for the Carteret County Communications 911 Center. He was nominated by his peers due to his upbeat and positive demeanor while working with coworkers, community partners, and callers. Work in the 911 Center, as we all know, can be stressful and overwhelming at times. Peter is known for providing words of encouragement to the other staff and lightening stressful days as well as reassuring coworkers when they get down. Other employees mentioned they look up to Peter for a strong work ethic, amazing attitude, and commitment to excellent service. The County appreciates the compassion and dedication he demonstrates daily for the 911 Center and for the citizens of Carteret County.

Ms. Long shared that the September Employee of the Month is Sarait Yanez. Sarait has worked with the County for eight plus years and currently serves as the Office Assistant in the Women, Infants and Children Division ("WIC") of the Health Department. She was nominated by her peers for going above and beyond the call of duty. Her primary responsibility is to provide a variety of support functions to assure a smooth and efficient delivery of services to our clients. Sarait established herself as a go to person in the WIC division and colleagues across the Health Department. In addition to her duties, Sarait is also eager to assist in other areas of the Health Department. She serves as a foreign language interpreter and was recently tasked with assisting the nursing staff in translating screening vaccination forms for COVID-19 vaccine clinics. Her skill set along with daily work habits and attitude makes her a valuable asset to the County. Her diligence, self-motivation, as well as dedication have been a source of inspiration for the rest of her team.

Chairman Wheatly presented certificates to the employees, and thanked them for their service.

VI. PRESENTATION OF PROCLAMATION IN RECOGNITION OF NATIONAL 4-H WEEK IN CARTERET COUNTY

Chairman Wheatly called Ms. Kim Nead and the 4-H youth to come forward, and read the proclamation declaring October 3-9, 2021, as National 4-H Week in Carteret County.

One of the 4-H youth shared with the Board that they completed the Big Sweep yesterday where they went to the Grayden Paul Bridge and cleaned up all the trash. Chairman Wheatly stated the he saw them doing that, and he greatly appreciates them doing that. Ms. Nead also shared details of a program they conducted because the children wanted to learn about raising rabbits and they also learned how to show them. The Commissioners encouraged the youth to stay involved and thanked them for their service.

Board of Commissioners
Ed Wheatly, Chair
Mark Mansfield, Vice-Chair
Bob Cavanaugh
Chris Chadwick
Robin Comer
Jimmy Farrington
Chuck Shinn



County Manager
Tommy Burns
Clerk to the Board
Rachel B. Hammer

PROCLAMATION DECLARING OCTOBER 3 – 9, 2021 AS NATIONAL 4-H WEEK IN CARTERET COUNTY

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Adopted this the 20th day of September 2021.

ATTEST:

Rachel Hammer
Clerk to the Board

Ed Wheatly, Chair
Carteret County Board of Commissioners

VII. PUBLIC COMMENT

Mr. Steve Bolding, 235 Rudolph Drive, Beaufort. I just wanted to come before you tonight to state we still oppose the sale of the water system. Myself, and my fellow County citizens, around 1,000, signed a petition, and we remain committed to the opposition of the asset sale. I want to thank the Commissioners for the opportunity to engage in a back-and-forth that we have had on the sale of the water system. If there is anything that

we can do to stay engaged with you guys to ensure that the system comes out of distress and grows and thrives, we are willing to do that. We look forward to the Commissioners' discussion tonight on the water system, and we thank you.

Mr. Steve Anderson, 514 Quail Wood Court, Cape Carteret. I am the Executive Director of the Carteret County Historical Society, the History Museum being our primary center. On July 23, 2021, we had a grand opening for celebrating our 50th anniversary and showed our new movie which we call, *'Rambling Through Carteret County with Rodney Kemp.'* We put the movie on a high-definition curved screen, and it was like Rodney sitting in your lap. The exhibit is about 450 square feet; it's got every aspect of the County in it historically. It also features the history of the Carteret County Historical Society. It goes from the west side to the east side, down east to the outer banks to the Croatan Forest. Our Board has welcomed you to come take a look at it either collectively or as individuals; call and I will arrange it. I just want to say I appreciate everything you guys do for the County and in 2022, the County is going to be 300 years old, so if you have a need, please give us a call.

Ms. Carol Traxler, 319 McDaniel Drive, Beaufort. My husband died about 12 years ago and we were able to take care of our own stuff, but when he passed away, I had to go on a budget. That budget pays my light bill, my water bill, my phone bill, my cable, my taxes, my insurance, and I have nothing left after that is paid. My water bill now is \$80 a month, and I tried to do everything to cut down on it. There is no way. I don't know many people that can afford that that lives in Carteret County. All of these folks, their husbands worked at Cherry Point. You are not going to make a million dollars at Cherry Point. The fisherman, the shirt factory workers, hair dressers, we just don't have that kind of money, and if you don't have a spouse, you really don't have that kind of money. So, I want to know what we can do about this water bill for people that live on a budget.

VIII. DISCUSSION REGARDING THE COUNTY-OWNED WATER SYSTEM

Commissioner Cavanaugh asked where we are on the contract discussions? Is that moving forward at all? County Attorney Wheatly stated the contract is done; it's just been on hold the last two months, at least. Commissioner Cavanaugh stated I'm lost. Do we have a contract yet? County Attorney Wheatly stated we have an offer and agreed on the language in the contract, but it has not been signed by anybody. Commissioner Chadwick stated that they made an agreement that they were going to keep the rates the same for five years, then they reneged on it, then we were going to go back and work some kinks out of it. County Attorney Wheatly said they did; before, they agreed to keep the rates the same for five years, but then they came back and said they couldn't afford to do that and pulled it back. Mr. Wheatly shared that Mr. Foxworth could provide a better update.

Commissioner Comer shared that the understanding was when they went to the rate bureau, they would want to set the rates at what their standard rates were company-wide. Mr. Wheatly stated that it would be somewhere around \$60 a month for 5,000 gallons.

Mr. Foxworth confirmed that rate was correct and stated there is a draft contract with that language that is pretty much agreed upon. They would assume the system at the rates that are in place at the time of assumption to the best of my knowledge, and understanding. They would go to the rate bureau next year sometime and set the rate even with what their standard rate is for the other water systems they have.

Commissioner Cavanaugh asked if they have a standard rate across the industry regardless of municipality or County? Mr. Foxworth stated that is what they have told us. They sent us some standard rates that they have in this part of the country. Commissioner Cavanaugh then asked if that is set by the State? Mr. Foxworth stated it has to be approved by the State.

Commissioner Comer stated one of the problems he has is that we raised the rates to do away with the district tax that was supplementing the system and Ms. Traxler is here discussing the same things that I've got a problem with. She is at \$80+ and I don't see our rate getting any better if this stays a County-owned system. That rate is going to go up. We have looked at ways to mitigate costs, and we can't. You have got to have the right staff in place. We are paying workers a nice rate and they have a nice benefit package. That rate is not going to go down. We know that under Carolina Water, the rate will come down probably 30%. I think it will hold stable over time. To-date, we have had 115 vocal complaints to the County over the rates; they are struggling with paying this monthly bill. I have looked this thing over and I still feel like we are doing that district an injustice trying to maintain that little system inside this big machine of the County. We are not in the water business; we just have a little water company out there and we have set up a pocket business to run for 1,200 users. Unfortunately, when this thing was set up and put in place, nobody ever thought about setting this thing up to be a winner. I guess they thought if you built a water system, they would come. Problem is, you have got a water system in an area where you struggle with sewer. Sewer is the primary element for growth, not water, because water is available. I sympathize with Ms. Traxler in the cost of the water, and the flip side is the County has all liability in running the system; there has been talk about putting a little co-op together to manage it and take some of it away from the County, and maybe saving some money, but I don't really like the County owning an asset like this that has so much liability. You cannot take the liability away from us. I do not know how you take an asset like that out of our hands and out of our control. I'm having a hard time justifying keeping it in house.

Commissioner Chadwick stated he feels a little bit differently. It's a quality of life issue for a lot of people on 101, North River, and Mill Creek. They want to keep the water system because they can come here and look the people running it in the eye. If Carolina Water

gets it, they have a lot of bad reviews out there. I sympathize with Ms. Traxler, but the 5 ½ cent went away so you are probably saving \$15-\$20 a month on your taxes. So, you are seeing some savings there, which gets you back closer to the \$60 that Carolina Water wants to start out with. Commissioner Wheatly and myself spoke with some people at Harker's Island; they run a water system with around a 1,000 people on it, and they make money. I feel like we need to do a little better job; our folks are busy doing the heavy lifting of the day to day work in the County, and the water system has been laying over there. There is also some talk about some cellular companies wanting to put more equipment on the water tower which is a couple of thousand a month. So, if you sell something, it's gone. With Interstate 42 coming in, and Cherry Point growth, I believe that area may see some growth. I do recognize and agree that sewer is a problem, but I'm in favor of keeping it and making it a little more efficient, revisit the rate, and see if we can make it work. Give it a couple of years and if it doesn't work out, then turn it loose.

Commissioner Comer asked with this growth coming, are you expecting the County to go out and say we are going to start growing the water system out there?

Commissioner Chadwick stated that Representative Pat McElraft called him the other day and said there is \$550M in the State budget for water and sewer systems to pay for any upgrades, and I believe expansion is also part of that. One of the problems I see is we don't require new construction to hook-up; you are never going to grow that water system if builders use wells. If a man wants to drill him a well in the backyard for a garden so be it, but for a residence or business, you ought to be required to tie in. That's my opinion.

Commissioner Shinn stated he will have to share some of Commissioner Chadwick's comments. I don't have any confidence that a private-owned company is going to actually reduce rates by any percentage. I haven't seen any evidence of that, and I wouldn't think that they would do that. I think that if the County was to retain the system, as Commissioner Chadwick said, we can revisit the rate structure, and require tie-ins for new construction. That's how you are going to get the rate down is with more customers. That's how you do it. So, if they have the opportunity to drill a well, and that seems to be cheaper at the time, then maybe that's what they do. If they have to tie on, if water is available within a reasonable distance, that's one way of creating new customers. We haven't required that. I think there is reasonable argument by the citizens that want to maintain the system and it could be maintained. We have to look at a way to operate it more efficiently. Again, I sympathize with you, Ms. Traxler, on the water rates, but we eliminated a \$0.055 property tax, so that's a savings there. You won't realize that until your next tax bill comes out, but you will eventually. In a lot of these homeowners' situation, it will probably amount to about a wash. It's my opinion that we try to salvage it. We have kicked this thing down the road for a couple of months anyway until we saw a contract. Well, I haven't seen a contract. Right now, if we had to vote, I don't know exactly what I'm voting for. I would be unable to vote in favor of selling it. There is a compelling argument on both sides of the coin. It's a small system; it's distressed; it's

struggling, but I think we can go after this thing and look at it. We can make some changes and get some fresh eyes on it and make it work. We don't want it to make money, but we want it to break even. I think at a meeting when we raised the rates before, it was done quickly so we could get the budget passed. You have to have a tax rate, so we picked a number, a percentage, and added on what it would cost for an enterprise fund for future repairs. But that 95% increase wasn't really looked at; it was picked out that night. So now, we have the opportunity to revisit that rate, and maybe offer up some help and reduce that to where it's a little more affordable for folks on that system.

Commissioner Cavanaugh stated the 95% increase wasn't just picked out of the air. The question was asked what would it take for the system to break even to pay for itself so we could get rid of the water district tax. That's where the 95% came from. Maybe 5% was added on for putting aside a fund for future repairs, but it was a minimal amount. I'll go back to my comments that I made last month; this thing has been going on for more than a couple of months. It's probably getting close to a year when the whole thing first came up, and Beaufort rejected it and we started getting offers to buy the system. We were inundated with emails and calls about, don't sell the system - we understand we have to pay more money and we are willing to open up our pocketbooks. I think we had a lady here last month saying if it's \$500 or whatever is, we are willing to pay it. Once we raised the rate to where the system broke even, it was like the next week when the water company pulled their proposed contract off the table, saying they couldn't afford it now. Once we raised the rate, then we started hearing from the other half of the crowd saying what are you doing to me; I'm going bankrupt. None of these people were paying attention during the discussions. I agree with Commissioner Chadwick, somewhere down the road this thing is going to break even. I understand sewage is a problem, but that's going to get solved by growth just like it did in the coast of New Jersey where I grew up. We were on septic and well, and then the concerns about environmental impact came in, and the State mandated no more septic tanks and no more wells; you have to go on city water and sewer. That's coming down the road for Carteret County. Down East can only hold so much sewage in the ground before it starts seeping into the waterways, creeks, rivers, and ditches. Stand by, mandated water systems and sewage is coming. I'm in favor of keeping the system. I see it eventually becoming not profitable, but as more people go on to the system, then we can start reducing the rate.

Commissioner Mansfield stated you can see tonight why there hasn't been a decision made yet, because there hasn't been a consensus. You have certain people that believe that we ought to sell it; you have others that believe that maybe we shouldn't sell it. Some that believe we shouldn't, say we can grow the customer base, but then we make comments that septic is going to bleed into waterways. If you can't get septic or you can't get sewer, you can't get any more water customers. I don't know how you are going to grow more customers and make the business profitable because they go together. It's a tough situation. I understand all of the points that have been made, but when you hear Ms. Traxler talking about the water bill and you say we have heard from both sides, when

you take out the duplicative parties, duplicative emails, duplicative phone calls, and duplicative speakers, there are twice as many people that have expressed her concerns than there have been that say don't sell the water system/raise the price. I have met with Steve and Clark, and those guys, and I understand the argument and if I were in their shoes, I would feel the exact same way. I empathize with that and I understand. But at the end of the day, the County either needs be in the water business or not in the water business and right now, we are serving less than 2% of the population on a water system that could be operated by a private contractor. I am a Carolina Water customer and I get water every day. There are other private water companies throughout the County. It is a proven method that works, but is it the right method to work; I think we struggle with that. We understand certain people want the County to keep it and I understand their reasons, but is it fair to the other 98% of the citizens that we run the system for 2%? It never was set up to work correctly to begin with; Mr. Patton made the point, which is an obvious point, it should never have been allowed to build something new and not hook-up to the system. If you put a water meter in front of your yard, you shouldn't have been given a free water meter or a discounted water meter. If you put one there, you should have had to hook-up. Maybe it could have worked towards making it more profitable. Right now, unless you keep the rate high, it's not going to get any better. If you take it to a private contractor, they are going to have lower expenses because they already have thousands of customers, and they can do it cheaper. It is the same with Walmart; they buy in volume. I'm willing to make a motion tonight that we lower the rate by 25%, and we work towards looking – can we do something with the water system or sell it. My original intent was to give it to the Town of Beaufort, but there was no interest. After that, there was no solicitation for the water system; we got solicited. A different company made a bid and it went in the upset bid process. I said it then; even if we went through that process, it does not mean that we will sell it. There could be a motion tonight to sell it, but until there is a signed contract, it could fall apart again. The same thing that happened with the Beaufort Elementary School; we made a deal; worked out a contract; we signed the contract, 18 months later, they never closed on Beaufort Elementary and we had to sell it to another party for a lot less money. I don't know what will happen, but I think we owe it to the people that are concerned and did not have a voice. I will make a motion to lower the rate by 25% while we work on either selling the water system or finding a better way; growing the water system and managing the water system, hasn't worked for 20 years, I don't see how that is going to happen.

Motion: Commissioner Mansfield made a motion to lower the water rate by 25% while we work on either selling the water system or finding a better way; seconded by Commissioner Farrington.

Commissioner Cavanaugh stated if you lower the rate, we are back in the same boat of where taxpayers in Newport are supplementing the water bills for the people that are on the system.

Commissioner Mansfield replied no, you would be reducing the amount of reserves that are in the fund and then if you sold it, those monies are going to the customers, the ones who paid all along.

Commissioner Cavanaugh asked if he was talking about the district tax fund?

Chairman Wheatly stated that we have a motion made by Commissioner Mansfield to reduce the water rate by 25%, seconded by Commissioner Farrington. Is there anymore discussion?

Commissioner Shinn asked is that going to be the final motion for this or are we going to discuss the sell of it anymore?

