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April 26, 2017

**FILED**  
APR 27 2017  
Clerk's Office  
N.C. Utilities Commission

Ms. Martha Lynn Jarvis  
Chief Clerk  
North Carolina Utilities Commission  
4325 Mail Service Center  
Raleigh, NC 27699-4325

RE: NCUC Docket No. E-100, Sub37A  
Presentation of Annual Report

Dear Ms. Jarvis:

Per the North Carolina Advanced Energy Corporation (NCAEC) charter, NCAEC would like to schedule an annual review with the North Carolina Utilities Commission (NCUC) on Wednesday, December 6, 2017, beginning at 11:00 a.m. I can be reached for questions at (919) 857-9015 or [dmayo@advancedenergy.org](mailto:dmayo@advancedenergy.org).

Sincerely,

A handwritten signature in black ink that reads 'Donna Mayo'.

Donna Mayo  
Administrative Assistant