Commissioner Chadwick replied it's just to give the customers a little relief. Commissioner Comer stated that it has a reserve and we can look at it again at any time. Commissioner Mansfield stated it's still higher than it was, but it is a concession. Commissioner Cavanaugh asked again about the numbers, is this from the district tax reserve?

Commissioner Mansfield asked Ms. Meshaw how much was in the reserve fund. Ms. Meshaw stated if you lower the rate by 25%, that would be \$150K to offset. Over the years of having the special district tax, there has been \$150K that has accumulated in that fund. So, you could use the water district fund to offset. Commissioner Comer asked if we could maintain that for a year? Ms. Meshaw confirmed that statement. Commissioner Chadwick said with the \$550M in the State budget for upgrades and expansion, we wouldn't have to use our money for that so I'm in favor of reducing the rate.

Chairman Wheatly called the motion; **motion carried unanimously.**

Motion: Commissioner Chadwick made a motion that we keep the County-owned water system and not sell it, and that we direct our staff to work on ways to make it more efficient, such as requiring new construction tie-in to the system; seconded by Commissioner Cavanaugh.

Commissioner Mansfield stated if you put off the sale of the water system, then the current offer we have right now that has gone through the upset bid process goes away, and you may or may not be able to sell it again. There is no guarantee for that. The opposite of that is if you can't come up with anything, then we are right back in the same boat of taxing Ms. Traxler and other people that can't afford to pay the bill and you are putting them right back in the same situation. There is no guarantee; we don't even know if the Governor is going to pass a budget. I've been hearing about teachers getting raises for the last three years. If that money doesn't come through and we have lost our buyer, I don't know if it's the prudent thing to do, but I understand what you are doing.

Commissioner Chadwick stated once Ms. Traxler, as an example, sees the savings on the tax bill, she is right back in that \$60+ range. I'm all for privatizing everything, but this a type of deal where I think the County can do a little better, and I think we are going to be about the same price as the private industry. I don't believe they are going to go down on the price. I would like to give it a couple of years; there are always buyers out there. They offered \$9.5M on a water system that was losing money, now our water system is breaking even or making money. Commissioner Mansfield shared that it will not be breaking even with 25% less.

Commissioner Comer stated dropping the rate with funds, we have got a year band-aid, but there are a couple of things; you can say Ms. Traxler is saving money on taxes and that's true, but regardless of what you say, she is paying \$80 a month for water which is a high water bill. I disagree that the water bill will not come down. You talk about all of this growth; the water system has been here for 20 years. Interstate 42 is going to be 10-15 years down the road before it gets here. You talk about funds to expand and maybe improve the system, but where are you going to expand it to? We haven't got enough money built up to pay for it anyhow, so if we could get some money to do repairs and upgrades, that would be great, but it's not going to save anything. It is going to cost at least what it is costing right now, maybe more. Commissioner Comer stated that Commissioner Mansfield has shared that it is the same water, coming out of the same place. It is not efficient; it services 1,200 people. I also have a little problem with mandating people to tie-in; someone decided 20 years ago to build a system that did not have a functional working plan in place to make it work and now 20 years later, we are coming to the realization of that and we are trying to solve it. I have a little problem with mandating. I disagree with Commissioner Chadwick.

Commissioner Shinn stated that he feels that we could change the mandate factor of it, not necessarily for existing people that have a well. If you already have a well, you stay on that well. If that well fails, you do not have the option, you have to do it. If you have new construction; you put in a system, it should have been set up that way when the system was built 20 years ago. You could certainly change the rules now where any new construction that comes in ties in to that system. If water is within a reasonable distance to tie to, you don't have the option to drill a well. Commissioner Shinn stated that it just seemed a little coincidental the timing of the contractor's action when we raised the rates, maybe it was a coincidence. We raised the rates and almost a day or two later, they pulled their offer to hold their rates for five years. I do not have any confidence that they are going to significantly reduce their rates; I understand they can operate more efficiently.

Commissioner Mansfield stated that he does not think there was a deal ever to begin with and I do not think that we had anything to do or say about the figures they quoted; that was unsolicited comments they made and since then, inflation has gone crazy. If I was

the one buying it, I would not obligate to hold the price the same the way prices are going today. I empathize with what you are saying, that costs are going up and people are struggling.

Attorney Wheatly stated I think the water rate issue is probably my fault because at the time, we had come to a bare bones agreement, is when we went back to them to see if they would hold the rates based on the outcry that we were hearing. So, I started that with them and they came back pretty quickly and said they would hold the rates for five years. Mr. Foxworth had negotiated that with them. Then they came back about a month later, and said they couldn't afford it. That was before we raised the rates. I wanted to also mention one other thing, the grant monies that you have been talking about. If you are going to keep the system, we need to adopt a Resolution to allow us to make applications to get these funds from the State in order to make any corrections, modifications, or improvements to the water system. It is a short leash on that and I believe it is something Commissioners should consider.

Commissioner Farrington stated he just wanted to make one comment. You either sell it or you don't. If you do not sell it, there is a lot of work required for it to become efficient. Who is going to do all of that foot work? What has happened over the years, is we are putting an extreme amount of work on the County, mainly, Mr. Foxworth's division. Comparing apples to apples, the efficiency of a well-run business and then trying to put together a grassroots effort to try to build a water company is a lot of work. We need to think about that. I believe that for the County, if you don't sell it, there is a lot of work for it to become efficient. I think private business is better than any government business any single day. We have all been paying for this water system and it's just a bad situation and we need to try and make it as good as we possibly can. If we vote not to sell the water system tonight; we take away any leverage we have. I'm thinking as a business person; I am not going to vote for that; that is my opinion.

Commissioner Mansfield stated that we are not operating it correctly, but if it is operated correctly, it is not going to be cost-effective for the 1,200 customers on the system.

Attorney Wheatly stated when you look at business and you want to reduce your overhead, what you're talking about doing is making it more efficient. The first thing you see companies do, is get rid of people. These are County employees who are paid at a certain rate that has been approved by this Board. So, when the time comes, you are going to come back and either eliminate them, which is going to create various issues in order to come up with some efficiency in cost; it is not going to happen.

Commissioner Mansfield stated not to mention we are tied to a State/County funded pension plan. Commissioner Mansfield stated that Commissioner Farrington made the statement, which is true, and Commissioner Shinn made a statement which is true, too, but the way the system is set up right now, if you were to sell the system, if they were to

go up and the rate was too high, the people can turn their meter off and hook back up to their well or put a well in. So, the public is going to dictate what they can do as far as whether they raise the rates or not. If not, those 1,200 customers are going to become 600 or 300, or even less than that. My intent was to discuss and get stuff on the table because the collective wanted to see what was going on and learn about the conversations that have been happening, and you are seeing sausage made right now. There is not concurrence or agreement and some of us have switched which way we have gone. I spoke to Mr. Foxworth and had him to reach out because Mr. Bolding had the idea that maybe a coop could run it and to see if West Carteret Water Corporation would be a possibility, but they don't have the cash to do anything like that. They are in the process of trying to get their own grants to update their own current system. The fallacy that we are selling the water, we are not selling the water; we don't own the water. All of these wells are pumping out of the same water. So, we won't be selling the water; we will be selling the infrastructure with the exact same equipment we are using today so the water is not going to change in quality at all. Now, if you have a problem and you need to get up with somebody, that probably is not going to be as good, but I mean I'm a customer of theirs right now and I have service. I think we are all making accurate statements depending on your perspective and how you are looking at it. I just wanted to get the conversation out there; I didn't plan on having a vote to sell it or not sell it. I'm with Commissioner Farrington, if we are voting for that, I don't think I will lean in that direction.

Chairman Wheatly stated over the past six or eight months, I have learned a whole lot about a water system that I absolutely knew nothing about. I flip-flopped on this issue several times. Both sides have very compelling arguments, to keep or to sell. In the initial meeting that I had with Commissioner Chadwick and another gentleman from Mill Creek, we talked about the possibility of raising the water prices by \$9. Anything under \$10 from the information that was provided at that time, would put us over the hump and put us in a profitable situation. Well those numbers were far from being correct. To Commissioner Farrington's comments, and to my way of thinking in all aspects, private industry has proven to be much more efficient and much better at maintaining and operating any type of company. I use, for example, look at what FedEx and UPS have done compared to the United Postal System. Those are private companies and they have far surpassed the government-owned post office. I think that's the situation we have here. If you look at the facts of the water system over the past twenty-one years, we have a net loss of over \$5M. We offered the water company to the Town for free and it was such a loser, they didn't want it. No protest, no anything. Now, we have come to this point and we have looked at it and the way I see it from my perspective, there are two sides of the issue. There is the best political side answer and the best business side answer. Well for me, I'm the representative for District 5, which includes most of the people on this water system, and I have tried to make myself adjust my mind and my thinking to join them in their effort to do this, but at the end of the day, the very best decision for me for the total amount of people in Carteret County, I think is to sell the water system. We have got

1.5% of the people on this water system, 1.5% of the population of Carteret County on this water system. I think if we are going to run a water system, then we need to be either all in or not in. I don't think that I can support not selling the water system. I think we should sell it. I think it would help Ms. Traxler. I think it would help all of the people that live in that district that are on that water. I think the water system and the way it was prepared and the business plan that was initiated from the very beginning, was flawed. I think it might have been a much different outcome had it been adjusted differently if the people who were building were made to come onto the system. There has been very little growth on this water system over the past few years. You hear about I-42 coming in and that kind of stuff, but I have been hearing that for years. I believe as Commissioner Comer said, it will be 10-12 years before we get there. For me, I'm going to do what I said I would do when I got elected, I've got to look at what's best; I'm not just a Beaufort Commissioner, I am a County Commissioner. I have to look out for the best interest of this whole County. If I'm forced to vote tonight, as I think we are going to be, I'm going to vote to sell the water system.

Commissioner Chadwick stated, I don't see any need to keep kicking it down the road. Let's make a decision.

Chairman Wheatly called Commissioner Chadwick's motion to not sell the water system. Commissioners Chadwick, Cavanaugh and Shinn voted in support of Commissioner Chadwick's motion. **Motion failed.**

Commissioner Chadwick asked where do we go from here? Commissioner Comer responded from what I've heard tonight, I do not want to continue kicking the issue down the road. We have brought some relief on the rates for the next year. It will take a year to put a contract together. I make a motion to sell the system. Commissioner Mansfield clarified all they were doing was making a motion to accept the highest bid at this point.

Motion: Commissioner Comer made a motion to accept Carolina Water's offer to purchase the water system; seconded by Commissioner Mansfield. Commissioners Comer, Mansfield, Wheatly, and Farrington voted aye in support of the motion; Commissioners Cavanaugh, Chadwick and Shinn voted nay. **Motion carried four to three.**

Commissioner Mansfield shared that that was not his intent for getting this on the agenda tonight to have a vote; it was to get a discussion out there. I guess we have been backed into a corner and with that being said, we still have to sign the contract and they have to go through their due diligence phase. It still may or may not happen.

Commissioner Chadwick stated that this deal may fall through and asked if we can do what Mr. Wheatly suggested and go ahead and apply for funds tonight since it is time sensitive? Attorney Wheatly stated we should.

Motion: Commissioner Mansfield made a motion to adopt a Resolution authorizing the application for financial assistance from the Division of Environmental Quality for the County of Carteret.

Commissioner Mansfield read the Resolution.

Board of Commissioners
Ed Wheatly, Chair
Mark Mansfield, Vice-Chair
Bob Cavanaugh
Chris Chadwick
Robin Comer
Jimmy Farrington
Chuck Shinn



County Manager
Tommy R. Burns
Clerk to the Board
Rachel B. Hammer

**RESOLUTION AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE
DIVISION OF ENVIRONMENTAL QUALITY
COUNTY OF CARTERET**

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of a water system improvements project, and

WHEREAS, the County of Carteret has need for and intends to construct a water system improvements project described as 2022 WTP Improvements, and

WHEREAS, the County of Carteret intends to request State loan and/or grant assistance for the project.

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF CARTERET COUNTY:

That the County of Carteret, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the County of Carteret to make scheduled repayment of the loan, to withhold from the County any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Ed Wheatly, Chairman, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project, to make the assurances as contained above, and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

ADOPTED this the 20th day of September 2021 at Beaufort, North Carolina.

ATTEST

Ed Wheatly, Chairman

Rachel Hammer
Clerk to Commissioners

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Clerk of the County of Carteret does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Board of Commissioners of the County of Carteret duly held on the 20th day of September 2021; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 20th day of September 2021.

(SEAL)

Rachel B. Hammer

Motion seconded by Commissioner Chadwick. **Motion carried unanimously.**

Commissioner Mansfield asked County Manager Burns to work towards that in case something does not work out with this system so it is applicable.

IX. PUBLIC HEARING: APPLICATION FOR THE CARTERET COUNTY AREA TRANSPORTATION SYSTEM ("CCATS") TO SUBMIT A RESOLUTION IN SUPPORT OF THE ELDERLY INDIVIDUALS AND INDIVIDUALS WITH DISABILITIES GRANT, THE COMMUNITY TRANSPORTATION GRANT, CONCEPT COORDINATION GRANT, AND THE CAPITAL (VEHICLE REPLACEMENT) GRANT

Mr. Randy Cantor stated he was here to present the application for several grants.

Motion: Commissioner Mansfield made a motion to go into public hearing; seconded by Commissioner Cavanaugh. **Motion carried unanimously.**

No one wished to speak in the public hearing.

Motion: Commissioner Farrington made a motion to go out of public hearing; seconded by Commissioner Chadwick. **Motion carried unanimously.**

Motion: Commissioner Comer made a motion to approve the submission of the grant applications to the NCDOT for the FY23 5310, 5311 and 5312 Grants, and to authorize the County Manager to sign and submit the required grant documents; seconded by Commissioner Cavanaugh. **Motion carried unanimously.**

Motion: Commissioner Comer made a motion to adopt the Resolution to approve the grant submission; seconded by Commissioner Mansfield. **Motion carried unanimously.**

CARTERET COUNTY TRANSPORTATION DEPARTMENT

Randy Cantor
Director of Public Transportation



Tel: (252) 240.1788
Fax: (252) 240.2513
randy.cantor@carteretcountync.gov

To: Board of Commissioners
From: Randy Cantor, Transportation Director
Date: September 20, 2021
Subject: FY 23 NCDOT 5310 Elderly / Disabled Individuals Grant
FY 23 NCDOT 5311 Community Transportation and Capital Grant
FY 23 NCDOT 5312 Concept Coordination Grant

Attached for your consideration is a resolution authorizing the County Manager to submit an application for the Elderly Individuals and Individuals with Disabilities Grant, Community Transportation Grant, Concept Coordination Grant and Capital (Vehicle Replacement) Grant.

- 1) We're requesting \$250,000 in the (5310) Elderly Individuals and Individuals with Disabilities Grant with a local match of 50% or \$125,000
- 2) We're requesting \$258,165 in (5311) administration grants funds with a local match of 15% or \$38,725.
- 3) We're requesting \$263,000 Capital for replacement vehicles with a local match of 10% or \$26,300.
- 4) We're requesting \$200,000 for the (5312) Concept Coordination Grant with a local match of 50% or \$100,000.

The Board of Commissioners must conduct a public hearing for this grant and approve the attached resolution authorizing the County Manager to submit the application in order for the County to apply to receive these funds.

FY 2023 LOCAL SHARE CERTIFICATION FOR FUNDING

Carteret County

Requested Funding Amounts

Project	Total Amount	Local Share**
5311 Administrative	\$ 258,165	\$ 38,725 (15%)
5310 Operating (No State Match)	\$ 250,000	\$ 125,000 (50%)
Combined Capital	\$ 263,000	\$ 26,300 (10%)
Coordination Grant	\$ 200,000	\$ 100,000 (50%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ 971,165	\$ 290,025
	Total Funding Requests	Total Local Share

****NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.**

The Local Share is available from the following sources:

Source of Funds	Apply to Grant	Amount
Medicaid	_____	\$ 200,000
Contracted Services	_____	\$ 90,025
TOTAL		\$ 290,025

**** Fare box revenue is not an applicable source for local share funding**
I, the undersigned representing Carteret County do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2023 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2022**, which has a period of performance of July 1, 2022 – June 30, 2023.

Signature of Authorized Official

Tommy Burns, County Manager

Type Name and Title of Authorized Official

Date

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2023 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (Board Member's Name) _____ and seconded by (Board Member's Name or N/A, if not required) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital Purchase of Service budget, Section 5310 program.

WHEREAS, Carteret County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the County Manager of Carteret County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (Certifying Official's Name)* _____ (Certifying Official's Title) _____ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Carteret County Board of Commissioners duly held on the 20th day of September, 2021.

Signature of Certifying Official

**Note that the authorized official, certifying official, and notary public should be three separate individuals.*

Seal Subscribed and sworn to me
(date)

Notary Public *

Printed Name and Address

My commission expires
(date)

Affix Notary Seal Here

FY 2023 Public Hearing Meeting Minutes

To support the combined program Resolution for FY 2023, a copy of the minutes from your public hearing reflecting the grant funds applied for must be uploaded into EBS as a supporting document.

Final Board-approved minutes must be uploaded as soon as possible but no later than November 15, 2021.

Important – A public hearing MUST be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

APPLICANT: Carteret County

DATE: 09/20/2021

PLACE: Carteret County Courthouse

TIME: 6:00PM

How many BOARD MEMBERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

☐ (Attached)

☐ (Offered at Public Hearing but none completed)

I, the undersigned, representing (Legal Name of Applicant) _____ do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

☐ (NO public comments)

☐ (Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: _____

Signature or Clerk to the Board

Rachel Hammer, Clerk to the Commissioners
Printed Name and Title

Date

Affix Seal Here

****RECESS****

X. UPDATE ON LITTER CAMPAIGN

Ms. Michele Querry stated we met in May with a couple of Commissioners and with Mr. Foxworth's office, and we started talking about litter and designing a comprehensive litter campaign for the County. So, we have been working on that, researching and engaging with a lot of active stakeholders, and we have come up with a comprehensive litter campaign which we are calling, "*Litter Free Land and Sea*." My presentation may be a little different than your copies because I made a few last-minute changes.

I really wanted to talk about how this impacts the economic development of our County, a little bit about how we are going to launch this, and what the visual aspects of this campaign will be, some designs for t-shirts, etc., the County-wide clean up event that we are coordinating with the NCDOT and our partners, and what the next steps will be for the campaign.

There are a lot of statistics that talk about the economic impact of litter on communities. 93% of homeowners say a littered neighborhood would decrease their assessment of home value and influence their decision to purchase a property. We have done some research. We understand that tourism dollars are so important to our community. Litter can impact the way that visitors perceive our County; it can impact the way they perceive our business community. 36% of business development officials say litter impacts the company's decision to locate to a community. So, we want to make sure we are keeping everything pristine in a comprehensive way.



We have created a website that will be the central place for all of the clean-up schedules. One thing that we are finding through our research, is that there are so many groups that are interested in doing this on their own. There are foundations; there are social media groups that have organized; there are the riverkeepers, and a lot of other stakeholders that are interested in this effort.

With the County's relationship with NCDOT and private waste haulers, it gives us an advantage to be able to pull together a really comprehensive clean-up schedule. Our Keep Carteret Clean Coalition is where we are going to engage our businesses. We can organize and advertise major events on this website as well. We will show frequently asked questions, and a way for people to report problem areas will also be included on the website. Social media websites would be able to tag this website. We will also have an interactive application as well.

In April, we are going to do a County-wide clean-up day in partnership with the NCDOT and enhance the volunteer experience. We will promote with social media and the website. Ms. Querry showed the Commissioners examples of t-shirts, prizes, bumper

stickers, etc. Another thing we really want to do on the education and prevention side, is involve our youth. So, we can see getting involved in the schools. Our next step will be identifying ambassadors throughout the community to recruit people to be a part of this effort. We will start to develop a coalition of businesses and will engage them and challenge them to keep their business clean, donate, participate, adopt a highway, etc. Community outreach will be key. We will speak to groups to make that happen for a comprehensive approach.

Commissioners thanked Ms. Query for her presentation.

 <p>Litter Free LAND AND SEA KEEP CARTERET CLEAN</p>	<h2>Agenda</h2> <hr/> <p>Key takeaways:</p> <ul style="list-style-type: none"> Economic Development Correlation Website, Social Media, and App Designs County-Wide Clean Up Day Taking the Next Steps
 <h2>Correlation to Economic Development</h2> <p>Business development, homeowners, and tourism revenues can be impacted by litter.</p> <ul style="list-style-type: none"> 36% of business development officials say that litter impacts a company's decision to locate in a community. 93% of homeowners say a littered neighborhood would decrease their assessment of a home's value and influence their decision to purchase a property. 55% of realtors think that litter reduces a property value by 9%. 66% of property appraisers would reduce a home's value if it was a littered area. <p><small>Research results noted are from the 2008 National Litter Survey and Litter Cost Study conducted by Mid-America Solid Waste Consultants for Keep America Beautiful.</small></p>	<h2>One central website</h2> <ul style="list-style-type: none"> Clean Up Schedule Keep Carteret Clean Coalition Major Events Frequently Asked Questions Forms Report a Problem Area  <p>https://litterfreelandandsea.com/</p>
<h2>Engage through social media</h2>  <p>Facebook and Instagram</p> <p>Encourage groups to upload pictures of volunteer clean-ups and other relevant information.</p> <ul style="list-style-type: none"> Weekly Spotlight Event Photo Contest 	<h2>Develop an interactive tool</h2> <p>Litter Free Land and Sea App Available for both Android and Apple Devices.</p> 

County-Wide Clean Up Day

Spring 2022 will be here before you know it! We are working with the NCDOT and ambassadors to put together a County-wide litter pick-up day.

Here is the plan:

Partner
Promote
Proceed
Produce

PARTNER
Our partnership with the NCDOT will help provide necessary supplies such as:

- Vests
- Grabber Sticks
- Bags
- Picking up bags

PROCEED
Launching the Fall Litter Sweep. We need sponsors, ambassadors and volunteers to execute the big day.

PROMOTE
With the help of social media and advertising, we will promote a Litter Free Land and Sea.

PRODUCE
With the investment we will provide:

- T-Shirts
- Piles
- Food and Drinks
- Stickers

Design Examples

Community engagement matters

Involve our youth!

Involve students and parents through school outreach

- Elementary School Ages: Fun coloring books
- Middle School Ages: Hands on learning projects
- High School Ages: Opportunities for community service

Make Opportunities

Take the next step.

Contrary to popular belief, great opportunities don't just rely on sheer luck. New initiatives, great business ideas, and the right people-you have to develop habits to attract them at the right place, at the right time.

AMBASSADORS
Engage Ambassadors from all areas of the County to post on social media, organize clean-ups, report problem areas through the website and speak to community groups.

BUSINESS ENGAGEMENT
Develop a coalition of businesses committed to keeping Carteret County clean.

COMMUNITY OUTREACH
Speak about the impacts of litter on the County's economy, the steps the County is taking to address the problem and sustain the program.

XI. DISCUSSION OF SHERIFF'S OFFICE SALARIES

Sheriff Asa Buck thanked the Commissioners for the opportunity to speak. I would like to congratulate our detention officer, Ms. Farrar, for winning the employee of the month. She does a fantastic job in our jail, and is an outstanding employee. She is a very dedicated, and loyal employee. We are proud and lucky to have her. She does a great job. I would also like to recognize the new vehicle that was approved in our County fleet and will be used by the Sheriff's Office. It is a large ambulance that will be retrofitted and outfitted for our use in our special response team for the Sheriff's Office. That was

donated by Select Custom Apparatus. The gentleman who owns that company has a place in Commissioner Chadwick's campground in Harker's Island. The two of them were talking and through their conversations, he has now donated two vehicles for our office. This vehicle is a major plus to our office.

My main purpose for coming here tonight is to talk with you about a matter that is crucial to the stability and the efficient operation of the Sheriff's Office, and that is salaries. A few years ago, I came before the Board with a request and we addressed salaries and pay compression. The Board eliminated the problems we were having with pay compression, and we also increased salaries a bit to put us more in line with the midpoint of local law enforcement salaries at the time. Since that time, other agencies have conducted pay studies and implemented recommendations which have significantly increased wages in many of our local law enforcement agencies. We have now found ourselves back towards the bottom of the scale.

Sheriff Buck shared a slide that showed the starting pay noting local pay gaps. Chairman Wheatly asked when was the last time the Commissioners adjusted salaries in the Sheriff's Office. Sheriff Buck stated that it was at the end of 2017, and it placed the Sheriff's Office around the middle of the scale. Chairman Wheatly stated it looks like we are playing a game of leapfrog. We raise and they jump, and here we are again. Sheriff Buck stated the issue with salaries has been causing a few different issues, but mostly in regards to recruitment and retention. The local municipalities are in competition for candidates here in the County. We have also lost people to surrounding Sheriff Offices. Over the past 18 months, we have lost two of our deputy sheriffs to Craven County. We also lose recruits to the military civilian police departments in the area.

For basic law enforcement, the numbers are down across the State. Those numbers ebb and flow, but in recent years, they have been down a lot. Locally here in Carteret County, our last BLET ("Basic Law Enforcement Training") class which normally graduates 15-20 candidates, only graduated six candidates, and we got two people out of those six. We also have people that don't make it through their probationary periods. These days, we receive very few quality applications for deputy sheriffs and detention officers. As far as retention, in spite of the lower number of applications, we still have been able to hire good people over the years; however, we need to be able to keep our folks around here long enough that they can take their experience and training to use for our agency so we can best serve the public and they don't take what they learn and go elsewhere. When we replace one of our deputies or detention officers, we can't just hire somebody new and plug them in that spot. There is a lot more that goes into training a new officer. We have to get them to a certain level of competency and efficiency to perform this type of work. We spend our time, efforts, funds, and resources training officers, then they leave and go and work at other areas to make more money. We have become a training ground for other agencies, and on top of that, we are paying for that training for other agencies.

Chairman Wheatly asked if there was a written contract that ties employees to the position. Sheriff Buck stated that some agencies have done that in the past, but he would have to defer to the County Attorney. The problem with that is if you have someone that is locked in with you and they do not want to be here, they are not going to be a good employee.

Sheriff Buck shared details on the difficulty of finding qualified candidates for the role of deputy sheriff.

Sheriff Buck shared that he would like to see us in a position where we can spend our resources wisely that allows us to recruit and retain quality, dedicated public servants. We have to be extremely selective in the type of people who do this job and can do it well in today's world. We are doing our best to do that, but it is becoming more and more difficult. Over the past two and a half years, we have had a 50% turnover in our patrol division. We need to keep our salaries competitive and we need to have competitive annual increases in salary. So, I come before you tonight to request that we raise our current salary grades and adjust all of our current salaries accordingly across the board. We are second to last in current salaries in the County. Morehead City recently increased their starting salary to \$43,500. Beaufort is just under \$40K currently and they are looking to do a pay study. Other municipalities are also looking to do pay studies as well. I am requesting that we go to \$42K as our new starting salary up from \$35.9K. Commissioner Comer stated what you are asking to do is take your pay grade and slide the bottom up to \$42K, and slide the top up.

Mr. Burns asked if the Sheriff was just talking about sworn personnel. Sheriff Buck replied, the entire Sheriff's Office. Mr. Burns stated that he has a problem with that; if you are talking about office staff, we have a pretty uniform job description for office personnel throughout the County. I think we have to keep our perspective on it. Commissioner Comer stated, I thought you were just talking about deputies. Sheriff Buck replied, I don't have a whole lot of administrative staff, everybody else in my organization is a deputy sheriff or detention officer. Commissioner Chadwick asked how many administrative people are in the office. Sheriff Buck replied three, and this request is for everybody across the board. Commissioner Cavanaugh stated, so you are asking for a percentage increase across the board. Commissioner Cavanaugh asked what is the requested percentage request? Sheriff Buck replied to move the wage, would be 16.8%; we would be taking out the merit increases that have already been provided so it would be a little over 14%.

Mr. Burns shared that when they advertise for an office assistant, the office assistant we pick from a pool of applicants and the duties and responsibilities are pretty much the same. Mr. Burns shared that it sounds like you are talking about a pay plan just for the Sheriff's Office. Commissioner Comer stated that was not what he understood when he spoke with the Sheriff.

Commissioner Mansfield stated we just gave an increase during the last budget discussion now three months into a new fiscal year, you are asking for a 15% increase. Commissioner Chadwick said I understand that, but these other agencies are increasing their pay.

Commissioner Mansfield stated this goes back to Chairman Wheatly's comments about the leapfrog. If we go up, all those underneath us are going to start going back up and steal our deputies once again. We are the largest agency out there. So, Indian Beach for instance, is smaller; they have four and nobody leaves. I am receptive to what the Sheriff is saying, but we have to oversee budgets and money and if we agree to this, we have to come up with approximately \$800K and it has to come from somewhere and the revenue only comes from taxes.

Commissioner Comer stated that this might be a little too aggressive for this year; I do think departments do look at these comparisons and try to keep their workforce stable and attractive. I have a little problem with the administrative staff; they should be on par throughout the County departments, and I do not want to create any issues among our employees. I thought we were talking about deputies.

Sheriff Buck said administrative staff are not in the same pay grade as a deputy sheriff; we are talking about pay grades. I'm not asking to increase one grade; I want all the grades increased. Sheriff Buck confirmed that he is not included within the request.

Commissioner Comer asked if we should reclassify the entire pay structures for the Sheriff's Office and 911? Mr. Burns replied that he would not do that; I think I would adjust it from within. Mr. Burns explained that we are having the same problem with 911 dispatchers, building inspectors, etc. Commissioner Comer said this is health and welfare; the 911 operator has got to be there.

Mr. Burns stated this issue is a legitimate issue; I think detention officer pay is a legitimate issue; 911 starting pay is a very legitimate issue, and I would even probably include animal control officers. Mr. Burns explained that it is a pay issue. When you change one, it has a domino effect. It's very difficult to address mid-year; we are not even three months into a budget cycle. Sheriff Buck has a little more flexibility to address his issue because he has some permit money that he can subsidize and cover this year, but it's going to come back up next year.

Commissioner Mansfield said our two neighboring Counties are larger than us and have much larger budgets, so they can pay higher salaries and steal our people. We are not that size County so we can't really compare ourselves to Onslow that has three to four times the population, or Craven, that is two and a half times the population. Commissioner Mansfield stated that if we are going to increase the Sheriff's Office, you

have to think about the Health Department, Social Services, 911, etc. Our regular employees are getting a 2% raise this year and we are talking about giving the Sheriff's Office an almost 15% raise. There are other things besides pay that makes that deputy decide to leave. Commissioner Mansfield continued, if we give a \$6K raise, it costs \$800K a year. If Indian Beach gives a \$6K raise, it costs them only \$24K next year in their budget. I think we need to figure out something to try and help, but I'm a little confused as to what we are trying to address. I think we need a collective of three Commissioners that need to get together with the County Manager and come up with a recommendation for the rest of us on what we can do to try and help.

Ms. Meshaw stated the Sheriff has asked for the increases to start in November and he has roughly \$310K of reserve funds, and he would need roughly \$230K in local dollars for this fiscal year. Sheriff Buck said if you apply the reserve and concealed weapon funds, which is \$309K, he is asking for a balance of \$232K for the remainder of the fiscal year.

Commissioner Chadwick stated that he would make a motion that we give them the \$42K and the corresponding increases and ask the Sheriff to cut back where he can.

Commissioner Comer asked Ms. Meshaw what percentage pay increase could we give him from reserve and not have to take anything out of the general funds for the rest of the year? Ms. Meshaw stated it would be almost 60% of the 17% or approximately a little under 10%.

Commissioner Cavanaugh confirmed that the percentage would also apply to administrative staff, and how would that affect the pay scale of others working in comparable positions in the County. Mr. Burns stated that they would all want to go to work for the Sheriff's Office. Commissioner Cavanaugh stated that it was going to cause a ripple affect to other employees that are doing a comparable job, etc. Mr. Burns stated that those positions are typically not difficult to recruit for.

Commissioner Farrington stated that we are not comparing apples to apples. I think we have the best employees in Carteret County, but nothing compares to what they are going through. Commissioner Farrington asked Sheriff Buck if there was an alternative to the \$42K? Commissioner Mansfield stated that he is not technically asking for 16.8%; it is 14.1%.

Chairman Wheatly asked Sheriff Buck on a normal week, how many hours does an average deputy put in per week? Sheriff Buck replied 42 hours per week. Sheriff Buck confirmed that they get comp time, but with limited circumstances.

Motion: Commissioner Chadwick restated his motion is to raise the starting pay to \$42K and give the 14.31% raise to the Carteret County Sheriff's Office; seconded by Commissioner Cavanaugh.

Commissioner Mansfield stated he supports giving them more money, but for this amount, there needs to be more checks and balances. I support you, but 14% pay increase is 12% more than everybody else is getting, and I don't see anything frugal about that.

Commissioner Comer stated he would like to stick with what he thought the Sheriff was going to ask for, which was 10%.

Chairman Wheatly called the motion. Commissioners Chadwick, Wheatly and Cavanaugh were yay; Commissioners Comer, Farrington, Mansfield, and Shinn were nay. **Motion failed.**

Sheriff Buck stated he has a plan B, which is giving \$40,451 that would move us up the chain. The cost breakdown would be an annual increase of \$538K that would cost \$367,687 for the remainder of this fiscal year, subtracting the money in our concealed weapons, it would \$53,487 would come from the County general funds.

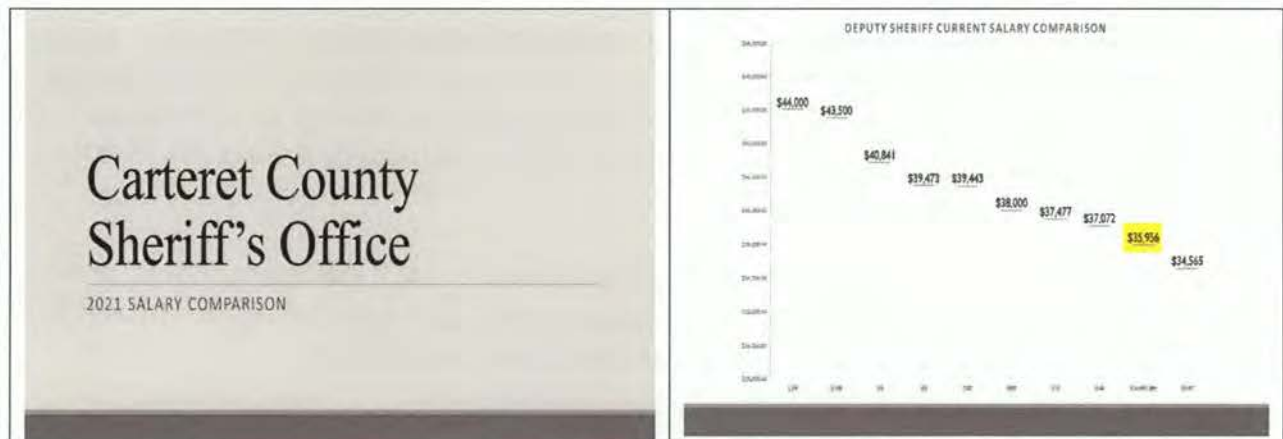
Sheriff Buck thanked Commissioners for their support.

After general discussion among Commissioners, Chairman Wheatly called the motion.

Motion: Commissioner Comer made a motion to go with Plan B as written in his script.* seconded by Commissioner Chadwick.

Motion carried unanimously.

**script as shown on slide #12*



RECRUITMENT / RETENTION ISSUES

Competing with municipalities offering higher salaries and more attractive benefits.
Higher demands in training and certification requirements.

The number of Deputy applicants has steadily declined over the past 10 years.

Twelve percent of current personnel are eligible for retirement within five years. These departures reduce the overall level of experience.

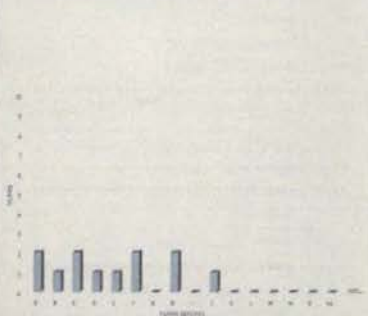
Gap in experience poses a threat to continuity of operations and difficulty in succession planning.

56% turnover for the past 2.5 years in the Patrol Division.

We have become a training ground for the agencies around us.

Cost to Train
• Annual Salary
• Field Training Officer
• Training
• Administrative Staff
• Background checks
• Sheriff's Training & Standards

LEVEL OF EXPERIENCE / PATROL DEPUTY SHERIFF LONGEVITY



SHERIFF'S OFFICE OBJECTIVE

Raise current salaries to be competitive.

Increase grade minimum.

Implement annual increases comparable to competing agencies.

Adjust pay grade scale.

DEPUTY SHERIFF CURRENT SALARY COMPARISON



DEPUTY SHERIFF PROPOSED SALARY COMPARISON



2021 Sheriff's Office Pay Grade & Plan

ADDITIONAL COST BREAKDOWN

Salaries	\$724,480
Benefits	\$80,591
FY 22-23 Annual Budget	\$805,071
Remainder of FY 21/22	\$541,880

Requesting 15.81% increase in Starting grade

14.31% overall salary increase.

Sheriff's Office Request Summary

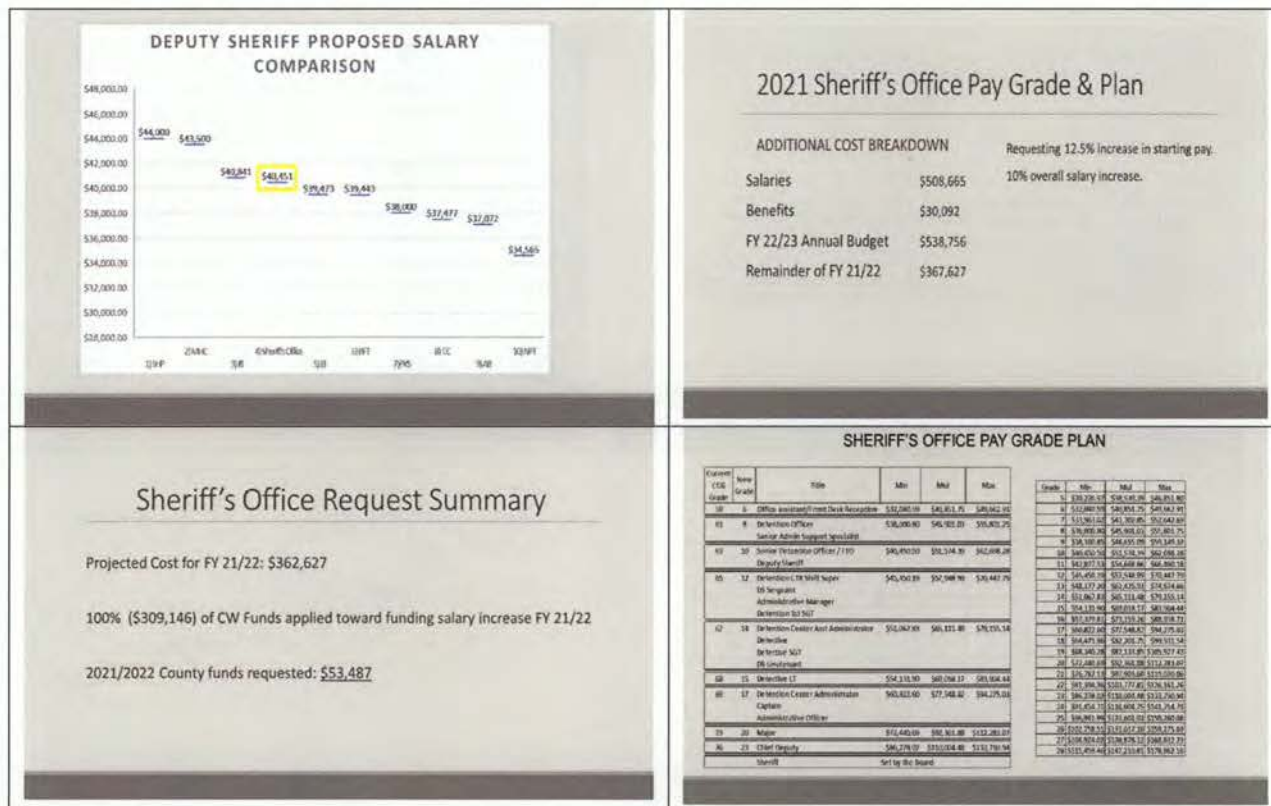
Projected cost for FY 21/22: \$541,880

100% (\$309,147) of CW Funds applied toward funding salary increase FY 21/22

2021/2022 County funds requested: \$232,734

SHERIFF'S OFFICE PAY GRADE PLAN

Current Grade	New Grade	Title	Min	Mid	Max
10	6	Office Assistant/Print Desk Reception	\$13,385.00	\$14,413.83	\$15,360.00
10	8	Detection Officer	\$17,385.00	\$17,858.50	\$18,300.00
10	20	Senior Detection Officer / FTO	\$42,000.00	\$43,500.00	\$45,000.00
10	22	Detection CTR Shift Super	\$47,395.00	\$48,500.00	\$49,500.00
10	14	Detection Center Area Administrator	\$18,000.00	\$18,500.00	\$19,000.00
10	17	Detection Center Administrator	\$18,000.00	\$18,500.00	\$19,000.00
10	25	Detection LT	\$24,000.00	\$24,500.00	\$25,000.00
10	27	Detection Center Administrator	\$24,000.00	\$24,500.00	\$25,000.00
10	28	Chief Deputy	\$24,000.00	\$24,500.00	\$25,000.00
10		Sheriff	Set by the Board		



XII. DISCUSSION: EMS TAX FOR NEWPORT

Mr. Stephen Rea introduced the Commissioners to the new Communications Director, Mr. Kito Romans. Mr. Rea also gave a quick update on the communication center, stating they are at minimum staffing at this time. There are a couple of people in training. Commissioner Cavanaugh asked Mr. Rea what his starting pay is at the 911 center. Mr. Rea responded a little over \$33K.

Mr. Rea shared that the Newport Town Manager and Fire Chief approached the Fire & EMS Commission at their meeting on May 10, 2021, with a request to research the EMS tax for Newport. At the time, Newport stated the tax would only be for the County portion of Newport that their Fire & EMS covers, and not the actual town of Newport. They stated that they would like to impose a \$.07 EMS tax and reduce their fire tax from \$.10 to \$.07. The County and Newport are currently in a contract at this time, and that contract will expire July 1, 2024. So, the fire tax currently for the County area of Newport is \$.10 and that's the max that they can go at this time. This has provided \$565,500 per year and that started in fiscal year 2020-21, and will go through the 2023-24 fiscal year. The ad valorem tax for the district generates \$46,637 per \$.01. Their contract states that Newport shall furnish adequate fire and EMS, including paramedic protection within the district and shall provide the necessary equipment, personnel, water, all things necessary, for furnishing adequate fire and EMS protection in the district.

With their proposal, Newport is requesting to lower the fire tax to \$.07 and that is going to generate \$326,459 in ad valorem tax. The EMS tax would do the same at \$.07, so it will generate the same ad valorem tax, and the sales tax that is provided to Newport Fire & EMS is \$145K. This is an increase of the contracted amount of \$232,418. This will require that a new five-year contract be written. Commissioner Comer asked if the five-year contract is standard? Mr. Rea responded yes; that is what is done for other municipalities.

Mr. Rea stated that he would like to know if Commissioners are interested in him continuing to do the research.

Commissioner Shinn confirmed that they make an equivalent contribution to the fire and EMS tax out of the general levy; they do not have a line item for fire in town like they do in the district; they contribute an equal amount to the fire fund out of the total levy in town.

Commissioner Comer confirmed that Newport has the option of setting up an EMS tax district and take it out of the general fund. Mr. Rea responded that was correct, but they would have to put an ordinance in place in the Town of Newport to have an EMS tax in Newport proper.

Mr. Burns clarified what Mr. Rea is asking for is that there is not currently an EMS tax district. We would have to establish one and define what that district includes. We are at the point in the process to keep the ball rolling, we really need the Board to tell us if this is the trail we want to go down because we have certain timelines that we would have to meet prior to adopting next year's budget.

Commissioner Shinn stated so what you are saying, is you need direction to pursue or not pursue? Mr. Burns stated then we need to determine how do we make it equitable if we do pursue it because we just signed the contract last year. Mr. Burns confirmed that they brought it up previously, but we did not have time because it was too late in the year to go through the process of setting up the district, conducting hearings, etc. Commissioner Mansfield stated that it did not get to Commissioners previously because it did not meet the deadline.

Motion: Commissioner Shinn made a motion to direct Mr. Rea and Mr. Burns to pursue the leg work to determine what this Fire & EMS tax split is going to be to move onto the next step so we stay in the required timelines to move this forward and not come up short.

Commissioner Comer stated that he does not have a problem with that, but would like to know what the real numbers and costs are. Commissioner Shinn stated that is part of the next step in the process.

Chairman Wheatly called the motion.

Commissioner Mansfield seconded the motion; **motion carried unanimously.**

<p style="text-align: center;">Newport EMS Tax</p> <p style="text-align: center;">Carteret County Commissioner Meeting September 20, 2021</p>	<p>Purpose for Discussion</p> <ul style="list-style-type: none"> Newport Town Manager approached the Fire and EMS Commission at their meeting on May 10, 2021, with request to research an EMS tax for Newport. Newport stated that the tax would only be for the county portion of Newport that the Newport Fire and EMS Department covers and not for the Town of Newport. Town Manager stated that they would like to impose a \$0.07 EMS tax and reduce their Fire tax from \$0.10 to \$0.07. Town of Newport is currently in a Fire and EMS Contract with Carteret County for Fire and EMS support to expire July 1, 2024.
<p>Fire Tax Currently for Newport</p> <ul style="list-style-type: none"> The Fire Tax currently for County area of Newport is currently \$0.10 which is the maximum amount for the Fire Tax for this district. The Fire Tax current contract is providing \$565,500 per year starting with the 2020 – 2021 fiscal year through 2023 – 2024 fiscal year. Ad Valorem tax for this district generates \$46,637 per \$0.01. Current contract states that "Newport shall furnish adequate fire and EMS (including Paramedic) protection within the District and shall provide the necessary equipment, personnel, water and all things necessary for furnishing adequate fire and EMS protection in the District. 	<p>Newport Proposal</p> <ul style="list-style-type: none"> Newport requested to lower the Fire Tax to \$0.07 which would generate \$326,459 ad valorem tax. Newport request for an EMS Tax of \$0.07 which would generate \$326,459 ad valorem tax. Sales tax provided to Newport Fire and EMS is \$145,000. The increase over the contracted amount \$232,418. This will require a new 5-year contract to be written with Newport Fire and EMS.
<p>Request of Commissioners</p> <ul style="list-style-type: none"> Would you like to have Carteret Emergency Services to continue researching further for an EMS Tax in the County portion of Newport Fire and EMS? Have the understanding that Newport Fire and EMS can request an increase in the Fire Tax for up to \$0.10. Commissioners have the authority to set the limit on the EMS Tax less than the \$0.15 if they choose necessary. 	<p style="text-align: center; font-size: 2em;">Questions?</p>

XIII. ACCEPT/REJECT OFFER FOR PURCHASE OF COUNTY-OWNED PROPERTY AT 373 MERRIMON ROAD, BEAUFORT, NORTH CAROLINA PIN #731801170379000

Mr. Burns stated the County acquired this property as a result of a tax foreclosure for \$7,405.14. The current tax assessment is \$17,267. We received an offer of \$1,727 from Ms. Shannon Gilmore, and the Commissioners may accept or reject the offer.

Commissioner Mansfield stated that he would like to ask the Chairman how he would like to address this situation. This offer is below the cost of how we acquired the property; we would be selling it for less money than what we have in it. In addition to this one, there are three other parcels that meet that same criteria.

Motion: Commissioner Mansfield made a motion to reject this item along with the next three items and authorize the County Manager and the Tax Administrator to put a minimum bid on the County-owned properties at a minimum of what the County has in them so that we do not continue to receive these low-ball bids.

Chairman Wheatly confirmed that Commissioner Mansfield was talking about items XIII., XV., XVI., and XVII.

Commissioner Comer stated that he agrees; some of the offers are less than we have in them; however, the tax value and market value are lower than we have in them. Commissioner Mansfield stated that the tax values are still not up to par and hopefully during the next reval, we will address those issues.

Commissioner Chadwick confirmed that some of the properties are valued less than we have in them.

Commissioner Cavanaugh seconded Commissioner Chadwick's motion.

Mr. Burns shared that one of those that Commissioner Mansfield was talking about in item XV., 143 Village Drive, we do have another bid on that one that would be in excess of what we have in it.

Mr. Burns asked that we take the items one at a time.

Motion amended.

Motion: Commissioner Mansfield made a motion to reject the offer for item XIII; seconded by Commissioner Chadwick. **Motion carried unanimously.**

Board of Commissioners
Ed Wheatly, Chair
Mark Mansfield, Vice Chair
Bob Cavanaugh
Chris Chadwick
Robin Comer
Jimmy Farrington
Chuck Shinn



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners
FROM: Tommy Burns, County Manager
SUBJECT: Offer to Purchase County-Owned Property
DATE: September 20, 2021

An offer of \$1,727 has been submitted by Shanna Elmore for the purchase of certain property owned by Carteret County, more particularly described as follows: 373 Merrimon Road, PT L1 Wil Brown Haven, Beaufort, Tax Parcel #: 7318 01 17 0379000.

The property was acquired by the County as the result of a tax foreclosure for \$7,405.14. The current tax assessment is \$17,267.

Commissioners may accept or reject the current offer. If accepted, the Clerk will be directed to start the upset bid process.

Rachel Hammer

From: Rachel Hammer
Sent: Monday, August 16, 2021 10:35 AM
To: Shanna Stutts
Subject: RE: Bid on county owned property

I can accept your message below as your bid. I will place your bid on the September agenda for the Commissioners to consider. I will let you know their decision.

Rachel

Rachel B. Hammer, NCCCC
Carteret County Clerk to the Board
302 Courthouse Square
Beaufort, NC 28516
Office: 252-728-8580
Rachel.hammer@carteretcountync.gov

-----Original Message-----

From: Shanna Stutts <shanna.stutts@gmail.com>
Sent: Monday, August 16, 2021 10:12 AM
To: Rachel Hammer <Rachel.Hammer@carteretcountync.gov>
Subject: Bid on county owned property

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

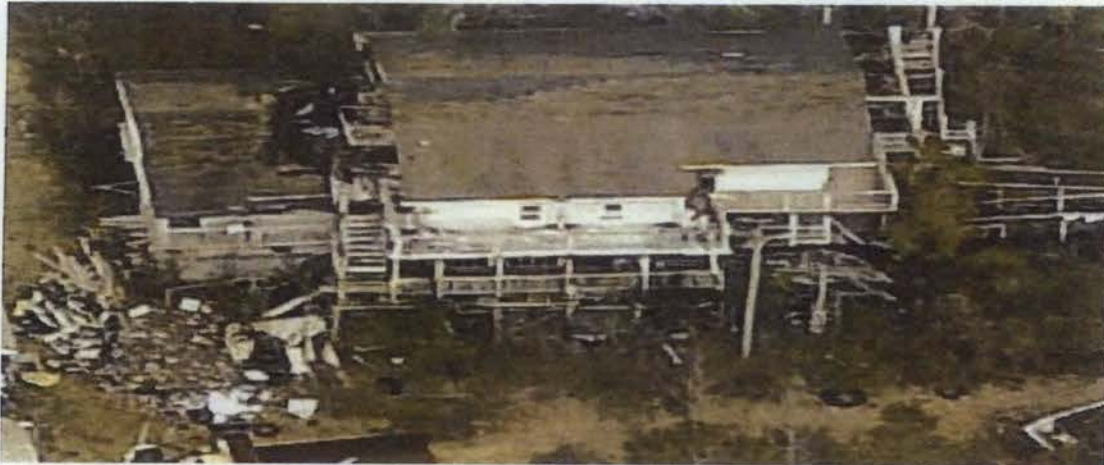
Good morning:

I am not very familiar with placing a bid on a county owned property. I was wanting to submit an offer for a county owned property parcel number 731801170379000 in the amount of \$1,727.00 or 10% of the land tax value. Please let me know what steps I need to take to submit the offer.

Shanna Elmore
Sent from my iPhone

373 Merrimon Road
PT L1 WIL BROWN HAVEN
7318.01.17.0379000

.47 acre residential lot



Outstanding Taxes and Fees: \$7,405.14

Tax Value: \$69,086

Estimated Market Value: \$17,267

PID E 7318.01.17.0379000 COUNTY OF CARTERET 2021 69,086 MNT 69,086 FY Val 17,267 CARD 002
 LISTER 3/13/2014 F1 CITY 302 COURTHOUSE SQUARE BEAUFORT NC 28516 51,919 LAND 001
 TWP BEAUFORT FIRE NORTH RIVER FIRE RESCUE BEAUFORT RESCUE OTHER 51,919 BLDG 001
 LOT BLK PL BK/PG DEED 1382 490 AICUE ADDRESS 0000373 MERRIMON RD BEAUFORT 28516 XFOR 000
 NBHD 11000300 USE 002100 COUNTY GOVERN PRINTED 5/19/2021 BY PHARRISO
 LEGAL: PT L1 WIL BROWN HAVEN

LAND

Seq	Zone	Code	Use	Description	Units	UT	UTPrice	Adj1	Adj2	Adj3	Adj4	Fadj	Dadj	Mbhd	Adj	Ecf	Rate	Value
1	Front	Depth	Back	FT	RESIDENTIAL LOT		175.000	1.00	1.00	1.00	1.00	1.11	1.14	1.000		221.371		17,267

CAROLINA CARTERET COUNTY
 This document and this certificate are duly filed at
 a date and time and in the Book and Page shown
 on the first page hereof.

Jay Lowman, Registrar of Deeds
 By *[Signature]*



FILE # 1382490

FOR REGISTRATION REGISTER OF DEEDS
 AUGUST 10, 2011 10:37:33 AM
 COUNTER DEED
 FILE # 1382490

Witnessed by Dennis Marquardt
 STATE OF NORTH CAROLINA
 COUNTY OF CARTERET

COMMISSIONER'S DEED
 PIN: 7318.01.17.0379000

THIS DEED, made this 9th day of August, 2011, by Dennis M. Marquardt, Commissioner, 1210 Arendell Street, Morehead City, NC 28557 to County of Carteret, a Body Politic of Carteret County, North Carolina, whose address is Courthouse Square, Beaufort, North Carolina 28516,

WITNESSETH

That whereas Dennis M. Marquardt was appointed Commissioner under an order of the Clerk of Court of Carteret County, North Carolina, in the tax foreclosure proceeding entitled "COUNTY OF CARTERET, Plaintiff, vs. DAISY STEWART CLAYBURN AND UNKNOWN SPOUSE OF DAISY STEWART CLAYBURN; DAVID L. BRUNK, TRUSTEE (Lienor) AND BENEFICIAL FINANCIAL 1 INC. FKA BENEFICIAL MORTGAGE CO. OF NORTH CAROLINA (Lienor), Defendant(s)" File No. 11-CVD-527; and Dennis M. Marquardt was directed by the order as Commissioner to sell the property hereinafter described at public sale after due advertisement according to law; and

Whereas Dennis M. Marquardt, Commissioner, did on the 13th day of July, 2011, offer the land hereinafter described at a public sale at the Carteret County Courthouse

BOOK 1382 PAGE 490

(3)

door, in Beaufort, North Carolina, and County of Carteret became the last and highest bidder for said land for the sum of \$7,405.14; and the sale having been confirmed, and Dennis M. Marquardt, Commissioner, having been ordered to execute a deed to the purchaser upon payment of the purchase money;

Now, in consideration of the premises and the sum of \$7,405.14, receipt of which is hereby acknowledged, Dennis M. Marquardt, Commissioner, does, by these presents, hereby bargain, sell, grant, and convey to County of Carteret, and their successors, heirs and assigns, that property situated in Carteret County, North Carolina, and described as follows:

All that certain lot or parcel of land situate in Beaufort Township, Carteret County, North Carolina, and more particularly described as follows:

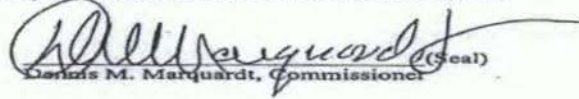
Beginning in the west line of N.C. Highway 1300 said point being South 1-32 West 78.75 feet from the R.E. King South line; thence with said line South 87-37 West 264.1 feet to a point; thence from said point South 2-23 East 78.33 feet to a point; thence from said point North 87-37 East 261 feet to a point in North Carolina Highway 1300; thence from said point North 0-53 East along the western right of way of said state road to the point of beginning.

This conveyance is made subject to Carteret County property taxes, the payment of which shall be assumed by the purchaser. To have and to hold the aforesaid tract of land, to County of Carteret and their successors, heirs and assigns forever, in as full and

BOOK 1382 PAGE 490

ample manner as Dennis M. Marquardt, Commissioner, is authorized and empowered to convey the same.

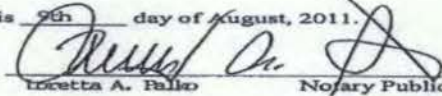
In witness whereof, Dennis M. Marquardt, Commissioner, has hereunto set his hand and seal.

 (Seal)
Dennis M. Marquardt, Commissioner

STATE OF NORTH CAROLINA
COUNTY OF CARTERET

I, Loretta A. Palko, a notary public of the County of Carteret, State of North Carolina, do hereby certify that Dennis M. Marquardt, Commissioner, grantor, personally appeared before me this day and acknowledged the execution of the foregoing Deed.

Witness my hand and official seal this 9th day of August, 2011.


Loretta A. Palko Notary Public

My Commission Expires: 11/19/15



BOOK 1382 PAGE 490

**XIV. ACCEPT/REJECT OFFER FOR PURCHASE OF COUNTY-OWNED PROPERTY
AT 150 LEE DANIELS EXTENSION IN ATLANTIC, NORTH CAROLINA, PIN
#749216749574000**

Mr. Burns stated this property has been before the Board previously. We received an offer of \$6,000 on the property located at 150 Lee Daniels Extension, Atlantic. The County acquired that property some time back. Last month, Commissioners approved the bid from Mr. Charles Goodwin for that purchase of that property in the amount of \$6,000. The County advertised for upset bids and received none within the ten days of that notice. Commissioners may accept or reject the offer. If approved, the County attorney would finalize the sale of the property.

Motion: Commissioner Mansfield made a motion to accept; seconded by Commissioner Comer. **Motion carried unanimously.**

Board of Commissioners
 Ed Wheatly, Chair
 Mark Mansfield, Vice Chair
 Bob Cavanaugh
 Chris Chadwick
 Robin Comer
 Jimmy Farrington
 Chuck Shinn



County Manager
 Tommy R. Burns
Clerk to the Board
 Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners
FROM: Tommy Burns, County Manager
SUBJECT: Offer to Purchase County Owned Property
DATE: September 20, 2021

As you know, an offer of \$6,000 was submitted by Charles K. Goodwin for the purchase of certain property owned by Carteret County, more particularly described as follows:
 Tax Parcel #7492 16 74 9574000, 150 Lee Daniels Extension, L3 Fulcher Heights Atlantic DM Fulcher Land.

Per N.C.G.S. 160A-269, an upset bid publication notice was published, and no upset bids were received within the ten days of initial publication of said notice.

Commissioners may accept or reject the current offer.

AFTER NOON,
 I AM INTERESTED IN ACQUIRING
 A LOT IN ATLANTIC N.C. 150 LEE DANIELS
 EXT. PROPERTY # 2022 E 7492.16.74.
 9574000
 I WOULD LIKE TO PLACE A BID ON THIS
 PROPERTY IN THE AMOUNT OF \$6,000.00
 SIX THOUSAND DOLLARS
 Charles K. Goodwin
 CHARLES K. GOODWIN
 175 SEASHORE DR.
 SEALEVEL N.C. 28577
 252-725-5489

150 Lee Daniels Extension
 L3 Fulcher Heights Atlantic DM Fulcher Land
 7492.16.74.9574000

.39 acre vacant residential lot



Outstanding Taxes and Fees: \$5,175.14
 Tax Value: \$23,225
 Estimated Market Value: \$23,225

Subject Site Valuation

The subject site is located at the eastern terminus of Lee Daniels Road Extension. Its dimensions are 85' X 200', containing .39 acres. The site has 5.5' to 6.5' elevations. The tax assessment, prior to examining the site characteristics as a single property, is based on estimated lot value of \$23,225.

A search was conducted for vacant land sales in the subject neighborhood and several were identified. Sites larger (almost an acre) than subject sold for \$30,000 to \$37,000. Similarly sized tracts sold for \$22,000 to \$26,000.



PID E 7492.16.74.9574000 COUNTY OF CARTERET 2021 23,225 MNT 23,225 CARD 001
23,225 PY Val 23,225 USE 23,225 LAND 001
302 COURTHOUSE SQUARE DEF BLDG 000
BEAUFORT NC 28516 .390 ACRES XFOR 000
LISTER 12/03/2018 EWVD CITY FIRE ATLANTIC FIRE RESCUE SEA LEVEL RESCUE OTHER
TWP ATLANTIC LOT BLK PL BK/PG 8 25 PLAT ADDRESS 0000150 LEE DANIELS EXT ATLANTIC 28511
NBHD 02000100 USE 002100 COUNTY GOVERN DEED 1624 28 AICUZ PRINTED 5/18/2021 BY PHARRISO
LEGAL: L3 FULCHER HEIGHTS ATLANTIC DM FULCHER LAND

SALES BUILDING PERMITS
IN Q RC M V Sale Date Sale Price Number Type Description Issued Schd Compl Revisit Act Compl Amount
OT V OI I 11/21/2018 5,500

LAND

Seq	Zone	Code	Use	Description	UTPrice	Adj1	Adj2	Adj3	Adj4	Fadj	Dadj	Nbhd Adj	Eff Rate	Value
1	85	200	60	RESIDENTIAL LOT	230.000	1.00	1.00	1.00	1.00	1.07	1.11	1.000	273.235	23,225



FILE # 1624028

FOR REGISTRATION, RECORDING OR DEEDS
 CARTERET COUNTY, NC
 November 21, 2018 04:05 14 PM
 TRAVIS DEED 2 P
 FEE \$26.00
 NC REVENUE STAMP \$11.00
 FILE # 1624028

COMMISSIONER'S DEED

Excise Tax: \$11.00

Parcel Identifier No. 749216749574000 Verified by Carteret County on the ____ day of ____, 20__

By:

✓ Mail/Box to: Wheatly, Wheatly, Weeks, Lupton & Massie, PA, P.O. Box 360, Beaufort, NC 28516

This instrument was prepared by: C. R. Wheatly, III

Brief description for the Index:

THIS DEED made this 21st day of November, 2018, by and between

GRANTOR

C. R. Wheatly, Commissioner
 Wheatly, Wheatly, Weeks, Lupton & Massie, PA
 P O Box 360
 Beaufort, NC 28516

GRANTEE

County of Carteret, a Body Politic
 302 Courthouse Square
 Beaufort, NC 28516

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH:

THAT WHEREAS, C. R. Wheatly, III, was appointed Commissioner under an order of the District Court of Carteret County, North Carolina, in the tax foreclosure proceeding entitled "County of Carteret vs. Candy Grandy Winchester Grandy and husband, Patrick Baines Grandy; Stephanie Brooke Winchester Smith and husband, Gregory Tilmson Smith" [File No. 17-CVD-881]; and C. R. Wheatly, III was directed by the order as Commissioner to sell the property hereinafter described at public sale after due advertisement according to law; and

WHEREAS, C. R. Wheatly, III, Commissioner, did on the 9th day of February, 2018, offer the land hereinafter described at a public sale at the Carteret County Courthouse door, in Beaufort, North Carolina, and Carteret County became the last and highest bidder for said land for the sum of \$5,175.14; and the sale having been confirmed, and C. R. Wheatly, III, Commissioner, having been ordered to execute a deed to the purchaser upon payment of the purchase money;

Now, in consideration of the premises and the sum of \$5,175.14, receipt of which is hereby acknowledged, C. R. Wheatly, III, Commissioner, does, by these presents, hereby bargain, sell, grant, and convey to Carteret County

NC Bar Association Form No. 7 © 1/1/2018
 Printed by Agreement with the NC Bar Association

1624028

and his successors, heirs and assigns, that property situated in Carteret County, North Carolina, and described as follows:

Parcel #749216749574000 - Lying and being in Atlantic Township, Carteret County, North Carolina and Beginning at a point at the intersection of the southern boundary of Brown Street and the eastern boundary of Center Drive, as shown by that certain map of record in Map Book 8, Page 25, Carteret County Registry, which point is also identified as being the northwestern corner of Lot 3, as shown by said map; thence S 58-48-35 E, 200.1 feet to a point in the western margin of Patton Drive; thence with the western margin of Patton Drive S 40-03-41 W, 85 feet to a point; thence N 58-48-35 W, 200.10 feet to a point in the eastern margin of Center Drive; thence with the eastern margin of Center Drive N 40-03-42 E, 85 feet to the Point of Beginning, said area being designated as Lot 3 in accordance with that plan of subdivision in Map Book 8, Page 25, Carteret County Registry, together with a right of ingress, egress and regress on that road known as Lee Daniels Road, formerly Patton Drive and an easement as described in that Deed by and between John A. Styron, Party of the First Part, to Oden G. Fulcher and wife, Ruth Fulcher, dated May 23, 1961 and recorded in Book 206, Page 594, Carteret County Registry.

This conveyance is made subject to Carteret County taxes, the payment of which shall be assumed by the purchaser.

To have and to hold the aforesaid tract of land, to Carteret County and its successors, heirs and assigns forever, in as full and ample manner as C. R. Wheatly, III, Commissioner, is authorized and empowered to convey the same.

IN WITNESS WHEREOF, C. R. Wheatly, III, Commissioner, has hereunto set his or her hand and seal.


 C. R. Wheatly, III, Commissioner

(SEAL)

STATE OF NORTH CAROLINA
 COUNTY OF CARTERET

I, the undersigned Notary Public of the County and State aforesaid, certify that C. R. Wheatly, III, Commissioner, personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed.

Witness my hand and Notarial stamp or seal this 21st day of November, 2018.

My Commission Expires:
03/21/2023




 Notary Public

XV. ACCEPT/REJECT OFFERS FOR PURCHASE OF COUNTY-OWNED PROPERTIES FROM WAYNE LANGSTON

Mr. Burns stated Mr. Wayne Langston submitted offers on parcels, 733704811465200, and 733704816268000, that's 350 Kings Way Road, 266 Point Road, 141 Sowers Road, 143 Village Drive, 253 Anchor Road, and 146 Oak Lane. Mr. Burns stated that he recommends that the Board reject all of the offers from Mr. Langston.

Motion: Commissioner Mansfield made a motion to reject all of the offers; seconded by Commissioner Comer. **Motion carried unanimously.**

Board of Commissioners
Ed Wheatly, Chair
Mark Mansfield, Vice Chair
Bob Cavanaugh
Curtis Chadwick
Robin Comer
Jimmy Farrington
Chuck Shinn



County Manager
Tommy R. Burns
Clerk to the Board
Rachel S. Hammer

MEMORANDUM

TO: Board of Commissioners
FROM: Tommy Burns, County Manager
SUBJECT: Offer to Purchase County-Owned Land
DATE: September 20, 2021

The County has received bids as shown below from Wayne Langston for the purchase of certain property owned by Carteret County, more particularly described as follows:

PARCEL ID	ADDRESS	OUTSTANDING TAXES	TAX VALUE	BID
7337048114652000	NW Terminus of Kings Way Road	\$6,421.43	\$1,640	\$200*
7337048162680000	350 Kings Way Road	\$2,070.00	\$1,219	\$200
6377014787170000	266 Point Road	Unknown	\$7,575	\$100
7309013526680000	141 Sowers Road	\$690.37	\$3,654	\$250
7415047254120000	143 Village Drive	\$2,478.50	\$20,356	\$500
7415047492180000	253 Anchor Road	\$2,335.05	\$20,561	\$500
7348026715050000	146 Oak Lane	\$2,828.46	\$15,245	\$250

Per N.C.G.S. 160A-269, if accepted, an upset bid publication notice will be published. Commissioners may accept or reject the current offers.

*A separate \$2,100 bid has been made on this property

Rachel Hammer

From: Wayne Langston <ncdmproperties@gmail.com>
Sent: Tuesday, August 24, 2021 9:26 AM
To: Rachel Hammer
Subject: Bids
Attachments: Carteret county bids.pdf

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Rachel,
I would like to place bids on one s listed on attached sheet. Have great day.
Wayne

Parcel ID	OWNER	DBOOK	DPAGE	LEGAL DSC
749216749574000	COUNTY OF CARTERET	1624	28	L3 FULCHER HEIGHTS ATLANTIC DM FULCHER LAND
748101278023000	COUNTY OF CARTERET	1495	397	ACREAGE ON SR 1373 - SEA LEVEL
649001077086000	COUNTY OF CARTERET	1399	133	L24 S1 BP SEA GATE
711801170379000	COUNTY OF CARTERET	1382	490	PT L1 WIL BROWN HAVEN
733800162681000	COUNTY OF CARTERET	1322	045	L36 S1 WARDS CREEK PLANTATION
733800161594000	COUNTY OF CARTERET	1322	045	L37 S1 WARDS CREEK PLANTATION
733800161435000	COUNTY OF CARTERET	1322	045	L38 S1 WARDS CREEK PLANTATION
733800160386000	COUNTY OF CARTERET	1322	045	L39 S1 WARDS CREEK PLANTATION
733704814652000	COUNTY OF CARTERET	1495	396	LOT ON KINGS WAY RD - STRAITS
733704816268000	COUNTY OF CARTERET			W L STAFFORD LAND STRAITS
734611569351000	CARTERET COUNTY	943	224	LOT WEST SIDE SR 1347 MARSHALL BERG.
731903035256000	CARTERET COUNTY	786	785	LOT MERRIMON ROAD
731903036037000	CARTERET COUNTY	786	861	NORTH RIVER
637701478717000	CARTERET COUNTY			LOT SR 1156 MILL CREEK
730901352668000	CARTERET COUNTY	1621	141	L14 WAYNE SOWERS BEAUFORT
741504725412000	CARTERET COUNTY	1584	465	L39 SEC-F SPORTSMAN VILLAGE SOUTH RIVER
741504749218000	CARTERET COUNTY	1583	118	L61 S-F SPORTSMANS VILLAGE SOUTH RIVER
734802671505000	CARTERET COUNTY	1590	397	LOT - OAK LN OFF HWY 70 WILLISTON T LENA FULCHER LAND

DISCLAIMER: The information contained herein is accurate and current, to the best of our knowledge and belief.

Mr. Burns stated we received another bid on 143 Village Drive, Parcel #741504725412000 for \$3,750 from Joshua Tree Associates, LLC. The County acquired this property through a tax foreclosure for \$2,478.

Motion: Commissioner Mansfield made a motion to accept the offer; seconded by Commissioner Comer. **Motion carried unanimously.**

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

XVI. ACCEPT/REJECT OFFER FOR PURCHASE OF COUNTY-OWNED LAND AT NW TERMINUS OF KINGS WAY ROAD, STRAITS, PIN #733704814652000

Mr. Burns stated we received an offer of \$2,100 submitted by Mr. Charles Lewis. The County acquired that property as a result of a tax foreclosure in the amount of \$6,421.43.

Motion: Commissioner Cavanaugh made a motion to reject the offer; seconded by Commissioner Mansfield. **Motion carried unanimously.**

Board of Commissioners
Ed Wheatly, Chair
Mark Mansfield, Vice Chair
Bob Cavanaugh
Chris Chadwick
Robin Comer
Jimmy Farrington
Chuck Shinn



County Manager
Tommy R. Burns
Clerk to the Board
Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners
FROM: Tommy Burns, County Manager
SUBJECT: Offer to Purchase County-Owned Property
DATE: September 20, 2021

An offer of \$2,100 has been submitted by Charles Lewis for the purchase of certain property owned by Carteret County, more particularly described as follows: NW Terminus of Kings Way Road, Straits, Tax Parcel #: 7337 04 81 4652000.

The property was acquired by the County as the result of a tax foreclosure for \$6,421.43. The current tax assessment is \$1,840.

Commissioners may accept or reject the current offer. If accepted, the Clerk will be directed to start the upset bid process.

Rachel Hammer

From: Christian Lewis <duke_fan88@hotmail.com>
Sent: Wednesday, August 25, 2021 4:43 PM
To: Rachel Hammer
Subject: property bid for 359 Kings Way, Gloucester NC

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Rachel,

This is Charles Lewis whom you spoke with on the phone with a few moments ago.
My address is:
208 Prancer Drive
Beaufort NC
28516
My cell number is:
(252) 725-1876
This PIN on which I would like to place a bid is:
733704814652000
For an amount of \$2,100.00

Thank you,
Charles C Lewis

Virus-free. www.cisa.gov

NW Terminus of Kings Way Road
W L Stafford Land - Straits
7337.04.81.4652000



Outstanding Taxes and Fees: \$6,421.43

Tax Value: \$1,840

Estimated Market Value: \$1,840

Subject Site Valuation

The subject site, 200' X 170' is located at the extreme north terminus of Kings Way Lane, on the west side of the "street". This road is a dirt road for a few hundred feet, but thereafter is just a right-of-way and very difficult to use. The subject is 3,275' from Straits Road. There is only one house on Kings Way Road. A very unkempt "backyard" off of Live Oak Street has frontage on Kings Way, is an eyesore, and looks like a junkyard just 175' north of Straits Road on the east side of Kings Way. This presents a very unattractive view for residential development.



There has been only one lot sale for many years and it actually fronts on Straits Road. It is valuable as a benchmark only for what a residential building lot is worth on Straits Road. It is similarly sized as the subject and sold recently for \$24,000. The subject lot would be expected to have a value of about \$18,285 if Kings Way Road were paved. As it is, rights exist to provide access, but from a practical standpoint, it is only legally accessible in terms of being a viable residential building lot. It has been adjusted down 90%.

NORTH CAROLINA, CARTERET COUNTY
This instrument and this certificate are duly filed at
the date and time and in the Book and Page shown
on the first page hereof.

By: Jerry L. Hardesty Register of Deeds
Asst. Deputy, Register of Deeds



FILE # 1495396

FOR REGISTRATION REGISTER OF DEEDS
Carteret County, NC
December 03, 2014 03:11:42 PM
LDL DEED 2 P
FEE: \$26.00
NC REVENUE STAMP: \$13.00
FILE # 1495396

COMMISSIONER'S DEED

Excise Tax: \$13.00

Parcel Identifier No. 733704814652000 Verified by Carteret County on the ____ day of ____, 20__
By: _____

✓ Mail/Box to: Wheatly, Wheatly, Weeks, Lupton & Massie, PA, P O Box 360, Beaufort, NC 28516

This instrument was prepared by: C. R. Wheatly, III

Brief description for the Index: W L Stafford Land, Gloucester

THIS DEED made this 3rd day of December, 2014, by and between

GRANTOR

GRANTEE

C. R. Wheatly, Commissioner
Wheatly, Wheatly, Weeks, Lupton &
Massie, PA, P O Box 360,
Beaufort, NC 28516

County of Carteret, A Body Politic
Courthouse Square
Beaufort, NC 28516

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH:

THAT WHEREAS, C. R. Wheatly, III, was appointed Commissioner under an Order of the Superior Court of Carteret County, North Carolina, in the tax foreclosure proceeding entitled "County of Carteret vs. Shirley Sue Howell Mathis; Richard Lee Howell; and William Howard Howell, Jr., Heirs at Law of William Howard Howell (Deceased) and Doris Evelyn Howell (Deceased)" [File No. 14-CVD-300]; and C. R. Wheatly, III was directed by the Order as Commissioner to sell the property hereinafter described at public sale after due advertisement according to law; and

WHEREAS, C. R. Wheatly, III, Commissioner, did on the 19th day of November, 2014, offer the land hereinafter described at a public sale at the Carteret County Courthouse door, in Beaufort, North Carolina, and County of Carteret, became the last and highest bidder for said land for the sum of \$6,421.43; and the sale having been confirmed, and C. R. Wheatly, III, Commissioner, having been ordered to execute a deed to the purchaser upon payment of the purchase money;

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Printed by Agreement with the NC Bar Association

BOOK 1495 PAGE 396

⑤

Now, in consideration of the premises and the sum of \$6,421.43, receipt of which is hereby acknowledged, C. R. Wheatly, III, Commissioner, does by these presents, hereby bargain, sell, grant, and convey to County of Carteret, and its successors, heirs and assigns, that property situated in Straits Township, Carteret County, North Carolina, and described as follows:

Beginning at a stake in the William L. Stafford and Vicent Piggott line at a point 3400 feet north at the north edge of the Straits Road and running N 4 E 100 feet to a stake; thence S 86 E 170 feet to a stake; thence S 4 W 100 feet to a stake; thence N 86 W 170 feet to a stake, the Point of Beginning.

This conveyance is made subject to Carteret County taxes, the payment of which shall be assumed by the purchaser.

To have and to hold the aforesaid tract of land, to County of Carteret, and its successors, heirs and assigns forever, in as full and ample manner as C. R. Wheatly, III, Commissioner, is authorized and empowered to convey the same.

IN WITNESS WHEREOF, C. R. Wheatly, III, Commissioner, has hereunto set his or her hand and seal.

C. R. Wheatly, III, Commissioner (SEAL)

STATE OF NORTH CAROLINA
COUNTY OF CARTERET

I, the undersigned Notary Public of the County and State aforesaid, certify that C. R. Wheatly, III, Commissioner, personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed.

Witness my hand and Notarial stamp or seal this 3rd day of December, 2014.

My Commission Expires:
11-18-2017



Linda C. Silliman
Notary Public

NC Bar Association Form No. 7 © 1/1/2010
Printed by Agreement with the NC Bar Association

BOOK 1495 PAGE 396

PID E 7337.04.81.4652000 COUNTY OF CARTERET 2021 1,840 MKT CARD 001
 9,154 PY Val USE 1,840 LAND 001
 302 COURTHOUSE SQUARE DEF BLDG 000
 BEAUFORT NC 28516 .780 ACRES XFOB 000
 LISTER 1/13/2015 VWD CITY FIRE MARSHALLBERG FIRE RESCUE OTWAY RESCUE OTHER
 TWP STRAITS LOT BLK PL BK/PG PLAT ADDRESS 0000000
 NBHD 09002000 USE 002100 COUNTY GOVERN DEED 1495 396 AICUZ PRINTED 5/26/2021 BY PHARRISO
 LEGAL: LOT ON KINGS WAY RD - STRAITS

SALES BUILDING PERMITS
 IN Q RC M V Sale Date Sale Price Number Type Description Issued Schd Complt Revisit Act Complt Amount
 OT U V 12/03/2014 6,500

LAND

Seq	Zone	Code	Use	Description	UTPrice	Adj1	Adj2	Adj3	Adj4	Fadj	Dadj	Nbhd Adj	Eff Rate	Value
1	Front	Depth	Back	FT	#Units	UT								
	200	170	60	200.000	FF	115.000	.10	1.00	1.00	1.00	.75	1.06	1.000	9.200
														1,840

XVII. ACCEPT/REJECT OFFER FOR PURCHASE OF COUNTY-OWNED PROPERTY AT 250 NELSON NECK ROAD, SEA LEVEL, NORTH CAROLINA, PIN #748101278023000

Mr. Burns stated we received two bids on this property. The County acquired this property as a result of a tax foreclosure for \$5,964. We received one offer from Mr. Jerry Davis in the amount of \$3,000 and the other offer was from Mr. James Morris in the amount of \$2,500.

Motion: Commissioner Mansfield made a motion to reject both offers; seconded by Commissioner Chadwick. **Motion carried unanimously.**

Board of Commissioners
 Ed Wheatly, Chair
 Mark Mansfield, Vice Chair
 Bob Cavanaugh
 Chris Chadwick
 Robin Comer
 Jimmy Farrington
 Chuck Shinn



County Manager
 Tommy R. Burns
Clerk to the Board
 Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners
FROM: Tommy Burns, County Manager
SUBJECT: Offer to Purchase County-Owned Property
DATE: September 20, 2021

Two offers have been submitted for the purchase of certain property owned by Carteret County, more particularly described as follows: 250 Nelson Neck Road, Sea Level, Tax Parcel #: 7481 01 27 8023000.

James Morris: \$2,500
 Jared Davis: \$3,000

The property was acquired by the County as the result of a tax foreclosure for \$5,964.06. The current tax assessment is \$2,800.

Commissioners may accept or reject one of the current offers. If accepted, the Clerk will be directed to start the upset bid process.

Rachel Hammer

From: Sarah Davis
Sent: Tuesday, August 17, 2021 6:02 PM
To: Rachel Hammer
Subject: Fwd: Bid

See bid below.

Sent from my iPhone

Begin forwarded message:

From: James Morris <jamesamorrisjr@gmail.com>
Date: August 17, 2021 at 5:47:56 PM EDT
To: Sarah Davis <Sarah.Davis@carteretcountync.gov>
Subject: Re: Bid

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Hi Sarah- I would like to bid \$2,500.00 for the lot.

James

On Aug 17, 2021, at 1:33 PM, Sarah Davis <Sarah.Davis@carteretcountync.gov> wrote:

Not that I know of. Your welcome to submit a bid to me via email and I will forward to our Board.

Sarah Davis

Sent from my iPhone

On Aug 16, 2021, at 7:02 PM, James Morris <jamesamorrisjr@gmail.com> wrote:

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Hi Sarah -

I'm still interested in placing a bid on this property. Have there been any rejected bids since my last inquiry?

Rachel Hammer

From: MaryElizabeth Harvey
Sent: Tuesday, August 31, 2021 11:20 AM
To: Rachel Hammer
Subject: FW: Land in Sealevel Parcel # 748101278023000

Hi Rachel,

This came to our tax information email. I am forwarding it to you.

He is making a bid on county property, parcel number 7481.01.27.8023000 Acreage on SR 1373 Sea Level located at 250 Nelson Neck Road.

He is an adjacent property owner and a friend of mine.

Please let him or myself know if you need any additional information.

Thank you for your consideration to the matter.

MaryElizabeth Harvey

Property Appraiser Tax Department
 Carteret County Government
 302 Courthouse Square
 Beaufort NC 28516
 (252) 728-8485 fax (252) 732-2064
 Maryelizabeth.harvey@carteretcountync.gov
 Carteretcountync.gov

-----Original Message-----

From: Jared Davis <jedavis196@gmail.com>
Sent: Monday, August 30, 2021 7:53 PM
To: Tax Information <TaxInformation@carteretcountync.gov>
Subject: Land in Sealevel Parcel # 748101278023000

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Jared Euill Davis
 (252)723-0533
 Email: jedavis196@gmail.com
 Bid: 3,000.00
 Parcel# 748101278023000

Sent from my iPhone

250 Nelson Neck Road
Acreage SR 1373 Sea Level
7481.01.27.8023000

5 acres covered by wetlands



Outstanding Taxes and Fees: \$5,964.06

Tax Value: \$2,800

Estimated Market Value: \$2,800

FID E 7481.01.27.8023000 COUNTY OF CARTERET 2021 2,800 MMT CARD 001
302 COURTHOUSE SQUARE \$9,400 PT Val USE 2,800 LAND 002
LISTER 1/13/2015 VND BEAUFORT NC 28516 RESCUE SEA LEVEL RESCUE OTHER XT08 000
TWP SEA LEVEL CITY PL BK/PG DEED 1495 397 AICUZ ADDRESS 0000000
LOT BLK USE 002100 COUNTY GOVERN DEED 1495 397 AICUZ ADDRESS 0000000
NRHD 03000100 LEGAL: ACREAGE ON SR 1373 - SEA LEVEL PRINTED 5/19/2021 BY PHARRISO

IN Q RC M V SALE Sale Price Number Type Description BUILDING PERMITS
OT U V 12/03/2014 6,000 Issued Schd Complt Revisit Act Complt Amount

Seq	Zone	Code	Use	Description	UTPrice	Adj1	Adj2	Adj3	Adj4	Padj	Adj5	Adj6	Adj7	Adj8	Adj9	Adj10	Adj11	Adj12	Adj13	Adj14	Adj15	Adj16	Adj17	Adj18	Adj19	Adj20	Adj21	Adj22	Adj23	Adj24	Adj25	Adj26	Adj27	Adj28	Adj29	Adj30	Adj31	Adj32	Adj33	Adj34	Adj35	Adj36	Adj37	Adj38	Adj39	Adj40	Adj41	Adj42	Adj43	Adj44	Adj45	Adj46	Adj47	Adj48	Adj49	Adj50	Adj51	Adj52	Adj53	Adj54	Adj55	Adj56	Adj57	Adj58	Adj59	Adj60	Adj61	Adj62	Adj63	Adj64	Adj65	Adj66	Adj67	Adj68	Adj69	Adj70	Adj71	Adj72	Adj73	Adj74	Adj75	Adj76	Adj77	Adj78	Adj79	Adj80	Adj81	Adj82	Adj83	Adj84	Adj85	Adj86	Adj87	Adj88	Adj89	Adj90	Adj91	Adj92	Adj93	Adj94	Adj95	Adj96	Adj97	Adj98	Adj99	Adj100	Adj101	Adj102	Adj103	Adj104	Adj105	Adj106	Adj107	Adj108	Adj109	Adj110	Adj111	Adj112	Adj113	Adj114	Adj115	Adj116	Adj117	Adj118	Adj119	Adj120	Adj121	Adj122	Adj123	Adj124	Adj125	Adj126	Adj127	Adj128	Adj129	Adj130	Adj131	Adj132	Adj133	Adj134	Adj135	Adj136	Adj137	Adj138	Adj139	Adj140	Adj141	Adj142	Adj143	Adj144	Adj145	Adj146	Adj147	Adj148	Adj149	Adj150	Adj151	Adj152	Adj153	Adj154	Adj155	Adj156	Adj157	Adj158	Adj159	Adj160	Adj161	Adj162	Adj163	Adj164	Adj165	Adj166	Adj167	Adj168	Adj169	Adj170	Adj171	Adj172	Adj173	Adj174	Adj175	Adj176	Adj177	Adj178	Adj179	Adj180	Adj181	Adj182	Adj183	Adj184	Adj185	Adj186	Adj187	Adj188	Adj189	Adj190	Adj191	Adj192	Adj193	Adj194	Adj195	Adj196	Adj197	Adj198	Adj199	Adj200	Adj201	Adj202	Adj203	Adj204	Adj205	Adj206	Adj207	Adj208	Adj209	Adj210	Adj211	Adj212	Adj213	Adj214	Adj215	Adj216	Adj217	Adj218	Adj219	Adj220	Adj221	Adj222	Adj223	Adj224	Adj225	Adj226	Adj227	Adj228	Adj229	Adj230	Adj231	Adj232	Adj233	Adj234	Adj235	Adj236	Adj237	Adj238	Adj239	Adj240	Adj241	Adj242	Adj243	Adj244	Adj245	Adj246	Adj247	Adj248	Adj249	Adj250	Adj251	Adj252	Adj253	Adj254	Adj255	Adj256	Adj257	Adj258	Adj259	Adj260	Adj261	Adj262	Adj263	Adj264	Adj265	Adj266	Adj267	Adj268	Adj269	Adj270	Adj271	Adj272	Adj273	Adj274	Adj275	Adj276	Adj277	Adj278	Adj279	Adj280	Adj281	Adj282	Adj283	Adj284	Adj285	Adj286	Adj287	Adj288	Adj289	Adj290	Adj291	Adj292	Adj293	Adj294	Adj295	Adj296	Adj297	Adj298	Adj299	Adj300	Adj301	Adj302	Adj303	Adj304	Adj305	Adj306	Adj307	Adj308	Adj309	Adj310	Adj311	Adj312	Adj313	Adj314	Adj315	Adj316	Adj317	Adj318	Adj319	Adj320	Adj321	Adj322	Adj323	Adj324	Adj325	Adj326	Adj327	Adj328	Adj329	Adj330	Adj331	Adj332	Adj333	Adj334	Adj335	Adj336	Adj337	Adj338	Adj339	Adj340	Adj341	Adj342	Adj343	Adj344	Adj345	Adj346	Adj347	Adj348	Adj349	Adj350	Adj351	Adj352	Adj353	Adj354	Adj355	Adj356	Adj357	Adj358	Adj359	Adj360	Adj361	Adj362	Adj363	Adj364	Adj365	Adj366	Adj367	Adj368	Adj369	Adj370	Adj371	Adj372	Adj373	Adj374	Adj375	Adj376	Adj377	Adj378	Adj379	Adj380	Adj381	Adj382	Adj383	Adj384	Adj385	Adj386	Adj387	Adj388	Adj389	Adj390	Adj391	Adj392	Adj393	Adj394	Adj395	Adj396	Adj397	Adj398	Adj399	Adj400	Adj401	Adj402	Adj403	Adj404	Adj405	Adj406	Adj407	Adj408	Adj409	Adj410	Adj411	Adj412	Adj413	Adj414	Adj415	Adj416	Adj417	Adj418	Adj419	Adj420	Adj421	Adj422	Adj423	Adj424	Adj425	Adj426	Adj427	Adj428	Adj429	Adj430	Adj431	Adj432	Adj433	Adj434	Adj435	Adj436	Adj437	Adj438	Adj439	Adj440	Adj441	Adj442	Adj443	Adj444	Adj445	Adj446	Adj447	Adj448	Adj449	Adj450	Adj451	Adj452	Adj453	Adj454	Adj455	Adj456	Adj457	Adj458	Adj459	Adj460	Adj461	Adj462	Adj463	Adj464	Adj465	Adj466	Adj467	Adj468	Adj469	Adj470	Adj471	Adj472	Adj473	Adj474	Adj475	Adj476	Adj477	Adj478	Adj479	Adj480	Adj481	Adj482	Adj483	Adj484	Adj485	Adj486	Adj487	Adj488	Adj489	Adj490	Adj491	Adj492	Adj493	Adj494	Adj495	Adj496	Adj497	Adj498	Adj499	Adj500	Adj501	Adj502	Adj503	Adj504	Adj505	Adj506	Adj507	Adj508	Adj509	Adj510	Adj511	Adj512	Adj513	Adj514	Adj515	Adj516	Adj517	Adj518	Adj519	Adj520	Adj521	Adj522	Adj523	Adj524	Adj525	Adj526	Adj527	Adj528	Adj529	Adj530	Adj531	Adj532	Adj533	Adj534	Adj535	Adj536	Adj537	Adj538	Adj539	Adj540	Adj541	Adj542	Adj543	Adj544	Adj545	Adj546	Adj547	Adj548	Adj549	Adj550	Adj551	Adj552	Adj553	Adj554	Adj555	Adj556	Adj557	Adj558	Adj559	Adj560	Adj561	Adj562	Adj563	Adj564	Adj565	Adj566	Adj567	Adj568	Adj569	Adj570	Adj571	Adj572	Adj573	Adj574	Adj575	Adj576	Adj577	Adj578	Adj579	Adj580	Adj581	Adj582	Adj583	Adj584	Adj585	Adj586	Adj587	Adj588	Adj589	Adj590	Adj591	Adj592	Adj593	Adj594	Adj595	Adj596	Adj597	Adj598	Adj599	Adj600	Adj601	Adj602	Adj603	Adj604	Adj605	Adj606	Adj607	Adj608	Adj609	Adj610	Adj611	Adj612	Adj613	Adj614	Adj615	Adj616	Adj617	Adj618	Adj619	Adj620	Adj621	Adj622	Adj623	Adj624	Adj625	Adj626	Adj627	Adj628	Adj629	Adj630	Adj631	Adj632	Adj633	Adj634	Adj635	Adj636	Adj637	Adj638	Adj639	Adj640	Adj641	Adj642	Adj643	Adj644	Adj645	Adj646	Adj647	Adj648	Adj649	Adj650	Adj651	Adj652	Adj653	Adj654	Adj655	Adj656	Adj657	Adj658	Adj659	Adj660	Adj661	Adj662	Adj663	Adj664	Adj665	Adj666	Adj667	Adj668	Adj669	Adj670	Adj671	Adj672	Adj673	Adj674	Adj675	Adj676	Adj677	Adj678	Adj679	Adj680	Adj681	Adj682	Adj683	Adj684	Adj685	Adj686	Adj687	Adj688	Adj689	Adj690	Adj691	Adj692	Adj693	Adj694	Adj695	Adj696	Adj697	Adj698	Adj699	Adj700	Adj701	Adj702	Adj703	Adj704	Adj705	Adj706	Adj707	Adj708	Adj709	Adj710	Adj711	Adj712	Adj713	Adj714	Adj715	Adj716	Adj717	Adj718	Adj719	Adj720	Adj721	Adj722	Adj723	Adj724	Adj725	Adj726	Adj727	Adj728	Adj729	Adj730	Adj731	Adj732	Adj733	Adj734	Adj735	Adj736	Adj737	Adj738	Adj739	Adj740	Adj741	Adj742	Adj743	Adj744	Adj745	Adj746	Adj747	Adj748	Adj749	Adj750	Adj751	Adj752	Adj753	Adj754	Adj755	Adj756	Adj757	Adj758	Adj759	Adj760	Adj761	Adj762	Adj763	Adj764	Adj765	Adj766	Adj767	Adj768	Adj769	Adj770	Adj771	Adj772	Adj773	Adj774	Adj775	Adj776	Adj777	Adj778	Adj779	Adj780	Adj781	Adj782	Adj783	Adj784	Adj785	Adj786	Adj787	Adj788	Adj789	Adj790	Adj791	Adj792	Adj793	Adj794	Adj795	Adj796	Adj797	Adj798	Adj799	Adj800	Adj801	Adj802	Adj803	Adj804	Adj805	Adj806	Adj807	Adj808	Adj809	Adj810	Adj811	Adj812	Adj813	Adj814	Adj815	Adj816	Adj817	Adj818	Adj819	Adj820	Adj821	Adj822	Adj823	Adj824	Adj825	Adj826	Adj827	Adj828	Adj829	Adj830	Adj831	Adj832	Adj833	Adj834	Adj835	Adj836	Adj837	Adj838	Adj839	Adj840	Adj841	Adj842	Adj843	Adj844	Adj845	Adj846	Adj847	Adj848	Adj849	Adj850	Adj851	Adj852	Adj853	Adj854	Adj855	Adj856	Adj857	Adj858	Adj859	Adj860	Adj861	Adj862	Adj863	Adj864	Adj865	Adj866	Adj867	Adj868	Adj869	Adj870	Adj871	Adj872	Adj873	Adj874	Adj875	Adj876	Adj877	Adj878	Adj879	Adj880	Adj881	Adj882	Adj883	Adj884	Adj885	Adj886	Adj887	Adj888	Adj889	Adj890	Adj891	Adj892	Adj893	Adj894	Adj895	Adj896	Adj897	Adj898	Adj899	Adj900	Adj901	Adj902	Adj903	Adj904	Adj905	Adj906	Adj907	Adj908	Adj909	Adj910	Adj911	Adj912	Adj913	Adj914	Adj915	Adj916	Adj917	Adj918	Adj919	Adj920	Adj921	Adj922	Adj923	Adj924	Adj925	Adj926	Adj927	Adj928	Adj929	Adj930	Adj931	Adj932	Adj933	Adj934	Adj935	Adj936	Adj937	Adj938	Adj939	Adj940	Adj941	Adj942	Adj943	Adj944	Adj945	Adj946	Adj947	Adj948	Adj949	Adj950	Adj951	Adj952	Adj953	Adj954	Adj955	Adj956	Adj957	Adj958	Adj959	Adj960	Adj961	Adj962	Adj963	Adj964	Adj965	Adj966	Adj967	Adj968	Adj969	Adj970	Adj971	Adj972	Adj973	Adj974	Adj975	Adj976	Adj977	Adj978	Adj979	Adj980	Adj981	Adj982	Adj983	Adj984	Adj985	Adj986	Adj987	Adj988	Adj989	Adj990	Adj991	Adj992	Adj993	Adj994	Adj995	Adj996	Adj997	Adj998	Adj999	Adj1000	Adj1001	Adj1002	Adj1003	Adj1004	Adj1005	Adj1006	Adj1007	Adj1008	Adj1009	Adj1010	Adj1011	Adj1012	Adj1013	Adj1014	Adj1015	Adj1016	Adj1017	Adj1018	Adj1019	Adj1020	Adj1021	Adj1022	Adj1023	Adj1024	Adj1025	Adj1026	Adj1027	Adj1028	Adj1029	Adj1030	Adj1031	Adj1032	Adj1033	Adj1034	Adj1035	Adj1036	Adj1037	Adj1038	Adj1039	Adj1040	Adj1041	Adj1042	Adj1043	Adj1044	Adj1045	Adj1046	Adj1047	Adj1048	Adj1049	Adj1050	Adj1051	Adj1052	Adj1053	Adj1054	Adj1055	Adj1056	Adj1057	Adj1058	Adj1059	Adj1060	Adj1061	Adj1062	Adj1063	Adj1064	Adj1065	Adj1066	Adj1067	Adj1068	Adj1069	Adj1070	Adj1071	Adj1072	Adj1073	Adj1074	Adj1075	Adj1076	Adj1077	Adj1078	Adj1079	Adj1080	Adj1081	Adj1082	Adj1083	Adj1084	Adj1085	Adj1086	Adj1087	Adj1088	Adj1089	Adj1090	Adj1091	Adj1092	Adj1093	Adj1094	Adj1095	Adj1096	Adj1097	Adj1098	Adj1099	Adj1100	Adj1101	Adj1102	Adj1103	Adj1104	Adj1105	Adj1106	Adj1107	Adj1108	Adj1109	Adj1110	Adj1111	Adj1112	Adj1113	Adj1114	Adj1115	Adj1116	Adj1117	Adj1118	Adj1119	Adj1120	Adj1121	Adj1122	Adj1123	Adj1124	Adj1125	Adj1126	Adj1127	Adj1128	Adj1129	Adj1130	Adj1131	Adj1132	Adj1133	Adj1134	Adj1135	Adj1136	Adj1137	Adj1138	Adj1139	Adj1140	Adj1141	Adj1142	Adj1143	Adj1144	Adj1145	Adj1146	Adj1147	Adj1148	Adj1149	Adj1150	Adj1151	Adj1152	Adj1153	Adj1154	Adj1155	Adj1156	Adj1157	Adj1158	Adj1159	Adj1160	Adj1161	Adj1162	Adj1163	Adj1164	Adj1165	Adj1166	Adj1167	Adj1168	Adj1169	Adj1170	Adj1171	Adj1172	Adj1173	Adj1174	Adj1175	Adj1176	Adj1177	Adj1178	Adj1179	Adj1180	Adj1181	Adj1182	Adj1183	Adj1184	Adj1185	Adj1186	Adj1187	Adj1188	Adj1189	Adj1190	Adj1191	Adj1192	Adj1193	Adj1194	Adj1195	Adj1196	Adj1197	Adj1198	Adj1199	Adj1200	Adj1201	Adj1202	Adj1203	Adj1204	Adj1205	Adj1206	Adj1207	Adj1208	Adj1209	Adj1210	Adj1211	Adj1212	Adj1213	Adj1214	Adj1215	Adj1216	Adj1217	Adj1218	Adj1219	Adj1220	Adj1221	Adj1222	Adj1223	Adj1224	Adj1225	Adj1226	Adj1227	Adj1228	Adj1229	Adj1230	Adj1231	Adj1232	Adj1233	Adj1234	Adj1235	Adj1236	Adj1237	Adj1238	Adj1239	Adj1240	Adj1241	Adj1242	Adj1243	Adj1244	Adj1245	Adj1246	Adj1247	Adj1248	Adj1249	Adj1250	Adj1251	Adj1252	Adj1253	Adj1254	Adj1255	Adj1256	Adj1257	Adj1258	Adj1259	Adj1260	Adj1261	Adj1262	Adj1263	Adj1264	Adj126
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confirmed, and C. R. Wheatly, III, Commissioner, having been ordered to execute a deed to the purchaser upon payment of the purchase money;


Now, in consideration of the premises and the sum of \$5,964.06, receipt of which is hereby acknowledged, C. R. Wheatly, III, Commissioner, does by these presents, hereby bargain, sell, grant, and convey to County of Carteret, and its successors, heirs and assigns, that property situated in Sea Level Township, Carteret County, North Carolina, and described as follows:

Being bounded as follows: on the east by the Public Road; on the south by the Rose Land; it being the entire lot of land given to Sophronia Salter in the Will of William R. Rose, containing (5) five acres.

This conveyance is made subject to Carteret County taxes, the payment of which shall be assumed by the purchaser.

To have and to hold the aforesaid tract of land, to County of Carteret, and its successors, heirs and assigns forever, in as full and ample manner as C. R. Wheatly, III, Commissioner, is authorized and empowered to convey the same.

IN WITNESS WHEREOF, C. R. Wheatly, III, Commissioner, has hereunto set his or her hand and seal.


C. R. Wheatly, III, Commissioner (SEAL)

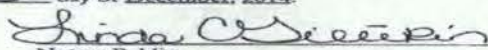
STATE OF NORTH CAROLINA
COUNTY OF CARTERET

I, the undersigned Notary Public of the County and State aforesaid, certify that C. R. Wheatly, III, Commissioner, personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed.

Witness my hand and Notarial stamp or seal this 31st day of December, 2014.

My Commission Expires:
11.12.2017




Linda C. Gillikin
Notary Public

NC Bar Association Form No. 7 © 1/1/2010
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Commissioner Mansfield stated that he would like to make a motion to direct the County Manager to advertise a minimum for the properties that we put for sale on the website for what we have in the property.

Commissioner Comer asked if it needed to be a motion. County Attorney Wheatly stated that it could be a directive to place it on the website.

Commissioner Chadwick confirmed that we are not accepting anything less than what we have in them, but if we cannot sell them, that Commissioners would revisit the issue.

XVIII. MANAGER'S REPORT

Mr. Burns stated that he wanted to make the Board aware that starting today, September 20, 2021, we are extending the library operating hours. We put out some social media posts and a flyer. Mr. Burns shared that we did have a lot of trouble trying to hire for those positions; it's becoming difficult to hire for positions. All of the locations now have some evening hours and Saturday hours. Mr. Burnes thanked Ms. Mason for working hard; she is another department head that if there is a need to work at a library on a Saturday, she works it. I believe she worked at Bogue Banks this past Saturday. We are very fortunate to have department heads that don't mind stepping in and filling in.

Chairman Wheatly stated there was a lot of grumbling going on at different library branches around the County; does the new hours help to solve that problem? Mr. Burns stated that he hopes it does, but it just started today. Commissioner Mansfield stated we are getting there, but there are still some fence mending to do. Commissioner Mansfield then asked Mr. Burns if he was going to work on those meeting rooms, as far as getting those two rooms separately keyed so the libraries can be locked, but they can use those rooms – the Western Library and Pine Knoll Shores? Mr. Burns stated that he was.

Mr. Burnes shared that we are in the process of finalizing our redistricting information for the upcoming year. As you recall, every ten years, we are required to redistrict and we just received the census data in late August, so we are trying to get that all compiled and put maps together so we can stay compliant going forward. We have to adopt our districts no later than 150 days before the March 8th primary. We are meeting next Monday to try and finalize those maps. Our charge is fairly easy from the statutory standpoint because we are charged with creating equal districts based on our population. It's pretty simple; you just divide it out and try to make those districts equal that magic number within 5%.

The issue has come up about solid waste stickers. I think the concern has been from some citizens, and rightfully so, because I have had my own concerns about out-of-county folks utilizing our waste sites. A few months back, we discussed about looking at a sticker program and if that's something that Commissioners would like to move forward on, we are prepared to do that. Mr. Foxworth stated it is not primarily commercial; it is municipal solid waste – trash and bags. Mr. Foxworth shared that are also see a lot of electronics; that is a big cost to the County.

Commissioner Comer shared that when we redid the solid waste contract, we talked about the stickers. We were about ready to pull the trigger on it, but there are a lot of issues that come with these stickers – some of the vehicles do not have the stickers on them, have to go find them, etc.

Mr. Foxworth stated that they framed up a pretty good program when we did this. If you get a tax bill here in Carteret County, we will send you two stickers. If you want an additional sticker, you can request that from Public Works with verification that you do own property here. It will cost \$5 for each additional sticker. The other thing we will do is if people come up and they don't have a sticker, they can show identification that their license shows a Carteret County address. Efficiency is what we are after. The solid waste attendants can see the sticker and not have to address every single person. The sticker will be designed for the windshield. Mr. Foxworth confirmed that the sticker is assigned to a parcel of land that someone pays taxes on here in Carteret County.

Commissioner Comer stated he thinks in the end, the cost and the anguish and aggravation in it, at some point in time, you are going to be standing here asking if we mind if we do away with the sticker program.

Commissioner Chadwick asked about the reduced recycling in the County and asked what was the cost to have a can brought to a homeowner who wants to recycle. Mr. Foxworth stated that Waste Industries quoted approximately \$18.80.

Motion: Commissioner Cavanaugh made a motion to go forward with the sticker system as presented; seconded by Commissioner Farrington. Motion carried six to one, with Commissioner Comer voting nay.

Mr. Burns stated that he appreciates that we were able to do something tonight for the Sheriff's Office, but I also want to keep you mindful of the department heads that have not been up here asking; we have a lot of other needs in our County too, especially in 911, building inspections, social workers, library assistants, etc. There are some other pay needs to be mindful of in the County as comparable pay rates to their counterparts. It is a retention issue for us. We may be coming to you with some ideas and solutions for the areas that have been particularly difficult to recruit.

XIX. APPOINTMENTS

Aging Planning Board

Commissioner Cavanaugh recommended the reappointment of Mr. Don Helsabeck for an additional three-year term; unanimously approved.

Carteret County Planning Commission

Commissioner Comer recommended the reappointment of Mr. Dean Graham and Mr. William Rogers for additional three-year terms, and table the vacant seat at this time; approved.

Commissioner Cavanaugh recommended the appointment Mr. David Heath for the vacant term; did not carry.

Consolidated Human Services Board

Commissioner Mansfield recommended the appointment of Mr. Scott Cobb for a vacant four-year term; nomination approved.

Highway 70 Corridor Commission

Commissioner Mansfield recommended the appointment of Mr. Ryan Eggleston for an additional one-year term; nomination approved.

XX. COMMISSIONERS' COMMENTS

Commissioner Shinn: Congratulated all of the employees of the month and thanked all of the County employees for their hard work and effort. I think we have a pretty good way of life here in the County, and it's in part due to the service and dedication of our staff.

Commissioner Cavanaugh: No comments at this time.

Commissioner Mansfield: I would like to congratulate the employees of the month as well, and reiterated Commissioner Shinn's comments and thanked our employees and hope they will retire here and have a long enjoyable career.

Commissioner Comer: Congratulations to the employees of the month. I read an article about essential employees during COVID; I think what we are realizing, is that every employee is essential. I appreciate all of the County employees that keep the County operating well.

Commissioner Farrington: Thanked the employees of the month and stated he was glad they worked out something for the Sheriff tonight, and I hope we can help the other groups that the County Manager has suggested.

Commissioner Chadwick: I would like to congratulate all of our employees; they do an excellent job. I'm glad we could do something for the Sheriff's Office. The water system did not turn out like I wanted.

Chairman Wheatly: The vote to sell the water company was not something that was easy for me. That is mostly my district, and I received a lot of feedback and pressure to do different things. I looked at it two different ways. There was a political way and there is the business way – where you make the decision for the majority of the County. That is why I voted the way I did, and I'm not sorry that I voted like that. I just wish everybody was on board, but I have a lot of confidence that once we get the program working and establish a relationship with Carolina Water, I think it will work out for the benefit of all those people. I certainly hope so. As far as the Sheriff up here tonight, I was tickled to death to try and help him. I know what it's like trying to keep help. But there are other departments that need help, and I promise that we are going to deal with that; we are going to try to get everything even.

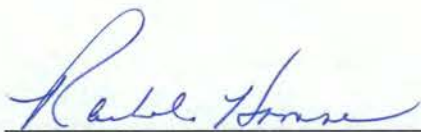
Motion: Commissioner Comer stated he would like to make a motion to go ahead and promote Ms. Michele Querry from Interim Director to Economic Director; seconded by Commissioner Chadwick. **Motion carried unanimously.**

XXI. CLOSED SESSION PURSUANT TO NCGS 143-318.11 FOR THE PERMITTED PURPOSE OF DISCUSSING (a) (1) APPROVAL OF THE AUGUST 16, 2021 CLOSED SESSION MINUTES, (a) (3) ATTORNEY-CLIENT PRIVILEGE AND (a) (4) ECONOMIC DEVELOPMENT

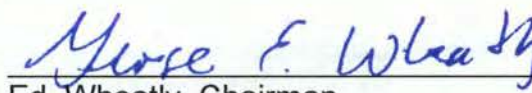
Commissioner Mansfield made a motion to go into closed session, seconded by Commissioner Cavanaugh. **Motion carried unanimously.**

XXII. ADJOURNMENT

Motion: Commissioner Mansfield made a motion to adjourn; seconded by Commissioner Cavanaugh. **Motion carried unanimously.**



Rachel Hammer, Clerk



Ed, Wheatly, Chairman

COUNTY OF CARTERET
BOARD OF COMMISSIONERS
REGULAR SESSION – 6:00 P.M.
COMMISSIONERS' BOARDROOM
OCTOBER 18, 2021

The Honorable Carteret County Board of Commissioners sat in regular session on Monday, October 18, 2021 at 6:00 p.m. Chairman Ed Wheatly, Commissioners Robin Comer, Bob Cavanaugh, Jimmy Farrington, and Chuck Shinn were in attendance. Commissioner Mansfield participated via Zoom; Commissioner Chadwick was absent.

Participating in the Commissioners' Boardroom were: Assistant County Managers Dee Meshaw and Gene Foxworth, County Clerk Rachel Hammer, County Attorney Rob Wheatly, and IT Director Ray Hall. County Manager Tommy Burns was absent.

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Chairman Wheatly called the meeting to order and asked that Mr. Jed Forystek, Worship Pastor of Parkview Baptist Church in Morehead City, provide the invocation. All recited the Pledge of Allegiance.

II. CONFLICT OF INTEREST/CELL PHONE STATEMENT

Chairman Wheatly called for any conflicts of interest by the Board and asked that all cell phones be turned off.

III. ADOPTION OF THE AGENDA

Motion: Commissioner Comer made a motion to amend the agenda to remove Item VII., Manager's Report. Mr. Burns lost his Father-in-Law and is not here tonight; seconded by Commissioner Farrington. **Motion carried unanimously.**

Motion: Commissioner Comer made a motion to adopt the agenda as amended; seconded by Commissioner Cavanaugh. **Motion carried unanimously.**

The agenda was as follows: